

AGENDA FOR THE MEETING OF THE BARABOO PUBLIC LIBRARY BOARD OF TRUSTEES

Members noticed must notify the person who prepared the agenda (see below) at least 24 hours before the meeting if they will not be able to attend.

Date and Time: Tuesday, June 15, 2021, 5:30PM

Location: Lower Level Meeting Room, Baraboo Public Library, 230 4th Ave, Baraboo WI 53913

This meeting is open to the public. With the health concerns regarding COVID-19, the public is strongly encouraged to attend the meeting remotely. Anyone appearing in person will be required to socially distance themselves. Remote participation by Library Board Members and the public is also encouraged.

Conference Call Number: +1 414-662-3639

Conference Code Number: 672 901 916#

Members Noticed: J. Ellington, L. Harthorne, F. Hartmann, A. Kujawa, B. Persche, P. Roland, L. Steffes, B. Stelling, M. Yates-Wickus,

Others Noticed: Clerk's office, City Administrator, City Engineer, City Finance Director, CDA Director, Mayor, City Attorney, Library Staff, Media, R. Nelson, C. Arndt

I. Call to order

- A. Roll call of members
- B. Note compliance with Open Meeting Law
- C. Approval of the May 18, 2021 Library Board meeting minutes
- D. Approval of the Agenda

II. Public Hearings/Appearances

- A. Annual investment updated from Laura Stanek, 3rd Oak Investment Services

III. Action items

- A. Approve the bills to be paid- J. Ellington, Examiner

IV. Information items

- A. Progress report on Strategic Plan- summary from Policy Committee 5/28/21
- B. Library board appointments- Persche, Steffes, and Ellington were reappointed by the mayor at the June 8 Council meeting
- C. Library expansion project update
 1. Updated project schedule
- D. Financial Reports
 1. Revenue and donations report
 2. General Fund Income Statement with Comparison to Budget report
 3. Trust Fund report
 4. Third Oak statement
 5. Building project fund report
- E. Staff reports
 1. Adult Services and Technology Report

- 2. a) Adult Programs for May
Youth Services Report
 - a) Program Statistics
 - b) Activity Report
- 3. Director's Report
 - a) COVID service level report
 - b) Activity Report
 - (1) Activity of last month
 - (2) Name change progress
- F. President's Report
- G. Statistics

V. Friends of the Library meeting Minutes

VI. Correspondence

VII. Adjourn

Agenda prepared by J. Bergin

PLEASE TAKE NOTICE that any person who has a qualifying disability as defined by the Americans with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format, should contact the Library Director at 230 4th Avenue, or phone 356-6166, during regular business hours at least 48 hours before the meeting so that reasonable arrangements can be made to accommodate each request.