

Minutes  
**Baraboo District Ambulance Service  
Finance/Personnel Ad Hoc Committee**  
Baraboo Fire & EMS Station  
135 4<sup>th</sup> Street, Baraboo, WI  
**No in person public access available**  
Wednesday, May 26<sup>th</sup>, 2021 at 6:30 PM

**Members Present:** Robin Meier (Chair), Heather Kierzek, Joel Petty

**Others Present:** Caleb Johnson, Betsy Larsen

- 1) **Call to Order:** Finance/Personnel AD HOC Committee meeting was called to order by Robin Meier on May 26<sup>th</sup>, 2021 at 6:30 p.m., noting compliance with Open Meeting Laws, roll call was taken.
- 2) **Adoption of Agenda:** Motion by Joel Petty, seconded by Heather Kierzek to adopt agenda. Motion carried unanimously.
- 3) **Approval of previous minutes:** Motion by Heather Kierzek, seconded by Joel Petty to approve previous minutes from April 28<sup>th</sup>, 2021. Motion carried unanimously.
- 4) **Public Comment:** Robin Meier reported no public comments were received.

**New Business**

1. Approve check details and online payments for April 16<sup>th</sup>, 2021 – May 15<sup>th</sup>, 2021 in the amount of \$284,486.78. Motion by Joel Petty, seconded by Heather Kierzek to approve. Voice vote, motion carried unanimously.
2. Write-off patient accounts in the amount of \$84,339.54, per AMB recommendations. Motion by Heather Kierzek, seconded by Joel Petty to approve. Voice vote, motion carried unanimously.
3. Discussion and possible action regarding the transfer of funds in the amount of \$3,274.90 from LGIP-FAP-ATI to Wells Fargo-Checking account, for the purchase of Tempus Pro Cardiac Monitor carrying cases. Motion by Joel Petty, seconded by Heather Kierzek to forward to Commission, with a positive recommendation for approval. Voice vote, motion carried unanimously.
4. Discussion and possible action regarding Draft Policy-Disputing Billing Invoice. Motion by Joel Petty, seconded by Heather Kierzek to forward to Commission, with a positive recommendation for approval. Voice vote, motion carried unanimously.
5. Third Amendment to Amended and Restated Ambulance Services Agreement-SSM Health at Home. Motion by Heather Kierzek, seconded by Joel Petty to forward to Commission, with a positive recommendation for approval. Voice vote, motion carried unanimously.
6. Discussion and possible action regarding 2021 Budget Amendment. Motion by Joel Petty, seconded by Heather Kierzek to forward to Commission for review and discussion. Voice vote, motion carried unanimously.

**Additional Comments & Future Agenda Items:** None voiced.

**Adjournment:** Motion by Joel Petty, seconded by Heather Kierzek to adjourn. Motion passed unanimously.

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Respectfully submitted, Caleb Johnson, Chief / EMS Director

**Approved on: June 30, 2021**