

Agenda
Baraboo District Ambulance Service
Commission Meeting
Baraboo Fire & EMS Station
135 4th Street, Baraboo, WI
Wednesday, July 28th, 2021 at 7:00pm

- Notice to -

Commissioners: Mike Arndt, Karl Berna, Ed Geick, Heather Kierzek, Dave Kitkowski, Robin Meier, Joel Petty, Randy Puttkamer, Scott Sloan, Tim Stone, Terry Turnquist

Others: Caleb Johnson, Betsy Larsen, William Cole, Dr. Aurora Lybeck, Mayor Nelson, Casey Bradley, Local Media

1. Call Meeting to Order
2. Note compliance with the Open Meeting Law
3. Roll Call
4. Adoption of agenda
5. Approval of previous minutes
 - June 30th, 2021

Public Comments – Any member of the public has the right to speak on any item of business that is on the agenda for Commission action if recognized by the presiding officer.

Reports

- Legal Counsel Report
- President's Report
- Treasurer/Financial Report
- HR Report
- Chief's Report

Consent Agenda

Recommendations from Finance-Personnel Committee:

1. Approve check details and online payments for June 16, 2021 – July 15, 2021 in the amount of \$395,776.41.
2. No write-off of patient accounts, per AMB recommendation.
3. Discussion and possible action regarding the following items:
 - a. **Resolution #2021-05** – Statement of Financial Authority
 - b. Employee vision plan through DeltaVision.
 - c. Employee accident plan through Securian.
 - d. Wage and Benefits Survey Report.
 - e. Updated Job Descriptions:
 - a. Chief / EMS Director
 - b. Human Resources Director
 - c. Captain
 - d. Lieutenant (includes Acting Lt.)
 - e. Paramedic (includes Critical Care)
 - f. EMT (includes Advanced EMT)

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Old Business:

1. Discuss Intergovernmental Agreement for Ambulance Service.

New Business:

1. Discussion and possible action regarding the following items:
 - a. Schedule closed-session meeting, for purpose of conducting the annual performance evaluation of Chief/ EMS Director.

Commissioner Comments & Future Agenda Items

- Next meeting scheduled for August 25th, 2021

Adjournment

Any person who has a qualifying disability as defined by the Americans with Disabilities Act who requires the meeting or materials at the meeting to be in an accessible location or format, should contact the business office of the Baraboo District Ambulance Service at 135 4th Street or phone 356-3455 during regular business hours at least 48 hours before the meeting so reasonable arrangements can be made to accommodate each request. It is possible that members of, and possibly a quorum of members of, other governmental bodies of municipal members of the District, who are not members of the commission, may attend the above stated meeting to gather information. However, no formal action will be taken by any governmental body at the above stated meeting, other than the commission identified in the caption of this notice.