

AGENDA
CITY OF BARABOO COMMON COUNCIL
Council Chambers, 135 4th Street, Baraboo, Wisconsin
Tuesday, September 12, 2017, 7:00 P.M.

Regular meeting of the Common Council, Mayor Palm presiding.

Notices sent to Council members: Wedekind, Kolb, Plautz, Sloan, Petty, Ellington, Alt, Zolper, and Thurow

Notices sent to City Staff and Media: Atty. Truman, Adm. Geick, Clerk Giese, City Engineer Pinion, Utility Super. Peterson, Street Super. Gilman, Police Chief Schauf, Parks & Recreation Dir. Hardy, City Treasurer Laux, Fire Chief Kevin Stieve, Library Director Allen, CDA Director, the News Republic, WBDL, and WRPQ.

Notices sent to other interested parties: Town of Baraboo, Village of West Baraboo, Town of Fairfield, Town of Greenfield, Baraboo District Ambulance Service, Citizen Agenda Group, Media Agenda Group

CALL TO ORDER

ROLL CALL AND PLEDGE OF ALLEGIANCE

APPROVAL OF PREVIOUS MINUTES - (Voice Vote): August 22, 2017

APPROVAL OF AGENDA (Voice vote):

COMPLIANCE WITH OPEN MEETING LAW NOTED

PRESENTATIONS

PUBLIC INVITED TO SPEAK (Any citizen has the right to speak on any item of business that is on the agenda for Council action if recognized by the presiding officer.)

MAYOR'S COMMENTS

CONSENT AGENDA (roll call)

CA-1... Approve the accounts payable to be paid in the amount of \$_____

CA-2... Approve exemption from County Library tax for 2018.

ORDINANCES ON 2ND READING

SRO-1... Revise Ordinance 12.03 Regulating and Licensing Pawnbrokers, Secondhand Article Dealers and Secondhand Jewelry Dealers.

NEW BUSINESS RESOLUTIONS

NBR-1... Consider purchase of a used 2008 Freightliner Truck Chassis from Truck Country at a cost of \$43,062.

NBR-2... Consider applying for a Clean Water Fund loan from State of Wisconsin for upgrading the Biosolids equipment at the Wastewater Treatment Facility.

NBR-3... Consider authorizing representative to file applications for financial assistance from State of Wisconsin Environmental Improvement Fund.

NEW BUSINESS ORDINANCES

NBO-1...Consider revisions to Ordinance 7.02(2)(b)2 concerning no parking on portions of Manchester Street, Effinger Drive and Water Street.

NBO-2...Consider creation Ordinance 7.14(3)(b)(6) relating to a parking restriction on 9th Avenue and Berkley Boulevard at the Baraboo High School.

NBO-3...Consider authorizing water service to property outside the City limits and revise Code 13.15.

NBO-4...Consider creating code §7.09(3)(d) relating to a parking restriction on 2nd 9th Avenue, west of Broadway.

COMMITTEE OF THE WHOLE

Moved by _____, seconded by _____ to convene as a Committee of the Whole to Review of Elected Official Survey and other related information.

Moved by _____, seconded by _____ to reconvene into regular session.

Council will consider action that may be the result of discussions conducted in Committee of the Whole.

MAYOR, ADMINISTRATOR, AND COUNCIL COMMENTS

REPORTS, PETITIONS, AND CORRESPONDENCE - The City acknowledges receipt and distribution of the following: **Monthly Reports from August 2017** – Building Inspection

Minutes from the Following Meetings -

Copies of these meeting minutes are included in your packet:

Finance/Personnel Comt.	8-22-17	Insurance Claims Comm.	8-17-17
Public Safety Comt.	7-31-17		

Copies of these meeting minutes are on file in the Clerk's office:

UW Campus Comm.	7-20-17	Parks & Rec Comm.	7-10-17
Police & Fire Comm.	6-19-17	Emergency Management Comm.	8-17-17
Plan Comm.	8-15-17	BID	7-19-17
Public Art Assn.	6-29-17, 7-27-17		

Petitions and Correspondence Being Referred

CLOSED SESSION

The Mayor will announce that the Council will go into Closed Session as per S19.85(1) (g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. (Menards), and (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. (Baraboo District Ambulance Service)

OPEN SESSION - The Mayor announces that the Council will return to Open Session as per S.19.85(2) to address any business that may be the result of discussions conducted in Closed Session.

INFORMATION

League of Wisconsin Municipalities 2017 Annual Conference Agenda.

ADJOURNMENT (Voice Vote)

Cheryl Giese, City Clerk-Finance Director

For more information about the City of Baraboo, visit our website at www.cityofbaraboo.com.

SEPTEMBER 2017

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
				1	2	3
4 Labor Day City Offices CLOSED	5 Admin CDA	6	7 BEDC	8	9	10
11	12 Finance Council	13	14	15	16	17
18 Park & Rec SCDC PFC	19 Library Plan	20 BID	21 UW	22	23	24
25	26 Finance Council	27 Ambulance	28 EM Mgt.	29	30	

UPCOMING EVENTS:

*Fall/Winter Newsletter
Circulated week of Sept 11

*Sauk County Clean Sweep
Sat. Sept 30 8:30AM-Noon
E8795 Evergreen Lane

PLEASE TAKE NOTICE - Any person who has a qualifying disability as defined by the Americans with Disabilities Act who requires the meeting or materials at the meeting to be in an accessible location or format, should contact the City Clerk at 135 4th St., or phone 355-2700 during regular business hours at least 48 hours before the meeting so reasonable arrangements can be made to accommodate each request.

It is possible that members of, and possibly a quorum of members of, other governmental bodies of the City of Baraboo who are not members of the above Council, committee, commission or board may be in attendance at the above stated meeting to gather information. However, no formal action will be taken by any governmental body at the above stated meeting, **other than the Council, committee, commission, or board identified in the caption of this notice.**

Agenda jointly prepared by D. Munz and C. Giese
Agenda posted on 9/8/2017

**Council Chambers, Municipal Building, Baraboo, Wisconsin
Tuesday, August 22, 2017 – 7:00 p.m.**

Roll call was taken.

Council Members Present: Wedekind, Kolb, Plautz, Petty, Ellington, Alt, Thurow

Council Members Absent: Sloan, Zolper

Others Present: Chief Schauf, Clerk Giese, Adm. Geick, Attny. Truman, members of the press and others.

The Pledge of Allegiance was given.

Moved by Wedekind, seconded by Kolb and carried to approve the minutes of August 8, 2017.

Moved by Petty, seconded by Wedekind and carried to approve the agenda.

Compliance with the Open Meeting Law was noted.

PRESENTATION-

Ed Hinschel from RW Management presented the Fire Department Operations study.

