

**SAUK COUNTY BOARD OF SUPERVISORS  
NOTICE OF COMMITTEE MEETING  
AGENDA**

**COMMITTEE:** UW - Baraboo/Sauk County Campus Commission

**DATE:** Thursday, July 21, 2022

**TIME:** 8:00 AM

**PLACE:** UW - Baraboo/Sauk County Campus, Executive Dining Room, 1006 Connie Road, Baraboo, WI

This meeting is open to the public. No one should attend the meeting if they are experiencing COVID- or flu-like symptoms, have a fever, sore throat or recently experienced a loss of taste or smell. Masks required.

**REASON FOR MEETING:** REGULAR

**ORDER OF BUSINESS:**

1. Call to order and certification of compliance with open meeting law.
2. Approval of agenda.
3. Approval of minutes of previous meeting.
4. Public comment.
5. Communications.
6. Facilities planning and maintenance report.
7. Discussion and possible action resurfacing the tennis courts.
8. Financial report and approval of vouchers.
9. Discussion and possible action of Capital Improvement List.
10. Update from Student Housing Advisory Committee.
11. Assistant Provost Report.
12. Set next date and time (August 18<sup>th</sup> @ 8:00 a.m.).
13. Adjournment.

**To:**

Wedekind, Kolb, Lohr, Bradley, Giese, Miller, Hazard, Evert, Ostrander, Nelson, McCumber, Schara, Horjus-Lang, Desmond, Beghin, Pinion, Compton, Crammond, Web Liaison, News Media, Bulletin Boards

**Date Notice Mailed:** July 18, 2022

**Prepared by:** Office of the County Clerk

Any person who has a qualifying disability that requires the meeting or materials at the meeting to be in an accessible location or format should contact the U.W. Baraboo/Sauk County Campus at \*(608) 355-5200 (same number for TTY) between the hours of 8:00 A.M. and 5:00 P.M., Monday through Friday, exclusive of legal holidays, at least 48 hours in advance of the meeting so that reasonable arrangements can be made to accommodate each request. Website: [www.co.sauk.wi.us](http://www.co.sauk.wi.us)

UW-BARABOO / SAUK COUNTY CAMPUS COMMISSION MINUTES

UW-Baraboo/Sauk County Campus, Executive Dining Room, 1006 Connie Road, Baraboo, WI

Thursday, June 16, 2022

**Members present:** Wedekind, Giese, Kolb, Hazard and Miller

**Members Absent:** Bradley and Lohr

Chair Hazard called the meeting to order at 8:00 a.m. and Compliance with the Open Meeting Law was verified.

MOTION (Wedekind/Kolb) to adopt the agenda. Motion carried unanimously.

MOTION (Miller/Wedekind) to approve the minutes of the regular meeting on May 19, 2022. Motion carried unanimously.

**Public comment:** None.

**Communications:** None.

**Facilities planning and maintenance report:**

Schara gave the committee an update (*report and list of invoices on file*).

**Discussion and possible action on campus vehicle:**

Schara is still waiting on quotes. He will also have discussions with the City of Baraboo and Sauk County on other options that may be available.

**Discussion and possible action on resurfacing the tennis courts:**

Schara will look into all options and get quotes.

**Discussion and possible action on replacement of the 80 ton air conditioning unit:**

Schara will get quotes.

**Financial report and approval of vouchers:**

MOTION (Kolb/Wedekind) to approve vouchers in the amount of \$27,025.62. Motion carried unanimously.

**Discussion and possible action of Capital Improvement List:**

Hazard gave the committee a brief overview. (*Handout on file*).

**Update from Student Housing Advisory Committee:**

Compton gave the committee an update.

**Assistant Provost Report:**

Compton gave the committee an update.

MOTION (Wedekind/Kolb) to adjourn at 8:48 a.m. until Thursday, July 21, 2022 at 8:00 a.m.

Motion carried unanimously.

