

# BARABOO COMMUNITY DEVELOPMENT AUTHORITY

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Joan Fordham, Chair Cliff Bobholz, Heather Kierzek

Mission Statement: To ensure affordable, attractive housing and to foster business and community development consistent with the general plan of the City

**Agenda for the **Loan Review Committee** Meeting of the  
Board of Commissioners of the Baraboo CDA  
Tuesday, March 3, 2020 at 6:00 PM  
Baraboo Municipal Building 101 South Blvd. Room 205, Baraboo WI**

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|---|---------|
| <b>I. <u>Call to Order/Roll Call</u></b>  | Fordham |
| <b>II. <u>Note Compliance with the Open Meeting Law</u></b>   | Fordham |
| <b>III. <u>Approval of Agenda</u></b>   | Action  |
| <b>IV. <u>Approval of Minutes</u><br/>Feburary 4, 2020</b>  | Action  |
| <b>V. <u>Public Comment</u></b>   |         |
| <b>VI. <u>Old Business</u></b>  |         |
| <b>VII. <u>New Business</u></b>   |         |
| a. Consideration and discussion of a Loan Subordination request for Andrew Gossens and Alison Duff, 302 3 <sup>rd</sup> St. Baraboo, WI |         |

**VIII. Adjournment**

Notice is hereby given that a majority of the Baraboo Community Development Authority may be present at a meeting of the Loan Review Committee scheduled for March 3, 2020 at 6:00 PM to gather information about various listed items, subjects over which they have decision making responsibility. This constitutes a meeting of the Community Development Authority pursuant to State ex rel. Badke v. Greendale Village Bd., 173 Wis.2d 553, 494 N.W.2d 408 (1993), and must be noticed as such although the Community Development Authority may not take any formal action at this meeting.

**PLEASE TAKE NOTICE** than any person who has a qualifying disability as defined by the Americans with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format, should contact the Municipal Clerk (101 South Blvd. or phone 355-2700) during regular business hours at least 48 hours before the meeting so that reasonable arrangements can be made to accommodate each request.

Agenda Posted by Staff on 2-28-2020

Agenda Prepared by Patrick Cannon 2-28-2020

Minutes of the Baraboo Community Development Authority  
Loan Review Committee  
Tuesday February 4, 2020

The meeting was called to order by Chairperson Fordham at 6:00 pm in the Community Room, Corson Square Apartments, 920 Tenth St., Baraboo WI

I. **Roll Call**

Present: Fordham, Bobholz, Kierzek  
Absent: None  
Other CDA Members: Koehler, Wastlund  
Staff: Patrick Cannon, Executive Director

II. **Note of Compliance with Open Meeting Laws**

The Chair noted that the agenda was posted in compliance with the Wisconsin State Statutes.

III. **Approval of Agenda**

A motion to approve the Agenda as presented with minor corrections  
Bobholz (1); Kierzek (2)  
Aye: All via voice vote

IV. **Approval of Minutes**

**January 7, 2020**

A motion to approve the minutes as presented  
Bobholz (1); Kierzek (2)  
Aye: All via voice vote

V. **Public Comment**

None

VI. **Old Business**

None

VII. **New Business:**

- a. Adjourn into closed session per Wisconsin State Statute 19.85 (1) (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

1. Consideration and discussion of an Economic Development Fund Loan request

- 1 Al. Ringling Brewing Company

Motion to adjourn into closed session per Wisconsin State Statutes 19.85 (1) (e)  
Kierzek (1); Bobholz (2)

Aye: Fordham, Bobholz, Kierzek (via roll call)

Nay: None

- b. Reconvene into open session to take action on closed session items as needed

Motion:

To reconvene into open session

Bobholz (1); Kierzek (2)

Aye: All via voice vote

Nay: None

Motion:

To recommend to the CDA Board that an Economic Development Fund loan be approved for the Al. Ringling Brewery for \$100,000 at 4% interest amortized over 20 years and allow the deferral of payments for the initial year of the loan

Bobholz (1); Kierzek (2)

Aye: All via voice vote

Nay: None

VIII. **Adjournment**

A motion was made to adjourn the meeting at 6:20 pm.

Kierzek (1); Bobholz (2)

Aye: All via voice vote

Approved by Loan Review Committee on:

Joan Fordham, Chair

Patrick Cannon, Recorder