Recommendations and Observations:

1. Update Chapter 5 of the Municipal Code.
2. Fire Risk Assessment and response strategy be developed that identifies hazards of community.
3. Strengths are: well respected, dedicated members, well trained, ongoing training is good, demonstrate very good customer service skills.
4. Weaknesses are: facilities of department, ventilation in equipment bays, responses to calls during normal business hours.
5. Opportunities are: consolidation of building, and with other departments.
6. Threats: members maintaining response requirements.
7. Command staffing is challenged. The Fire chief has a heavy workload and limited additional people to delegate to, concerning administrative functions.
8. There is a good working relationship with the Fire Chief and City Administrator.
9. How to handle challenge to staffing response to daytime calls. Create an on call group, meaning specific individuals are available during a period of scheduled on call hours. Some could also be on call, on premise, and are paid for those hours. A third arrangement is creating opportunities for public works or other full time employees be certified to operate fire equipment, serving as drivers.
10. Some operating guidelines needs to be updated.
11. Financial operations look to be very good and the Chief has a good handle on finances. They suggest meeting with dept officers to develop a broader department wish list.
12. Call volume remains stable, around 350 calls per year, with 60% of the calls within the city limits.
13. Response to calls: dept should develop a stronger program to train officers in incident command system so everyone knows who is in charge at fire scenes.
14. The Fire Inspector conducts 1500 inspections per year and they are concerned about the thoroughness of the inspections because of the workload. Several other members are assisting the Inspector and should receive additional training.
15. Working with the public, school programs, are well in place.
16. Fire investigation is done for cause and origin of fires. The Police and Sheriff departments assist in more intensive fire calls. Some additional training should be offered.
17. Technical rescue is unique and important, particularly in the State park for rope rescue.
18. Dept is trained at awareness levels for Hazardous materials.
19. EMS services: this study did not focus on the EMS, but the FD does get involved in those calls by necessity. Most calls are handled by BDAS.
20. They reviewed the rolling equipment and the City should plan for their replacement.
21. The present building is much larger than what is needed for the administration of the Fire department. They recommend BDAS locate in the building also. This will promote better

daily operations between fire and EMS. Training will also improve as well as interdepartmental communications. Some people already work in both locations and this would reduce overhead costs by eliminating the operations and maintenance of separate buildings. BDAS dipped into reserves to pay for their present office structure which could be sold. Consolidation would also help reduce duplication of certain equipment.

- 22. Should this building be too expensive to remodel, they suggest we consider having a fire/library combination.
- 23. National Guard may be vacating the armory and this could be an alternative site for the fire department.
- 24. They recommend holding exit interviews from people leaving the department.
- 25. Suggest a combination building/fire inspector, with this person also becoming a fire fighter.
- 26. In the long run, they recommend that the EMS and Fire departments be consolidated with a single oversight body.

PUBLIC INVITED TO SPEAK – No one spoke.

MAYOR’S COMMENTS –none.

CONSENT AGENDA

Resolution No. 17-56

THAT the Accounts Payable, in the amount of \$341,618.82 as recommended for payment by the Finance/Personnel Committee, be allowed and ordered paid.

Resolution No. 17-57

THAT the BMO Harris Bank qualifies as a public depository under Chapter 34 of the Wisconsin State Statutes and is hereby designated as a depository in which funds of the City of Baraboo may from time to time be deposited, that the following described accounts have been opened and maintained in the name of this municipality with the bank; that the persons and the number thereof designated by title below be authorized for and on behalf of the municipality to sign drafts or order checks as provided by Section 66.0607 of the Wisconsin Statutes, for payment or withdrawal of money from said accounts:

<u>Name or Type of Account</u>	<u>Account #</u>	<u># of Required Signatures</u>	<u>Authorized Persons</u>
General Fund		2	Clerk and Treasurer

BE IT FURTHER RESOLVED that withdrawals from savings or time deposits shall be by written order pursuant to 66.0607(3) of the Wisconsin Statutes and each transfer order shall be signed by the Clerk and Treasurer, provided, however, in lieu of personal signatures of the Clerk and Treasurer, the facsimile signature adopted by the person and approved by this Council may be affixed to the transfer order; that pursuant to 66.0607(3m) the use of money transfer techniques, including electronic funds transfers and automatic clearinghouse methods, may be used and that the Treasurer shall keep a record of date, payee and amount of such transactions.

BE IT FURTHER RESOLVED that a certified copy of this resolution shall be delivered to the BMO Harris Bank.

Moved by Wedekind, seconded by Petty and carried that the Consent Agenda be approved-7 ayes.

Moved by Kolb, seconded by Alt and carried unanimously to approve the 2nd Reading of Ordinance 2463 approving a General Development Plan/Specific Implementation Plan for purchasing property at 626 14th Street and reestablish its use as a medical office building.

NEW BUSINESS

Resolutions:

Resolution No. 17-58

WHEREAS, the Parks and Recreation Commission has recommended a 1% increase in Civic Center long term leases; and

WHEREAS, the Parks and Recreation Commission recommends continuing the practice of renting space in the Civic Center to the Boys and Girls Club and Senior Citizens Organization at 15% of approved lease rates; and

WHEREAS, the Parks and Recreation Commission sets fees for program registration and facility rental to assist in the cost of staffing and maintaining those programs and facilities.

THEREFORE, BE IT RESOLVED THAT the proposed 2018 Civic Center, park, recreation and swimming pool fees are approved.

Moved by Ellington, seconded by Petty and carried that **Resolution No.** be approved-7 ayes.

Resolution No. 17-59

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

Whereas, home owners in Wisconsin already pay 70% of the total statewide property tax levy; and

Whereas, that disproportionate burden is about to get much worse unless the Legislature addresses tax avoidance strategies that national chains like Walgreens, and big box retail establishments like Target and Lowe's are using across the country to gain dramatic reductions in their property tax bills at the expense of homeowners and other taxpayers; and

Whereas, a carefully-orchestrated wave of 100s of lawsuits in Wisconsin is forcing assessors to slash the market value of thriving national retail stores, shifting their tax burden to local mom and pop shops and homeowners; and

Whereas, Walgreens and CVS stores in Wisconsin have argued in communities across the state that the assessed value of their property for property tax purposes should be less than half of their actual sale prices on the open market; and

Whereas, in many cases the courts have sided with Walgreens and CVS, requiring communities to refund tax revenue back to the stores; and

Whereas, there are over 200 Walgreens stores located in Wisconsin's cities and villages; and

Whereas, Target, Lowe's, Meijer, Menards and other big box chains are using what is known as the "Dark Store Theory" to argue that the assessed value of a new store in a thriving location should be based on comparing their buildings to sales of vacant stores in abandoned locations from a different market segment; and

Whereas, the Republican-controlled Indiana state Legislature has on two occasions in the last two years overwhelmingly passed legislation prohibiting assessors from valuing new big box stores the same as nearby abandoned stores from a different market segment; and

Whereas, the Michigan state house overwhelmingly passed similar legislation in May of 2016.

Now, Therefore, Be It Resolved, that the Common Council of the City of Baraboo urges the Governor and the Legislature to protect homeowners and main street businesses from having even more of the property tax burden shifted to them by passing legislation clarifying that:

1. Leases are appropriately factored into the valuation of leased properties; and
2. When using the comparable sale method of valuation, assessors shall consider as comparable only those sales within the same market segment exhibiting a similar highest and best use rather than similarly sized but vacant properties in abandoned locations.

BE IT FINALLY RESOLVED that the City Clerk forward copies of the adopted resolution to Governor Scott Walker and the Baraboo area legislative delegation.

Moved by Kolb, seconded by Wedekind and carried that **Resolution No.** be approved-7 ayes.