Respectfully Submitted,

Rebecca C. Evert  
Sauk County Clerk

**UW-BSC Campus Commission Bills**  
**April Bills for May Meeting**

UW-BSC reimbursement	Description	Amount	Invoice Date	Invoice Number	Account Description	Account Number
Amazon	V belts to replace AHU 1 in umhoeffer building mechanical room	\$ 40.78	06/22/22	1126724175	In-house Repair & Maint Materials	800-80-55600-350-000
Menards	Materials to prepare paint and install new soffet roof panels on south Umhoefer	\$ 27.46	06/21/22	6412006867	In-house Repair & Maint Materials	800-80-55600-350-000
Menards	More materials to paint and prep roof panels for south umhoeffer	\$ 39.53	06/14/22	3295703265	In-house Repair & Maint Materials	800-80-55600-350-000
Menards	Kitchen lighting fixture bulbs ,plumbing supply and various repair product	\$ 52.03	07/06/22	6391604819	In-house Repair & Maint Materials	800-80-55600-350-000
Granger	second portion of bill for orings in vacuum breaker repair project.	\$ 30.20	05/26/22	9326425296	In-house Repair & Maint Materials	800-80-55600-350-000
Amazon	Replacement relay for Gym Lighting allreplaced but this is a backup stock	\$ 41.57	06/22/22	1121148576	In-house Repair & Maint Materials	800-80-55600-350-000
Autozone	Replacement Battery back up for andover control system in library and a mechanical	\$ 69.99	07/11/22	086782	In-house Repair & Maint Materials	800-80-55600-350-000

**UW - BSC reimbursements Total**

\$ 301.56

**Direct Bill Commission**

	Amount	Invoice Date	Invoice Number	Account Description	Account Number
Century Link	\$ 141.36	6/17/2022	301298969	Telephone	301298969-000
Fire abd safety	\$ 600.00	7/7/2022	JS2070-3	Professional Services	800-80-55600-215-000
Johnson, Control Simplex	\$ 300.00	7/1/22	22951436	Professional Services	800-80-55600-215-000
Pointon	\$ 2,986.58	7/15/22	193470	Outsourced Repair & Maint Serv-Equipment	800-80-55600-250-000

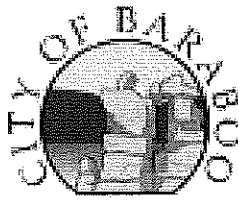
**Direct Bill City Total**

\$ 4,028.44

**Total All**

\$ 4,330.00

Invoice Number



## Finance Department Memorandum

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To: UW Baraboo/Sauk County Campus Commission  
From: Julie Ostrander, Finance Director  
Date: July 21, 2022  
Re: June 2022 Financial Highlights

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### Balance Sheet:

Please see the attached Balance Sheets for:

- June 30, 2022, and December 31, 2021
- 2022 YTD fund balance equity YTD balance increase of \$36,331.12 due to the netting of the \$73,892.60 of expenditures and the \$110,223.72 of revenue or a reduction of \$27,508.70 month over month.

### Income Statement:

Please see the attached Income Statement with comparison to budget for:

- June 30, 2022

### **Revenues**

2022

- Total monthly revenue is \$33.39 of monthly Interest on investments.
- The total actual YTD revenues are \$110,223.72 or 12.10% of budget.
- Current month revenue is limited to Interest on investments \$33.39.

### **Expenditures**

2022

- Total YTD expenditures are \$73,892.60 or 8.11% of budget.
- The largest actual YTD expenditure is Building Improvements for \$24,400.00 or 3.05% of budget allowance and Building Repairs and Maintenance of \$21,223.93 or 34.81% of budgeted allowance.

### **Summary**

- Remaining balance of 2022 revenue budget to be collected is \$800,427.28 or 87.89%, which includes Interest Income of \$427.28 and \$400,000 each from the County and City for potential building upgrades.
- Remaining balance of unspent 2022 budget is \$836,758.40 or 91.88%.

