

City of Baraboo  
Parks & Recreation Commission  
August 14, 2017 – Minutes

**Present:** Roy Franzen, Mary Mjelde, Angela McMurray, James Francisco, Mike Plautz & Mike Hardy

**Also Present:** Kyle Crosby, Boys and Girls Club

Franzen called the meeting to order. Legal Posting of the Agenda had been met. The Agenda was approved as printed.

Francisco motioned and Mjelde seconded approval of the July 10, 2017 minutes. Motion carried.

**Appearances:** Kyle Crosby gave a report on the Boys and Girls Club. No new projects are planned for Baraboo. Crosby thanks the City for their continued support and making the Civic Center available to them.

**New Business:** Annual officer elections were held. McMurray nominated Franzen for president, second by Mjelde. Motion passed. Franzen nominated Francisco for vice president, second by Mjelde. Motion passed. Mjelde motioned to have Hardy continue to take minutes and serve in the secretary capacity. Second by Franzen. Motion passed.

Hardy presented 2018 projected Civic Center lease revenues and recommended a 1% increase with Boys and Girls Club and Senior Center again paying 15% of their rent in 2018. Daily rental rates at the Civic Center would use just one rate as shown on the proposal. McMurray moved to recommend the Civic Center increases as presented to City Council. Seconded by Francisco.

Hardy presented the 2018 Park Shelter rental and dog park projections and recommended no changes. McMurray moved to keep 2018 park shelter & dog park fees the same as 2017. Second by Mjelde. Motion passed.

Hardy presented 2018 swimming pool recommended fees which included a \$20 increase in pool party reservations, a \$5 increase in season passes and a \$1 increase in daily passes. The increases were needed to fund a planned increase in lifeguard wages. Franzen moved to recommend the fee increases to City Council as presented. Second by McMurray. Motion passed.

Hardy presented 2018 recreation program fee structure with most fees staying the same, with the exception of senior fitness (\$3 increase), zookeeper camp (\$5 increase), adult volleyball (\$30/team increase), and soccer, basketball & flag football (\$10 increase). Mjelde moved to recommend the increases to City Council, second by Franzen. Motion passed.

Hardy explained that a current student who has been helping with recreation programming has offered to stay on after his internship. With Luther still on administrative leave, staff would appreciate any help. The intern currently resides at UW-Baraboo apartments, but will have to leave when students return September 1<sup>st</sup>. Hardy asked if the vacant room at the Ochsner Park House could be rented to him while he is working for the City. Once he leaves employment with the City, the lease would be terminated. Since past house rent had been \$600 per month, Hardy suggested that rent be set at \$200 per month as he would be assigned just one of the 3 bedrooms. Franzen noted that as the intern would be helping us out, rent should be set at \$100, however this would not be precedent setting as any new rental requests would have to be considered separately. Franzen moved to set rent at \$100 a month while the intern fills in for Luther. Second by Plautz. Motion passed.

Hardy presented a new list of approved street tree species to allow for planting along the Treebank. The Commission also reviewed a new Tree Maintenance Permit form that would be used to request any tree work to be done in the Treebank. McMurray moved to approve the new tree list and the maintenance permit form. Second by Plautz. Motion passed.

Mim Olsen requested that fees for Langer Park be waived for the Lions Club fundraising event September 16. Francisco moved to waive the fees, Second by McMurray. Motion passed.

**Communications and Reports**

July revenues were \$16,586.64.

Hardy reported that the pool will close for the season on the 18<sup>th</sup>. Also the Doggy Dip would be held the 19<sup>th</sup> and volunteers are needed. This will be the 8<sup>th</sup> Doggy Dip held which has raised over \$5,000 for dog park improvements. Hardy updated the Commission on a letter recently received from the DNR regarding the Pierce Park pavilion and potential future use by the BYHA.

**Next Regular Meeting:** TBD

McMurray motioned to adjourn, Mjelde seconded. Motion carried

Respectfully Submitted,  
Mike Hardy, Parks, Recreation & Forestry Director