Ordinances:

Moved by Sloan, seconded by Petty and carried unanimously to approve the 1st reading of **Ordinance No. 2464** amending of Ordinance § 12.03, Regulation and Licensing of Pawnbrokers, Article Dealers and Jewelry Dealers, within the Municipal Code of the City of Baraboo.

THE COMMON COUNCIL OF THE CITY OF BARABOO, WISCONSIN, DO ORDAIN AS FOLLOWS:

1. Section 12.03 of the Municipal Code of the City of Baraboo is hereby amended to read as follows:

12.03 REGULATION AND LICENSING OF PAWNBROKERS, SECONDHAND ARTICLE DEALERS AND SECONDHAND JEWELRY DEALERS. (1587 03/12/91; 2358 05/10/2011; 2375 03/27/2012)

PURPOSE.

- (a) The City Council finds that the services offered by pawnshops, secondhand article dealers, and secondhand jewelry dealers provide an opportunity for individuals to readily transfer stolen property to those businesses. The Council also finds that consumer protection regulation is warranted in transactions involving these businesses. The Council further finds that pawnshops, secondhand article dealers, and secondhand jewelry dealers have outgrown the City's current ability to effectively or efficiently identify criminal activity related to them. The purpose of this section is to prevent pawnshops, secondhand article dealers, and secondhand jewelry dealers from being used to facilitate the commission of crimes and to assure that they comply with basic consumer protection standards, thereby protecting the public health, safety, and general welfare of the citizens, and pursuant to the authority granted by §134.71, Wis. Stats.
- (b) This chapter implements and establishes the required use of an automated, computerized tracking system to help the Police Department better regulate current and future pawnshops, secondhand article dealers, and secondhand jewelry dealers to decrease and stabilize costs associated with the regulation of pawnshops, secondhand article dealers, and secondhand jewelry dealers and to increase identification of criminal activities in

pawnshops, secondhand article dealers, and secondhand jewelry dealers through the timely collection and sharing of transaction information

(1) DEFINITIONS. For the purpose of this section, the following definitions shall apply:

(a) Article means any of the following items:

1. Audiovisual equipment.
2. Bicycles.
3. China.
4. Computers, printers, software and computer supplies.
5. Computer toys and games.
6. Crystal.
7. Electronic equipment.
8. Fur coats and other fur clothing.
9. Ammunition and knives.
10. Microwave ovens.
11. Office equipment.
12. Musical instruments.
13. Video tapes or discs, audio tapes or discs, video games, and other optical media.
14. Silverware and flatware.
15. Small electrical appliances.
16. Cell phones.

(b) Billable transaction means every reportable transaction except renewals, redemptions, voids, or extensions of existing pawns or purchases previously reported and continuously in the pawnbroker's, secondhand article dealers' or secondhand jewelry dealers' possession.

(c) Charitable organization means a corporation, trust, or community chest, fund, or foundation organized and operated exclusively for religious, charitable, scientific, literary, or educational purposes, or for the prevention of cruelty to children or animals, no part of the net earnings of which inures to the benefit of any private shareholder or individual.

(d) Customer means a person with whom a pawnbroker, secondhand article dealer, or secondhand jewelry dealer, or an agent thereof, engages in a transaction of purchase, sale, receipt, or exchange of any secondhand article.

(e) Jewelry or piece of jewelry means any tangible personal property ordinarily wearable on the person and consisting in whole or in part of any metal, mineral or gem customarily regarded as precious or semiprecious.

(f) License means a Pawnbroker's License, Secondhand Article Dealer's License, or Secondhand Jewelry Dealers License issued by the city clerk.

(g) Pawnbroker means any person who engages in the business of lending money on the deposit or pledge of any article or purchasing any article with an expressed or implied agreement or understanding to sell it back at a subsequent time at a stipulated price. To the extent that a pawnbroker's business includes buying personal property previously used, rented, leased, or selling it on consignment, the provisions of this

chapter shall be applicable. A person is not acting as a pawnbroker when engaging in any of the following:

1. Any transaction at an occasional garage or yard sale, an estate sale, a gun, knife, gem, or antique show, or a convention.
 2. Any transaction entered into by a person engaged in the business of junk collector, junk dealer, or scrap processor, as described in § 70.995(2)(x), Wis. Stats.
 3. Any transaction while operating as a charitable organization or conducting a sale, the proceeds of which are donated to a charitable organization.
 4. Any transaction between a buyer of a new article and the person who sold the article when new that involves any of the following:
 - a. The return of the article.
 - b. The exchange of the article for a different, new article.
 5. Any transaction as a purchaser of a secondhand article from a charitable organization if the secondhand article was a gift to the charitable organization.
 6. Any transaction as a seller of a secondhand article that the person bought from a charitable organization if the secondhand article was a gift to the charitable organization.
- (h) Person includes all natural persons, partnerships, associations and bodies politic or corporate
- (i) Reportable transaction means every transaction conducted by a pawnbroker in which an article or articles are received through a pawn, purchase, consignment, or trade, or in which a pawn is renewed, extended, voided, or redeemed, or for which a unique transaction number or identifier is generated by their point-of-sale software, and is reportable except:
1. The bulk purchase or consignment of new or used articles from a merchant, manufacturer, or wholesaler having an established permanent place of business, and the retail sale of said articles, provided the pawnbroker must maintain a record of such purchase or consignment that describes each item, and must mark each item in a manner that relates it to that transaction record.
 2. Retail and wholesale sales of articles originally received by pawn or purchase, and for which all applicable hold and/or redemption periods have expired.
- (j) Secondhand article means an article or piece of jewelry owned by any person, except a wholesaler, retailer, or licensed secondhand article dealer, immediately before the transaction at hand.

(k) Secondhand article dealer means any person, other than an auctioneer, who engages in the business of purchasing or selling secondhand articles, except when engaging in any of the following:

1. Any transaction at an occasional garage or yard sale, an estate sale, a gun, knife, gem or antique show or a convention.
2. Any transaction entered into by a person while engaged in a business for which the person is licensed pursuant to §134.71(2) or (4), Wisconsin Statutes, or while engaged in the business of junk collector, junk dealer or scrap processor as described in §70.995(2)(x), Wisconsin Statutes.
3. Any transaction while operating as a charitable organization or conducting a sale the proceeds of which are donated to a charitable organization.
4. Any transaction between a buyer of a new article and the person who sold the article when new which involves any of the following:
 - a. The return of the article for a different, new article