City of Baraboo  
 UW\_Baraboo/Sauk County Campus Commission  
 Balance Sheets  
 June 30, 2022 and December 31, 2021

<b>Assets</b>	<b>Year to Date</b>	<b>December 31, 2021</b>
Cash	\$ 250,446.60	\$ 224,048.53
Accounts Receivable	-	-
Prepaid Expenses	-	21,818.53
Land	42,287.00	42,287.00
Buildings	15,617,946.53	15,617,946.53
Land Improvements	694,451.33	694,451.33
Machinery & Equipment	148,628.96	148,628.96
<b>Total Assets</b>	<b>\$ 16,753,760.42</b>	<b>\$ 16,749,180.88</b>
<b>Liabilities and Fund Equity</b>		
<b>Liabilities;</b>		
Accounts Payable	-	31,751.58
Deferred Revenue	-	-
Due to City	30,903.96	30,903.96
	<b>\$ 30,903.96</b>	<b>\$ 62,655.54</b>
<b>Fund Equity:</b>		
Fed/State Investments Assets	500,000.00	500,000.00
County Investment in Assets	5,745,667.41	5,745,667.41
City Investment in Assets	5,745,667.41	5,745,667.41
Contrib in Aid of Construction	4,511,979.00	4,511,979.00
Fund Balance	161,392.99	200,339.65
Non-Spendable Prepaid Expenses	21,818.53	21,818.53
Fund Balance Surplus Applied	-	-
Assigned_Capital Improvements	-	-
Net Revenue (Expenditures)	36,331.12	(38,946.66)
<b>Total Fund Equity</b>	<b>16,722,856.46</b>	<b>16,686,525.34</b>
<b>Total Liabilities and Fund Equity</b>	<b>\$ 16,753,760.42</b>	<b>\$ 16,749,180.88</b>

**City of Baraboo**  
**UW\_Baraboo/Sauk County Campus Commission**  
**Income Statement with Comparison to Budget**  
**For The Six Months Ending June 30, 2022**

<b>Revenues:</b>	<b>Current Month</b>	<b>Year to Date</b>	<b>Budget</b>	<b>Percentage of Budget</b>
Appropriations-County	\$ -	\$ 55,000.00	455,000.00	12.09
Appropriations- City	-	55,000.00	455,000.00	12.09
Interest on Investments	33.39	222.72	650.00	34.26
Rents and Leases	-	1.00	1.00	100.00
Sale of Assets	-	-	-	-
Insurance Recoveries	-	-	-	-
Donations and Contributions	-	-	-	-
Fund Balance Applied	-	-	-	-
<b>Total Revenues</b>	<b>33.39</b>	<b>110,223.72</b>	<b>910,651.00</b>	<b>12.10</b>
<b>Expenditures:</b>				
Social Security	43.23	43.23	120.00	36.03
Commission Fees	565.00	565.00	1,560.00	36.22
	-	-	-	-
Telephone	0.16	492.90	1,510.00	32.64
Repair & Maint Serv-Equipment	-	-	-	-
Repair & Maint Serv-Buildings	422.93	21,233.93	61,000.00	34.81
Repair & Maint Serv-Facilities	-	1,960.13	7,200.00	27.22
Travel	28.08	28.08	170.00	16.52
Repair & Maint Materials	2,082.69	6,374.35	15,000.00	42.50
Other Supplies & Expense	-	306.00	91.00	336.26
Insurance	-	18,488.98	24,000.00	77.04
Building Improvements	24,400.00	24,400.00	800,000.00	3.05
<b>Total Expenditures</b>	<b>27,542.09</b>	<b>73,892.60</b>	<b>910,651.00</b>	<b>8.11</b>
<b>Net Revenues (Expenditures)</b>	<b>\$ (27,508.70)</b>	<b>\$ 36,331.12</b>	<b>\$ -</b>	