

**AGENDA FOR THE MEETING OF THE
CARNEGIE-SCHADDE MEMORIAL PUBLIC LIBRARY
BOARD OF TRUSTEES**

Members noticed must notify the person who prepared the agenda (see below) at least 24 hours before the meeting if they will not be able to attend.

Date and Time: Tuesday, July 20, 2021, 5:30PM

Location: Lower Level Meeting Room, Carnegie-Schadde Memorial Public Library,
230 4th Ave, Baraboo WI 53913

This meeting is open to the public.

Members Noticed: J. Ellington, L. Harthorne, F. Hartmann, A. Kujawa, B. Persche, P. Roland,
L. Steffes, B. Stelling, M. Yates-Wickus,

Others Noticed: Clerk's office, City Administrator, City Engineer, City Finance Director, CDA
Director, Mayor, City Attorney, Library Staff, Media, R. Nelson, C. Arndt

I. Call to order

- A. Roll call of members
- B. Introduce new board member Liz Crammond
- C. Note compliance with Open Meeting Law
- D. Approval of the June 15, 2021 Library Board meeting minutes
- E. Approval of the Agenda

II. Public Hearings/Apearances

III. Action items

- A. Board officer elections- consider recommendation from nominating committee
- B. Consider committee assignments from President
- C. Consider budget priority recommendation from finance committee
- D. Bills: J. Ellington, Examiner

IV. Information items

- A. Library expansion project update
 - 1. Updated project schedule if available
- B. Financial Reports
 - 1. Revenue and donations report
 - 2. General Fund Income Statement with Comparison to Budget report
 - 3. Trust Fund report
 - 4. Third Oak statement
 - 5. Building project fund report
- C. Staff reports
 - 1. Adult Services and Technology Report
 - a) Adult Programs for May
 - 2. Youth Services Report
 - a) Program Statistics
 - b) Activity Report

3. Director's Report
 - a. Personnel Changes
 - b. Activity of last month
 - c. Library Name Change
 - d. Sunshine fund donation

- D. Updated trustee contact info
- E. President's Report
- F. Statistics

V. Friends of the Library meeting Minutes

VI. Correspondence

VII. Adjourn

Agenda prepared by J. Bergin

PLEASE TAKE NOTICE that any person who has a qualifying disability as defined by the Americans with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format, should contact the Library Director at 230 4th Avenue, or phone 356-6166, during regular business hours at least 48 hours before the meeting so that reasonable arrangements can be made to accommodate each request.