- b. The exchange of the article for a different, new article.
 5. Any transaction as a purchaser of a secondhand article from a charitable organization if the secondhand article was a gift to the charitable organization.
 6. Any transaction as a seller of a secondhand article which the person bought from a charitable organization if the secondhand article was a gift to the charitable organization.
 7. Any transaction involving household appliances.
- (1) Secondhand jewelry dealer means any person, other than an auctioneer, who engages in the business of any transaction consisting of purchasing, selling, receiving or exchanging second-hand jewelry, except for the following:
1. Any transaction at an occasional garage or yard sale, an estate sale, a gun, knife, gem or antique show or a convention.
 2. Any transaction with a licensed secondhand jewelry dealer.
 3. Any transaction entered into by a person while engaged in a business of smelting, refining, assaying or manufacturing precious metals, gems or valuable articles if the person has no retail operation open to the public.
 4. Any transaction between a buyer of new jewelry and the person who sold the jewelry when new which involves any of the following:
 - a. The return of the jewelry.
 - . The exchange of the jewelry for different, new jewelry.
 5. Any transaction as a purchaser of secondhand jewelry from a charitable organization if the secondhand jewelry was a gift to the charitable organization.
 6. Any transaction as a seller of secondhand jewelry which the person bought from a charitable organization if the secondhand jewelry was a gift to the charitable organization.
- (2) **INSPECTION OF ITEMS.** At all times during the term of the license, the pawnbroker must allow the police department to enter the premises where the licensed business is located, including all off-site storage facilities, during normal business hours, except in an emergency, for the purpose of inspecting such premises and inspecting the items, wares, merchandise, and records therein to verify compliance with this chapter or other applicable laws.
- (3) **LICENSE.** No person may operate as a pawnbroker, secondhand article dealer, or secondhand jewelry dealer in the City unless the person first obtains a license under this chapter.
- (4) **DISPLAY OF LICENSE.** Each license issued under this chapter shall be displayed in a conspicuous place visible to anyone entering a licensed premise.
- (5) **LICENSE APPLICATION.** A person wishing to operate as a pawnbroker, secondhand article dealer, or secondhand jewelry dealer shall apply for a license to the city clerk. The clerk shall furnish application forms approved by the police department that shall require all of the following:
- (a) The applicant's name, date of birth, residence address, and residence addresses for the 10-year period prior to the date of the application.
 - (b) The name, date of birth, resident address and business address of the owner of the licensed premises.

- (c) Whether the applicant is a natural person, corporation, limited liability company, or partnership, and:
 - 1.If the applicant is a corporation, the state where incorporated and the names, dates of birth and resident addresses of all officers and directors.
 - 2.If the applicant is a partnership, the names, dates of birth and resident addresses of all partners.
 - 3.If the applicant is a limited liability company, the names, dates of birth and resident addresses of all members.
 - 4.The names, dates of birth and resident addresses of the managers and employees who work at the licensed premises.
 - 5.Any other information that the clerk may reasonably require.
- (d) A statement as to whether the applicant or any other person listed in subsection (c), above, has an open and pending criminal, misdemeanor or forfeiture charge that is substantially relates to the circumstances of the licensed activity and/or has been convicted within the preceding 10 years of a felony, misdemeanor, statutory violation punishable by forfeiture, county and/or municipal ordinance violation in which the circumstances of the felony, misdemeanor or other offense substantially relates to the circumstances of the licensed activity and, if so, the nature and date of the offense and the penalty assessed.
- (e) Whether the applicant or any other person listed in subsection (c), above, has ever used or been known by another name, and if so, the name or names used and information concerning dates and places used.
- (f) Whether the applicant or any other person listed in subsection (c), above, has previously been denied or had revoked or suspended a pawnbroker, secondhand article dealer or secondhand jewelry dealer license from any other governmental unit. If so, the applicant must furnish information as to the date, location, and reason for the action.
- (6) **PRE-LICENSE INVESTIGATION.** The Baraboo Police Department shall investigate each applicant and every person listed in section 6(c), above, prior to a license being issued to determine whether the applicant or any person listed in section 6(c), above, has been convicted within the preceding 10 years of a felony or within the preceding 10 years of a misdemeanor, statutory violation punishable by forfeiture or county or municipal ordinance violation in which the circumstances of the felony, misdemeanor or other offense substantially related to the circumstances of the licensed activity and, if so, the nature and date of the offense and the penalty assessed. The law enforcement agency shall furnish the information derived from that investigation in writing to the City Clerk.
- (7) **LICENSE ISSUANCE.**
 - (a) The City Clerk shall grant the license if all of the following apply:
 - 1.The applicant and every person listed in section 6(c), above, does not have an open or pending charge or conviction record as described in section 7, above.
 - 2.The applicant provides to the city clerk a license bond of \$500 with not less than two sureties for the observation of all municipal ordinances or state or federal laws relating to pawnbrokers. The bond must be in full force and effect at all times during the term of the license.

3. The applicant paid the license fee, with said fee approved by the Common Council on an annual basis. The license fee is non-refundable and shall not be prorated. A copy of the license fee rates shall be on file with the city clerk.

(b) No license issued under this subsection may be transferred.

(c) A Pawnbroker License is valid from January 1 until the following December 31. A Secondhand Article Dealer License and a Secondhand Jewelry Dealer License is valid for 2 years, from May 1 of an odd-numbered year until April 30 of the next odd-numbered year.

(8) REQUIREMENTS.

(a) Identification. No pawnbroker, secondhand article dealer, or secondhand jewelry dealer may engage in a transaction of purchase, receipt, or exchange of any secondhand article from a customer without first securing adequate identification from the customer. At the time of the transaction, the pawnbroker shall require the customer to present one of the following types of current and valid identification:

1. Wisconsin driver's license;
2. Wisconsin identification card;
3. Photo identification card or photo driver's license issued by another state, US territory or province of Canada.
4. A valid military passport.
5. Military identification.

(b) Transactions with Minors. No pawnbroker, secondhand article dealer, or secondhand jewelry dealer may engage in a transaction of purchase, receipt, or exchange of any secondhand article from any minor, defined as a person under the age of 18 years.

(c) Records Required. At the time of any reportable transaction other than renewals, extensions, or redemptions, every pawnbroker, secondhand article dealer and secondhand jewelry dealer must immediately record in English the following information in a computerized record approved by the police department:

1. A complete and accurate description of each article or piece of jewelry, including, but not limited to any trademark, identification number, serial number, model number, brand name, or other identifying mark on such an article or piece of jewelry.
2. The purchase price, amount of money loaned upon or pledged therefore.
3. The maturity date of the transaction and the amount due, including monthly and annual interest rates and all fees and charges.
4. Date, time, and place the article or piece of jewelry was received by the pawnbroker, secondhand article dealer or secondhand jewelry dealer and the unique alpha and/or numeric transaction identifier that distinguishes it from all other transactions.
5. Full name, current residence address, current residence telephone number, date of birth, and accurate description of the person from whom the article or piece of jewelry was received, including sex, height, weight, race, color of eyes, and color of hair.
6. A copy of the identification Current, valid photo identification card or photo driver's license issued required by section 9(a), above.
7. The signature of the person identified in the transaction.

8. Renewals, Extensions, and Redemptions. The pawnbrokerPawnbrokers shall provide the original transaction identifier, the date of the current transaction, and the type of transaction for renewals, extensions, and redemptions.
9. For everyPawnbrokers, secondhand article dealers and second-hand jewelry dealers shall keep a written inventory of all articles and pieces of jewelry received, with said record containing the name and address of each customer, the date, time, and place of the transaction, and a detailed description of the article or piece of jewelry that is the subject of the transaction. The customer shall sign his or her name on a declaration of ownership identified in the inventory and shall state that he or she owns the article or piece of jewelry. The pawnbroker, secondhand article dealer or secondhand jewelry dealer shall retain an original and a duplicate of each entry and declaration of ownership relating to the purchase, receipt, or exchange of any secondhand article for not less than one year after the date of the transaction, except as provided in subsection (e), and shall make duplicates of the inventory and declarations of ownership available to any law enforcement officer for inspection at any reasonable time.
10. Computerized data entries and inventories as required by this chapter shall be retained by pawnbrokers, secondhand article dealers and secondhand jewelry dealers for at least one calendar year from the date of transaction.

