

Minutes
Baraboo District Ambulance Service
Finance/Personnel Ad Hoc Committee
Baraboo Fire & EMS Station
135 4th Street, Baraboo, WI
Wednesday, April 27, 2022 at 6:30pm

Members Present: Robin Meier, Scott Sloan, Karl Berna

Others Present: Joel Petty, Caleb Johnson, Megan Marshall

1. **Call to Order:** Finance/Personnel AD HOC Committee meeting was called to order by Robin Meier on April 27, 2022, at 6:30p.m., noting compliance with Open Meeting Laws, roll call was taken.
2. **Adoption of Agenda:** Motion by Scott Sloan, seconded by Robin Meier to adopt agenda. Motion carried unanimously.
3. **Approve of Previous Minutes:** Motion by Scott Sloan, seconded by Robin Meier to approve previous minutes from March 23, 2022. Motion carried unanimously.
4. **Public Comments:** Robin Meier reported no public comments were received.

Old Business

1. **Review proposed purchase of Stryker Power Loads, Power Pro Cots. Caleb Johnson reported that BDAS would expect receipt and installation in June. Scott Sloan made a motion for a positive recommendation to the full commission. Motion died for a lack of a second. No further action taken.**

New Business

Discussion and possible action regarding the following items:

1. **Approve check details and online payments for March 16, 2022 – April 15, 2022 in the amount of \$200,680.34. Motion by Scott Sloan, seconded by Karl Berna to forward to Commission with a positive recommendation for approval. Voice vote, motion carried unanimously.**
2. **Write-off of patient accounts in the amount of \$86,073.82, per AMB recommendation. Motion by Scott Sloan, seconded by Robin Meier to forward to Commission with a positive recommendation for approval. Voice vote, motion carried unanimously.**
3. **Approve transfer of funds in the amount of \$2,344.55 from LGIP-FAP-ATI to Community First Money Market General account, for eligible expenses. Motion by Scott Sloan, seconded by Karl Berna to forward to Commission with a positive recommendation for approval. Voice vote, motion carried unanimously.**
4. **Discussion and possible action regarding Resolution No. 2022-03 – Assignment of 2021 Fund Balances. Motion by Karl Berna, seconded by Scott Sloan to forward to Commission with a positive recommendation for approval. Voice vote, motion carried unanimously.**

Additional Comments & Future Agenda Items – None noted.

Adjournment - Motion by Karl Berna, seconded by Scott Sloan to adjourn at 6:55pm. Voice vote, motion carried unanimously.

Respectfully submitted, Megan Marshall, Administrative Assistant

Approved: May 25, 2022