

Amended-Agenda
Baraboo District Ambulance Service
Commission Meeting
Baraboo Fire & EMS Station
135 4th Street, Baraboo, WI
No in person public access available
April 28th, 2021 7:00pm

- Notice to -

Commissioners: Mike Arndt, Karl Berna, Ed Geick, Heather Kierzek, Dave Kitkowski, Robin Meier, Joel Petty, Randy Puttkamer, Scott Sloan, Tim Stone, Terry Turnquist

Others: Caleb Johnson, Betsy Larsen, William Cole, Dr. Aurora Lybeck, Mayor Nelson, Casey Bradley, Local Media

The Baraboo District Ambulance Service is holding the Commission Meeting virtually via conference call to help protect our community from the Corona virus (COVID-19) pandemic. Commission Members who will be participating remotely, will have the ability to hear all Commission Members during the meeting, and will have all documents relevant to the agenda accessible by email.

The public may access the open session portion of the meeting in the following ways:

1. Due to space limitations and social distancing requirements, attendance in person is not available.
2. Attend remotely: Members of the public may listen to the meeting live via phone/computer by calling **(262) 220-7112** Conference ID: **327 715 461#** (all numbers and symbol should be entered).
3. Written comments: members of the public must send written public comments on agenda items to Commission Vice President Terry Turnquist at terpat@centurylink.net. These comments will be distributed to other Commission Members and may be read during the “public invited to speak” section of the agenda.

1. Call Meeting to Order
2. Note compliance with the Open Meeting Law
3. Roll Call
4. Adoption of agenda
5. Approval of previous minutes
 - March 24th, 2021

Public Comments – In lieu of voiced public comments, correspondence received from the public may be read by Commission Vice President Terry Turnquist.

Reports

- Legal Counsel Report
- President’s Report
- Treasurer/Financial Report
- HR Report
- Chief’s Report

Consent Agenda

Recommendations from Finance-Personnel Committee:

1. Approve check details and online payments for March 14th, 2021 – April 15th, 2021 in the amount of \$234,099.77.
2. No patient account write-offs, per AMB recommendations.

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New Business:

1. Discussion and possible action regarding the following items:
 - a. Transfer of funds in the amount of \$43,550.10 from LGIP-Employee Obligations to Wells Fargo-Checking account, for the payout of accrued benefits to J. Rago.
 - b. Transfer of funds in the amount of \$460.00 from LGIP-FAP-Basic to Wells Fargo-Checking account, for payment to D. Worden for reimbursement of continuing education expenses.
 - c. DRAFT-Administrative Assistant Job Description.
 - d. Resolution for Authorizing Alternative Claims Procedure.
 - e. Resolution Authorizing Depository Accounts.
 - f. Company credit card issued to J. Rago.
 - g. Resolution Authorizing Issuance of Credit Card(s), Credit Limit(s).
 - h. Resolution Authorizing Monthly Recurring Payments via Credit Card.
 - i. Billing Invoice Disputes.
 - j. Memorandum of Understanding RE: Sauk County Rapid Response Teams
 - k. Business Associate Agreement RE: Sauk County Rapid Response Teams.
 - l. DRAFT-2021 Budget Amendment.

Commissioner Comments & Future Agenda Items

- Next meeting scheduled for May 26th, 2021

Adjournment

Any person who has a qualifying disability as defined by the Americans with Disabilities Act who requires the meeting or materials at the meeting to be in an accessible location or format, should contact the business office of the Baraboo District Ambulance Service at 135 4th Street or phone 356-3455 during regular business hours at least 48 hours before the meeting so reasonable arrangements can be made to accommodate each request. It is possible that members of, and possibly a quorum of members of, other governmental bodies of municipal members of the District, who are not members of the commission, may be in attendance at the above stated meeting to gather information. However, no formal action will be taken by any governmental body at the above stated meeting, other than the commission identified in the caption of this notice.