(d) Holding Period.

1. Any secondhand article purchased or received by a pawnbroker, secondhand article dealer, or secondhand jewelry dealer shall be kept on the premises or other place for safekeeping for not less than seven calendar days after the date of purchase or receipt, unless the person known by the pawnbroker, secondhand article dealer, or secondhand jewelry dealer to be the lawful owner of the secondhand article redeems it.
2. During the period set forth in subsection 1, above, the article or jewelry shall be held separate from saleable inventory and may not be altered in any manner. The pawnbroker, secondhand article dealer, or secondhand jewelry dealer shall permit any law enforcement officer to inspect the article or jewelry during this period. Within 24 hours after a request of a law enforcement officer during this period, a pawnbroker, secondhand article dealer, or secondhand jewelry dealer shall make available for inspection any article or jewelry which is kept off the licensed premises for safekeeping.
3. This subsection shall not apply to an article or piece of jewelry consigned to a pawnbroker, secondhand article dealer, or secondhand jewelry dealer.

(e) Pawnbroker Redemption Period. Any person pledging, pawning or depositing any article or jewelry for security with a pawnbroker must have a minimum of 60 calendar days from the date of that transaction to redeem the article or jewelry before it may be forfeited and sold. During the 60-day holding period, articles and jewelry may not be removed from the licensed premises. Pawnbrokers are prohibited from redeeming any article or jewelry to anyone other than the person to whom the receipt was issued, to any person identified in a written and notarized authorization to redeem the property identified in the receipt, or to a person identified in writing by the pledger at the time of the initial transaction and signed by the pledger, or with the approval of the police department. Written authorization for release of property to persons other than the

original pledger must be maintained along with the original transaction record in accordance with subsection 9(c), above.

(f) Police Order to Hold Property.

1. Investigative Hold. Whenever a law enforcement officer from any agency notifies a pawnbroker, secondhand article dealer or secondhand jewelry dealer not to sell an article or piece of jewelry, the article or piece of jewelry must not be sold or removed from the licensed premises. The investigative hold shall be confirmed in writing by the originating agency within 72 hours and will remain in effect for 15 calendar days from the date of initial notification, or until the investigative order is canceled, or until an order to confiscate is issued, pursuant to subsection 2, below, whichever comes first.
2. Order to Confiscate.
 - a. If an article or piece of jewelry is identified as stolen or evidence in a criminal case, the police department may physically confiscate and remove it, pursuant to a written order from the police department.
 - b. When an article or piece of jewelry is confiscated, the person doing so shall provide identification upon request and shall provide the pawnbroker, secondhand article dealer or secondhand jewelry dealer with the name and phone number of the confiscating officer and the case number related to the confiscation.
 - c. When an order to confiscate is no longer necessary, the police department shall so notify the pawnbroker, secondhand article dealer or secondhand jewelry dealer.

(g) Daily Reports to Police.

1. Pawnbrokers, secondhand article dealers, and second jewelry dealers must submit every reportable transaction to the police department daily in the following manner:
 - a. Pawnbrokers, secondhand article dealers, and second jewelry dealers must provide to the police department all information required in section 9(c), above, and other required information, by transferring it from their computer to the police department approved tracking system via their secure modem. All required records must be transmitted completely and accurately by noon the day following the day of the transaction in accordance with standards and procedures established by the police department using procedures that address security concerns of the pawnbroker, secondhand article dealer, and second jewelry dealer and the police department.

The pawnbroker, secondhand article dealer, and secondhand jewelry dealer must display a sign of sufficient size in a conspicuous place on the premises which informs all patrons that all transactions are reported daily to the police department and a computerized monitoring system.
2. If a pawnbroker, secondhand article dealer or secondhand jewelry dealer is unable to successfully transfer the required reports by their secured modem, the pawnbroker, secondhand article dealer or secondhand jewelry dealer must provide the police department with printed copies of all reportable transactions by noon the next business day. If the problem is determined to be in the pawnbroker's system and is not corrected by the close of the first business day following the failure, the pawnbroker, secondhand article dealer or secondhand

jewelry dealer shall be charged a daily reporting failure fee of \$10.00 until the error is corrected, or, if the problem is determined to be outside the system, the pawnbroker, secondhand article dealer or secondhand jewelry dealer must provide the required reports in subsection 3 and resubmit all such transactions via modem when the error is corrected. Regardless of the cause or origin of the technical problems that prevented the pawn-broker from uploading the reportable transactions, upon correction of the problem, the pawnbroker shall upload every reportable transaction from every business day the problem has existed.

3. The provisions of this section notwithstanding, the police department may, upon presentation of extenuating circumstances, delay the implementation of the daily reporting penalty.

4. All transactions by a person in a single day may be reported by the pawnbroker, secondhand article dealers, or second jewelry dealers as a single transaction.

5. All incomplete forms will result in a \$7.50 penalty to be paid to the City Clerk. All penalties must be paid prior to the renewal of any license.

6. Billable Transaction Fees. The Common Council may determine to charge a fee for billable transactions as described in section (1), above, with a list of the fees available from the city clerk. Fees shall be billed to the applicant on a monthly basis, with payment due within thirty calendar days of the date of the invoice

7. Exception for Customer Return or Exchange. Nothing in this section applies to the return or exchange from a customer to a pawnbroker of any secondhand article purchased from the pawnbroker.

(h) LABEL REQUIRED.Label Required. Pawnbrokers, secondhand article dealers, or secondhand jewelry dealers must attach a label to every article or piece of jewelry at the time it is pawned, purchased, or received in inventory from any reportable transaction. Permanently recorded on this label must be the number or name that identifies the transaction in the licensed premises' records, the transaction date, the name of the article or piece of jewelry and the description or the model and serial number of the article or piece of jewelry as reported to the police department, whichever is applicable, and the date the item is out of pawn or can be sold, if applicable. Labels shall not be reused.

(i) Current Information. A license holder must report any changes to the people listed in section 6(c), above, to the city clerk within seven calendar days of the change. If the change is the addition of a person or persons, the police department will conduct an investigation into the person or persons' background following the procedure described in section 8, above. If the person or persons does not meet the qualifications described in section 9(a)(1), above, the city clerk shall notify the license holder and the license holder will have thirty calendar days from the date of the notice to either voluntarily surrender the license or to provide proof that the person or persons not

meeting the licensing criteria are no longer employed by or in any way associated with the licensed premises.

