

**AGENDA FOR THE MEETING OF THE  
CARNEGIE-SCHADDE MEMORIAL PUBLIC LIBRARY  
BOARD OF TRUSTEES**

Members noticed must notify the person who prepared the agenda (see below) at least 24 hours before the meeting if they will not be able to attend.

**Date and Time:** Tuesday, June 21, 2022, 5:30PM

**Location:** Conference Room (use South door), Baraboo Area Chamber of Commerce, 600 W. Chestnut, Baraboo WI 53913

This meeting is open to the public.

Board members or the public may attend remotely by Zoom.

+1 312 626 6799 Meeting ID: 893 8059 3376 Passcode: 675455

<https://us06web.zoom.us/j/89380593376?pwd=REMyT1owQVZCVG5oWGhkc2RnU1hUdz09>

**Members Noticed:** E. Blasing, J. Ellington, L. Harthorne, F. Hartmann, A. Kujawa, B. Persche, P. Roland, L. Steffes, B. Stelling

**Others Noticed:** City Clerk, City Administrator, City Engineer, CDA Director, Mayor, Library Staff, Media, C. Arndt, A. Crowder, M. Muter

**I. Call to order**

- A. Roll call of members
- B. Note compliance with Open Meeting Law
- C. Approval of the May 17, 2022 Library Board meeting minutes
- D. Approval of the Agenda

**II. Public Hearings/Appearances**

- A. Annual investment update from Third Oak- Laura Stanek

**III. Recognition**

- A. Board service recognition for Tony Kujawa 26 years and Pamela Roland 3 years.

**IV. Action items**

- A. Consider approval of revised annual library board calendar
- B. Consider approval of bills in the amount of \$\_\_\_\_\_: J. Ellington, Examiner

**V. Information items**

- A. Library expansion project update
  - 1. Current status of construction & change orders – P. Cannon
  - 2. Report back on AIA contract scope
  - 3. Automated sorter study
  - 4. Furnishings, solar, etc
- B. Financial Reports
  - 1. Revenue and donations report

2. General Fund Income Statement with Comparison to Budget report
  3. Trust Fund report (including Building Project Fund)
  4. Third Oak statement
- C. Staff reports
1. Adult Services and Technology Report
    - a. Adult Programs
  2. Youth Services Report
    - a. Program Statistics
    - b. Activity Report
  3. Director's Report
    - a. Activity Report
      - i. Board recruitment
      - ii. Community Engagement/Outreach
      - iii. Projects/Events
      - iv. Operations/Personnel
      - v. Newspaper column
      - vi. Monthly newsletter
      - vii. Share Mary Grant's speech from Groundbreaking
- D. President's Report
- E. Statistics

**VI. Friends of the Library meeting Minutes**

**VII. Correspondence**

**VIII. Adjourn**

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Agenda prepared by J. Bergin  
jessica@csmpl.org

**PLEASE TAKE NOTICE** that any person who has a qualifying disability as defined by the Americans with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format, should contact the Library Director at 230 4<sup>th</sup> Avenue, or phone 356-6166, during regular business hours at least 48 hours before the meeting so that reasonable arrangements can be made to accommodate each request.