

**AGENDA FOR THE MEETING OF THE  
CARNEGIE-SCHADDE MEMORIAL PUBLIC LIBRARY  
BOARD OF TRUSTEES**

Members noticed must notify the person who prepared the agenda (see below) at least 24 hours before the meeting if they will not be able to attend.

**Date and Time:** Tuesday, August 17, 2021, 5:30PM

**Location:** Lower Level Meeting Room, Carnegie-Schadde Memorial Public Library,  
230 4<sup>th</sup> Ave, Baraboo WI 53913

This meeting is open to the public.

**Members Noticed:** E. Blasing, J. Ellington, L. Harthorne, F. Hartmann, A. Kujawa, B. Persche,  
P. Roland, L. Steffes, B. Stelling

**Others Noticed:** Clerk's office, City Administrator, City Engineer, City Finance Director, CDA  
Director, Mayor, City Attorney, Library Staff, Media, C. Arndt

**I. Call to order**

- A. Roll call of members
- B. Note compliance with Open Meeting Law
- C. Approval of the July 20, 2021 Library Board meeting minutes
- D. Approval of the Agenda
- E. Introduce new board member Erick Blasing

**II. Public Hearings/Appearances**

**III. Action items**

- A. Consider elimination of vacant Shelver- Adult Services and Library Assistant positions, and creation of additional Circulation Assistant position.
- B. Bills: J. Ellington, Examiner

**IV. Information items**

- A. Library expansion project update
  - 1. Updated project schedule if available
- B. Financial Reports
  - 1. Revenue and donations report
  - 2. General Fund Income Statement with Comparison to Budget report
  - 3. Trust Fund report
  - 4. Third Oak statement
  - 5. Building project fund report
- C. Staff reports
  - 1. Adult Services and Technology Report
    - a) Adult Programs
    - b) Technology items
  - 2. Youth Services Report
    - a) Program Statistics
    - b) Activity Report

- 3. Director's Report
  - a. Activity of last month
  - b. 2022 Budget timeline
  - c. Trustee Training week reminder

- D. President's Report
  - 1. Standing Committee assignments for 2021-2022
- E. Statistics

**V. Friends of the Library meeting Minutes**

**VI. Correspondence**

**VII. Adjourn**

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Agenda prepared by J. Bergin

**PLEASE TAKE NOTICE** that any person who has a qualifying disability as defined by the Americans with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format, should contact the Library Director at 230 4<sup>th</sup> Avenue, or phone 356-6166, during regular business hours at least 48 hours before the meeting so that reasonable arrangements can be made to accommodate each request.