11. PROHIBITED ACTS.

(1) In addition to the requirements contained in this chapter, the following is prohibited:

a. No person under the age of 18 years may pawn or sell or attempt to pawn or sell goods with any pawnbroker, nor may any pawnbroker receive any goods from a person under the age of 18 years

b. No pawnbroker, secondhand article dealer, or secondhand jewelry dealer may receive any goods from a person reasonably believed to be of unsound mind, known to be the subject of a guardianship, conservatorship, or receivership, or a person reasonably believed to be intoxicated.

c. No pawnbroker, secondhand article dealer, or secondhand jewelry dealer may receive any goods from a person reasonably believed to be of unsound mind, known to be the subject of a guardianship, conservatorship, or receivership, or a person reasonably believed to be intoxicated. No pawnbroker, secondhand article or piece of jewelry possesses an altered or obliterated serial number or other identification number, or any article or piece of jewelry that has had its serial number removed.

d. No person may pawn, pledge, sell, consign, leave, or deposit any article or piece of jewelry not their own, nor shall any person pawn, pledge, sell, consign, leave, or deposit an article or piece of jewelry of another, whether with permission or without, nor shall any person pawn, pledge, sell, consign, leave, or deposit any article or piece of jewelry in which another has a security interest with any pawnbroker.

e. No person seeking to pawn, pledge, sell, consign, leave, or deposit any article of property with any pawnbroker, secondhand article dealer, or secondhand jewelry dealer shall give a false or fictitious name, nor give a false date of birth, nor give a false or out-of-date address of residence or telephone number, nor present a false or altered identification or the identification of another to any pawnbroker.

12. LICENSE DENIAL, SUSPENSION, OR REVOCATION.

(1) A license issued hereunder may be denied, revoked, or suspended by the city clerk upon administrative determination that the licensee has committed fraud, misrepresentation, or provided a false statement in the application for a license, or violated this chapter or §§134.71, 943.34, 948.62 or 948.63, Wis. Stats., or violated any local, state, or federal law substantially related to the businesses licensed under this chapter.

(2) The city clerk may deny, suspend, or revoke any license issued under this section upon administrative determination that the applicant or any person listed in section 7(c), above, is not a citizen of the United States or a resident alien, or upon whom it is impractical or impossible to conduct a background or financial investigation due to the unavailability of information.

(3) The city clerk may suspend the license of any pawnbroker, secondhand article dealer, or secondhand jewelry dealer who does not pay the fees required by this section within thirty days of the date of said invoice. The city clerk may revoke the license of any pawnbroker,

secondhand article dealer, or secondhand jewelry dealer who has not paid for charges assessed for reportable transactions for 90 days, or has been suspended for three times in any calendar year.

13. FEES.

The license fee under this chapter shall be as contained in the City of Baraboo Fees and Licenses Schedule.

AA billable transaction fee as contained in the City of Baraboo Fees and Licenses Schedule shall be charged for each billable transaction, and such fees shall be billed to each pawnbroker monthly and are due and payable within 30 days of the billing date. Failure to pay within that time period is a violation of this chapter.

14. PENALTY. Any person who is convicted of violating any of the provisions of this chapter shall forfeit not less than \$50.00 nor more than \$100.00, plus the costs of prosecution, and in default of such payment. Each day of violation shall constitute a separate offense.

15. APPEAL. Any party whose pawnbroker, secondhand article dealer, or secondhand jewelry dealer license has been denied, suspended, or revoked shall have the right to appeal such denial, suspension, or revocation to the Administrative Committee for a hearing. After the presentation of evidence to the Committee, a determination shall be made that the denial, suspension, or revocation shall stand or is overturned in whole or in part, and findings shall be made by the Committee with regard to that determination. The decision of the Committee shall be final.

16. SEVERABILITY. If any section of this ordinance is found to be unconstitutional or otherwise invalid, the validity of the remaining sections shall not be affected.

2. This Ordinance shall take effect upon passage and publication as provided by law.

MAYOR, ADMINISTRATOR, AND COUNCIL COMMENTS

The Mayor announced that Flyways Museum is hosting the duck stamp collection.

Ald. Petty discussed salary information obtained for Mayor and Council members and requests that the Council members review it.

Ald. Wedekind stated that the flags will be removed after September 1 at the cemetery.

REPORTS and MINUTES

The City officially acknowledges receipt and distribution of the following:

Monthly Reports for July, 2017 from – Fire Department and Treasurer

Minutes from the Following Meetings -

Finance/Personnel Committee – Council Chambers

August 8, 2017

Members Present: Petty, Sloan, Thurow

Absent: none

Others Present: Mayor Palm, E. Geick, E. Truman, Amber Giddings, Morgan and Roger from Friede & Associates

Call to Order –Ald. Petty called the meeting to order at 6:15 p.m. noting compliance with the Open Meeting Law. Moved by Sloan seconded by Thurow to adopt the agenda and carried unanimously. Moved by Sloan, seconded by Petty to approve the minutes of July 25, 2017. Motion carried unanimously.

Accounts Payable – Moved by Thurow seconded by Sloan to recommend to Council approval of the accounts payable for \$691,312.74. Motion carried unanimously.

Offer Exhibit – Mike Hardy explained the bids previously taken exceeded the current funding level. Friede & Associates offered to help the project by reviewing the project see what changes could be made to reduce the cost. Phase 1 includes the fencing around the structure, the shell structure and roof. Atty Truman provided an amended construction agreement between the Friends of the Zoo, Friede & Associates and the City. The building can be functional at the end of phase 2 which will be the aquatic phase. Moved by Thurow, seconded by Sloan and carried unanimously to recommend to Council for adoption.

CVMIC Liability Insurance – The current self-insured retention is \$25,000 with \$100,000 aggregate. The committee has the choice of moving to a higher deductible. Moved by Sloan, seconded by Petty to retain the \$25,000 self-insured retention.

Long Term Revenue Forecast – Assessed value information was distributed. Adm Geick reported that a 1% adjustment is being considered for labor budgets 2 or 2.5% for operating costs.

City Owned Vacant Property – Engineer Pinion discussed vacant city owned properties. Some of the parcels have unique features. Market analysis reports were created by different realtors which arrived at market value estimates and proposed methods of selling the properties. The Committee focused on the 14th Street lot and the 1st Street lot, suggesting that they be offered for sale and returned to the tax roll. The Committee suggested an open MLS listing offering the selling agent a commission. The Jackson property and the Walnut Street property needs more thought. Moved by Sloan, seconded by Thurow, and carried that Adm. Geick move forward on City forest and list 2 smaller lots for sale with local realtors.

Finance Director Recruitment – Adm. Geick requested to extend the deadline until August 21 to hopefully attract more candidates since only 10 have applied so far. The Committee agreed to extend the deadline.

Comments: none

Adjournment – Moved by Thurow, seconded by Sloan and carried to adjourn at 6:50 p.m.

Administrative Committee

August 7, 2017

Present: Alt, Thurow and Ellington

Absent: Ellington

Also Present: Chief Schauf, Atty Truman, Mayor Palm, Clerk-Fin Dir Giese, Adm. Geick, Jessica McLain, Jean Gehrke

The meeting was called to order by Chmn. Thurow at 12:00 noon, noting compliance with the Open Meetings law.

Moved by Alt and seconded by Thurow and carried to approve the minutes of June 5, 2017. Motion by Alt, seconded by Thurow to approve the agenda and carried unanimously.

Airport Operations: Giese reported that the Airport Owners will meet on August 9 to discuss land use zoning ordinance, Intergovernmental agreement, engineering plans for runway reconstruction, 6 year capital plan and 2018 budget.

