



## SPECIAL MEETING

### CITY OF BARABOO COMMON COUNCIL AGENDA

Council Chambers, 101 South Blvd., Baraboo, Wisconsin

Thursday, April 9, 2020, 4:00 P.M.

This meeting is open to the public. With the health concerns regarding COVID-19, the public is strongly encouraged to view the meeting remotely by watching Channel \_\_\_\_\_. Anyone appearing in person will be required to socially distance themselves. **Remote participation by Council Members and the public is allowed and encouraged.**

**Conference Call Number: (414) 662-3639**

**Conference Code Number: 262-395-513#**

#### Special Meeting of the City of Baraboo Common Council, Mayor Mike Palm presiding.

Notices Sent To Council Members: Wedekind, Kolb, Plautz, Kent, Petty, Ellington, Sloan, Kierzek, and Thurow.

Notices Sent To City Staff, Media And Other Interested Parties: Admin. Downing, Atty. Truman, CDA Dir. Cannon, Clerk Zeman, DPW Dir./Engineer Pinion, Finance Dir. Haggard, Fire Chief Stieve, Library Dir. Bergin, Parks & Rec. Dir. Hardy, Police Chief Schauf, Street Super. Gilman, Utility Super. Peterson, Treasurer Laux, the Baraboo News Republic, WBDL, 99.7FM, Citizen Agenda Group, Media Agenda Group

1. **CALL TO ORDER.**

2. **ROLL CALL.**

3. **APPROVAL OF AGENDA.** *(Roll Call) Note: The format of this agenda and the order of business is modified from the regular Council agenda format and order of business because this Special Council Meeting is being held solely to test the software (Microsoft Teams) that will allow remote participation at future Council meetings. There will be no government business addressed during this Special Council meeting other than the testing of the software. The next regular meeting of the Baraboo Common Council will be April 14, 2020, at 7:00 p.m.*

4. **COMPLIANCE WITH OPEN MEETING LAW NOTED.**

5. **SOFTWARE TEST**

- The Mayor will go over the City's Guidelines for Remote Participation, attached to this Agenda, and will then test the functionality of the Microsoft Teams software with all participating Council members and members of the public who wish to participate.
  - The Mayor will ask each participating Council Member to: (a) State his/her name, (b) Practice muting and unmuting his/her microphone, and (c) Whether he/she has any questions about the functions of the software.
  - The Mayor will ask each participating member of the public to state his/her name and address.
- The Mayor, City Administrator and/or City Clerk may perform additional testing of the software.

6. **ADJOURNMENT.** *(Roll Call)*

Brenda Zeman, City Clerk

*For more information about the City of Baraboo, visit our website at [www.cityofbaraboo.com](http://www.cityofbaraboo.com)*

**PLEASE TAKE NOTICE** - Any person who has a qualifying disability as defined by the Americans with Disabilities Act who requires the meeting or materials at the meeting to be in an accessible location or format should contact the City Clerk at 101 South Blvd., Baraboo, WI or phone (608) 355-2700 during regular business hours at least 48 hours before the meeting so reasonable arrangements can be made to accommodate each request.