

**AGENDA FOR THE MEETING OF THE
CARNEGIE-SCHADDE MEMORIAL PUBLIC LIBRARY
BOARD OF TRUSTEES**

Members noticed must notify the person who prepared the agenda (see below) at least 24 hours before the meeting if they will not be able to attend.

Date and Time: Tuesday, May 17, 2022, 5:30PM

Location: Conference Room (use South door), Baraboo Area Chamber of Commerce, 600 W. Chestnut, Baraboo WI 53913

This meeting is open to the public.

Board members or the public may attend remotely by Zoom.
+1 312 626 6799 US (Chicago)
Meeting ID: 893 8059 3376 Passcode: 675455

Members Noticed: E. Blasing, J. Ellington, L. Harthorne, F. Hartmann, A. Kujawa, B. Persche, P. Roland, L. Steffes, B. Stelling

Others Noticed: City Clerk, City Administrator, City Engineer, CDA Director, Mayor, Library Staff, Media, C. Arndt

I. Call to order

- A. Roll call of members
- B. Note compliance with Open Meeting Law
- C. Approval of the April 19, 2022 Library Board meeting minutes
- D. Approval of the Agenda

II. Public Hearings/Appearances

III. Action items

- A. Consider approval to post Request for Proposal (RFP) for the Design & Construction of Solar Photovoltaic System.
- B. Consider approval of President's appointments to Nominating Committee. (Nominating committee will nominate a slate of board officers to be voted on at July meeting.)
- C. Consider approval of bills in the amount of \$_____: J. Ellington, Examiner

IV. Information items

- A. Library expansion project update
 - 1. Current status of construction
 - 2. Current status of library operations
- B. Financial Reports
 - 1. Revenue and donations report
 - 2. General Fund Income Statement with Comparison to Budget report

3. Trust Fund report (including Building Project Fund)
 4. Third Oak statement
- C. Staff reports
1. Adult Services and Technology Report
 - a. Adult Programs
 2. Youth Services Report
 - a. Program Statistics
 - b. Activity Report
 3. Director's Report
 - a. Activity Report
 - i. Board recruitment
 - ii. Community Engagement/Outreach
 - iii. Projects/Events
 - iv. Operations/Personnel
 - v. Newspaper column
 - vi. Monthly newsletter
 - vii. Org Chart
- D. President's Report
- E. Statistics
- V. Friends of the Library meeting Minutes**
- VI. Correspondence**
- VII. Adjourn**

Agenda prepared by J. Bergin

PLEASE TAKE NOTICE that any person who has a qualifying disability as defined by the Americans with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format, should contact the Library Director at 230 4th Avenue, or phone 356-6166, during regular business hours at least 48 hours before the meeting so that reasonable arrangements can be made to accommodate each request.