Semi Tractor Parking Permit – Kurt Rhinehart

The applicant was not present. Chief Schauf reported that the operator starts the vehicle early in the morning which has caused complaints from the neighborhood. The Committee suggested that the owner park the truck at the Harrison Trucking business rather than park in a residential neighborhood. The Committee spoke against the permit due to the disturbance to the neighborhood. The Committee received correspondence from a neighbor opposing the permit. Moved by Alt, seconded by Thurow and carried to deny the permit.

Excess Household Pets – Jean Gehrke

Ald. Thurow reviewed the request for additional pets due to changes in household conditions as identified in the applicant's letter and suggested that the permit be granted. Moved by Alt, seconded by Thurow and carried unanimously to approve the request.

Pawnbroker and Secondhand Dealer Ordinance

The City Attorney has found issues with the pawnbroker ordinance. A general statement concerning an automated pawn system is preferred rather than listing a specific vendor. Also, expansion of definitions is included to clarify the meaning of the code. Moved by Alt, seconded by Thurow and carried unanimously to recommend the changes to Council for action.

The next meeting will be September 5 at noon.

Moved by Alt, seconded by Thurow to adjourn. Motion carried, meeting adjourned at 12:16 p.m.

Copies of these meeting minutes are on file in the Clerk's office:

Airport Committee

8-9-17

Plan Comm.

7-18-18

PETITIONS, AND CORRESPONDENCE

Petitions and Correspondence Being Referred -

Letters from State Rep. Dave Considine and Senator Jon Erpenbach regarding wheel tax referendum.

ADJOURNMENT

Moved by Ellington, seconded by Wedekind, and carried on voice vote, that the meeting adjourn.

Cheryl M. Giese, Clerk-Finance Director

RESOLUTION NO. 2017-

Dated: September 12, 2017

The City of Baraboo, Wisconsin

<i>Background:</i>
Fiscal Note: (Check one) [] Not Required [] Budgeted Expenditure [] Not Budgeted
<i>Comments</i>

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

THAT the Accounts Payable, in the amount of \$ _____ as recommended for payment by the Finance/Personnel Committee, be allowed and ordered paid.

Offered By: Consent

Approved by Mayor: _____

Motion:

Second:

Certified by City Clerk: _____

RESOLUTION NO. 2017 -

Dated: September 12, 2017

The City of Baraboo, Wisconsin

Background: The Council must take action annually declaring City taxpayers exempt from paying county library tax to avoid double taxation of city and county taxes supporting similar services.

Fiscal Note: (check one) Not Required Budgeted Expenditure Not Budgeted
Comments:

WHEREAS, the Sauk County Board levies a county library tax.

WHEREAS, Section 43.64(2)(b) of the Wisconsin Statutes provides that such units of government which levy a tax for public library service and appropriate and expend for a library fund as defined by S43.52(1) during the year for which the county tax levy is made a sum at least equal to the county tax rate in the prior year multiplied by the equalized valuation of property in the City for the current year, may apply for exemption from this tax; and

WHEREAS, the City of Baraboo does levy a library tax in excess of the amount calculated in accordance with 43.64(2)(b).

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

THAT the City of Baraboo be exempted from the payment of any county library tax as provided in Section 43.64(2)(b) inasmuch as it will expend for its own library fund for 2018 an amount in excess of that calculated in accordance with 43.64(2)(b). Exemption from the payment of said county library tax shall not preclude the City of Baraboo’s participation in county library service in all other respects.

Be it Further Resolved, that confirmed copies of the Resolution be forwarded by the City Clerk to the Reedsburg Public Library and to the Sauk County Clerk by October 20, 2017.

Offered by: Finance
Motion:
Second:

Approved: _____
Attest: _____

The City of Baraboo, Wisconsin

Background: This is a Resolution to approve the purchase of a used, 2008 Freightliner plow truck chassis from Truck Country. This will replace our 2nd oldest plow truck chassis, #12 – a 1995 Ford L8000, which is scheduled for some significant repairs this year. The fear is that the repairs may be much more extensive than originally anticipated so rather than spending more money than anticipated on a 22-year old truck, we believe it would be a much better “bang for the buck” to replace it with a more modern chassis.

The Public Works staff recently learned that the City of Waterloo planned to trade this 2008 Freightliner truck chassis as part of their 10-year equipment replacement cycle. According to Waterloo staff, the truck is in very good condition and was a very reliable vehicle for them. Truck Country accepted the vehicle as a trade-in from Waterloo. It was originally priced at \$49,750 but thanks to the work of our mechanic, it is now available at a discounted price of \$43,062.

Although this was not a budgeted replacement for 2017, there was \$172,500 included in the budget for a variety of equipment repairs. All of the scheduled work has been completed and we spent \$54,455 less than expected. We are requesting approval to use these savings for the purchase of the 2008 Freightliner described above to replace #12 by transferring the funds from the operation budget to the capital budget.

Since a trade-in price was not offered, it was the Committee’s recommendation to try to sell the 1995 Ford L8000 chassis outright.

The Public Safety Committee considered this matter at their August 28th meeting and unanimously recommended approval of this purchase.

This matter was also reviewed at the Finance/Personnel Committee earlier this evening.

Fiscal Note: (one) [] Not Required [] Budgeted Expenditure [] Not Budgeted
Comments: Transfer \$43,062 from Machinery & Equipment operating to 31-53240-814 Equipment Purchase

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

THAT the purchase of a used 2008 Freightliner Truck Chassis from Truck Country at a cost of \$43,062 is hereby approved.

Offered by: Public Safety & Finance
Motion:
Second:

Approved: _____
Attest: _____

The City of Baraboo, Wisconsin

Background: The City of Baraboo will be applying for a Clean Water Fund loan from the state for the purpose of upgrading the Biosolids equipment at the Wastewater Treatment Facility. The City’s Sewer Utility will be providing the necessary interim funding of all expense encumbered before the loans are finalized. The Sewer Utility plan on using funds in its money market account, CDs, and if needed moneys from the Equipment Replacement Fund.

Fiscal Note: *Not Required* *Budgeted Expenditure* *Not Budgeted*
Comments

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

DECLARING OFFICIAL INTENT TO REIMBURSE EXPENDITURES

WHEREAS, the City of Baraboo, Sauk County, Wisconsin (“the City”) plans to make several improvements to its Sewer Utility, including but not limited to an upgrade to the Wastewater Treatment Facility, upgrades to dewatering equipment and sludge stabilization equipment, work as needed to deliver flow reliably to the plant and/or repairs, emergency, operation, and security equipment, water system components needed to support the project, and other related facilities (“the Project”); and

WHEREAS, the City expects to borrow funds and incur debt from one or more possible sources on a long-term basis by issuing tax-exempt bonds, promissory notes, DNR EIF Funds, or other ‘debt’ to finance the Project (“the Loan”); and

WHEREAS, because proceeds of the debt which will provide project financing will not become available prior to commencement of the Project, the City may need to provide interim financing to cover costs of the Project incurred prior to receipt of the Loan; or other debt proceeds; and

WHEREAS, it is necessary, desirable, and in the best interests of the City to use moneys from its Sewer Utility Fund (“Fund”) on an interim basis until the Loan becomes available.

NOW, THEREFORE, BE IT RESOLVED, by the Council of the City of Baraboo, Sauk County, Wisconsin, that:

Section 1. Expenditure of Funds. The City shall make expenditures as needed from its Funds to pay the costs of the Project until the Loan proceeds become available.

Section 2. Declaration of Official Intent. The Council of the City of Baraboo hereby officially declares its intent under 26 CFR Section 1.150-2 to reimburse said expenditures with proceeds of the debt, the principal amount of which is not expected to exceed \$2,500,000.

Section 3. Effective Date. This Resolution shall become effective upon its adoption and approval.

Offered by: Public Safety Committee

Approved: _____

Motion:

Second:

Attest: _____

The City of Baraboo, Wisconsin

<p>Background: In order to file applications for state financial assistance from the Clean Water Fund for the City of Baraboo’s Sewer Utility, the City needs to appoint an authorized representative to file the applications on behalf of the City. The authorized representative will also be empowered with the ability to take all necessary actions in connection with said applications. These applications are for the funding of upgrading the Biosolids equipment at the Wastewater Facility.</p>
<p>Fiscal Note: <input checked="" type="checkbox"/> <i>Not Required</i> <input type="checkbox"/> <i>Budgeted Expenditure</i> <input type="checkbox"/> <i>Not Budgeted</i></p> <p>Comments</p>

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

AUTHORIZED REPRESENTATIVE TO FILE APPLICATIONS FOR FINANCIAL ASSISTANCE FROM STATE OF WISCONSIN ENVIRONMENTAL IMPROVEMENT FUND

WHEREAS, it is the desire of the City of Baraboo, Wisconsin, a municipal corporation, to file several applications for state financial assistance for its Sewer Utility, including but not limited to an upgrade to the WWTF, upgrades to dewatering equipment and sludge stabilization equipment, work as needed to deliver flow reliably to the plant and/or repairs, emergency, operation, and security equipment, water system components needed to support the project, and other related facility upgrades under the Wisconsin Environmental Improvement Fund (ss. 281.58, 281.60, and 281.61, Wis. Stats.); and

WHEREAS, it is necessary to designate a representative for filing said applications;

BE IT THEREFORE RESOLVED by the Council of the City of Baraboo that the Mayor is hereby appointed as the authorized representative for the City of Baraboo for the purpose of filing these applications, and that the representative is further authorized and empowered to take all necessary steps and actions in connection with said applications.

Offered by: Public Safety Committee

Approved: _____

Motion:

Second:

Attest: _____

The City of Baraboo, Wisconsin

Background: The Public Safety Committee considered several requests to restrict parking at several locations at their August 28th, 2017 meeting.

Based on recommendations from the City Engineer and Chief of Police, the Committee unanimously recommended that the Common Council approve this change.

Fiscal Note: (check one) [x] Not Required [] Budgeted Expenditure [] Not Budgeted *Comments:*

An Ordinance revising the City of Baraboo Code of Ordinances §7.02 (2)(b)2 to provide for:

- a. No Parking Any Time on the north side of Manchester Street between Effinger Drive and the easterly City Limits.
- b. No Parking Any Time on the east side of Effinger Drive from Manchester Street north approximately 60 feet.
- c. No Parking Any Time on the north side of Water Street from Elizabeth Street east approximately 50 feet.

THE COMMON COUNCIL OF THE CITY OF BARABOO, WISCONSIN, DO ORDAIN AS FOLLOWS:

- 1. The City of Baraboo Code of Ordinances § 7.02(2)(b)2, the Official Traffic Map, is revised to provide for:
 - a. No Parking Any Time on the north side of Manchester Street between Effinger Drive and the easterly City Limits.
 - b. No Parking Any Time on the east side of Effinger Drive from Manchester Street north approximately 60 feet.
 - c. No Parking Any Time on the north side of Water Street from Elizabeth Street east approximately 50 feet.

- 2. This Ordinance shall take effect upon passage and publication as provided by law.

Mayor's Approval: _____

Clerk's Certification: _____

I hereby certify that the foregoing Ordinance was duly passed by the Common Council of the City of Baraboo on the _____ day of September, 2017 and is recorded on page _____ of volume 41.

City Clerk: _____

The City of Baraboo, Wisconsin

Background: At their August 28th 2017 meeting, the Public Safety Committee considered a request to restrict parking 9th Avenue and Berkley Blvd at the Baraboo High School.

Since the remodeling project at the High School will continue through the upcoming school year, normal traffic flow through the parking lot will be restricted, especially through the drive nearest the building. City staff recently met with School officials and voiced a concern about providing sufficient space for vehicles to drop off and pick up students during school days, since this normally occurs in that drive. In order to avoid a conflict with the Bus parking area on Draper Street, it was determined that the best solution would be to restrict parking on the north side of 9th Ave and the east side of Berkley Blvd and designated it as a Loading Zone during school hours.

Based on recommendations from the City Engineer and Chief of Police, the Committee unanimously recommended that the Common Council approve this change.

Fiscal Note: (check one) [x] Not Required [] Budgeted Expenditure [] Not Budgeted Comments:

An Ordinance creating §7.14(3)(b)(6) relating to a parking restriction on 9th Avenue and Berkley Blvd at the Baraboo High School.

THE COMMON COUNCIL OF THE CITY OF BARABOO, WISCONSIN, DO
ORDAIN AS FOLLOWS:

- 1. Section 7.14(3)(b)6 is created as follows:

7.14 Traffic and Parking Regulations on and Adjacent to School District Grounds

(3) VEHICLE PARKING PROHITED AT SPECIFIED TIMES

(b)(6) During the hours of 7:30 AM to 3:30 PM on school days, no person shall park, stop, or leave standing, whether attended or unattended, except temporarily for the purpose of and while engaged in receiving or discharging passengers, on the north side of 9th Avenue between Draper Street and Berkley Blvd and the east side of Berkley Blvd. north of 9th Avenue.

- 2. This Ordinance shall take effect upon passage and publication as provided by law.

Mayor's Approval: _____

Clerk's Certification: _____

I hereby certify that the foregoing Ordinance was duly passed by the Common Council of the City of Baraboo on the _____ day of September, 2017 and is recorded on page _____ of volume 41.

City Clerk: _____

NBO - 3

The City of Baraboo, Wisconsin

Background: This is an ordinance amending Section 13.15 of the City of Baraboo Code of Ordinances entitled **OUTSIDE SERVICE LIMITED** in order to add one additional property to the thirteen (14) existing properties in unincorporated areas that receive water service from the City of Baraboo. The potential property owner is requesting water service due to several unique factors of the property.

This revised Ordinance was reviewed by the Public Safety Committee at their August 28th, 2017 meeting with a unanimous recommendation for approval.

Fiscal Note: (check one) Not Required Budgeted Expenditure Not Budgeted **Comments:**

THE COMMON COUNCIL OF THE CITY OF BARABOO, WISCONSIN, DOES ORDAIN AS FOLLOWS:

1. **13.15 OUTSIDE SERVICE LIMITED.**

A 10.46-acre parcel of land located in Section 24, Town 12 North, Range 6 East, more particularly described as follows:

Lot 2 of Sauk County Certified Survey Map No. 5557 in the Town of Fairfield, Sauk County, Wisconsin.

2. This Ordinance shall take effect upon passage and publication as provided by law.

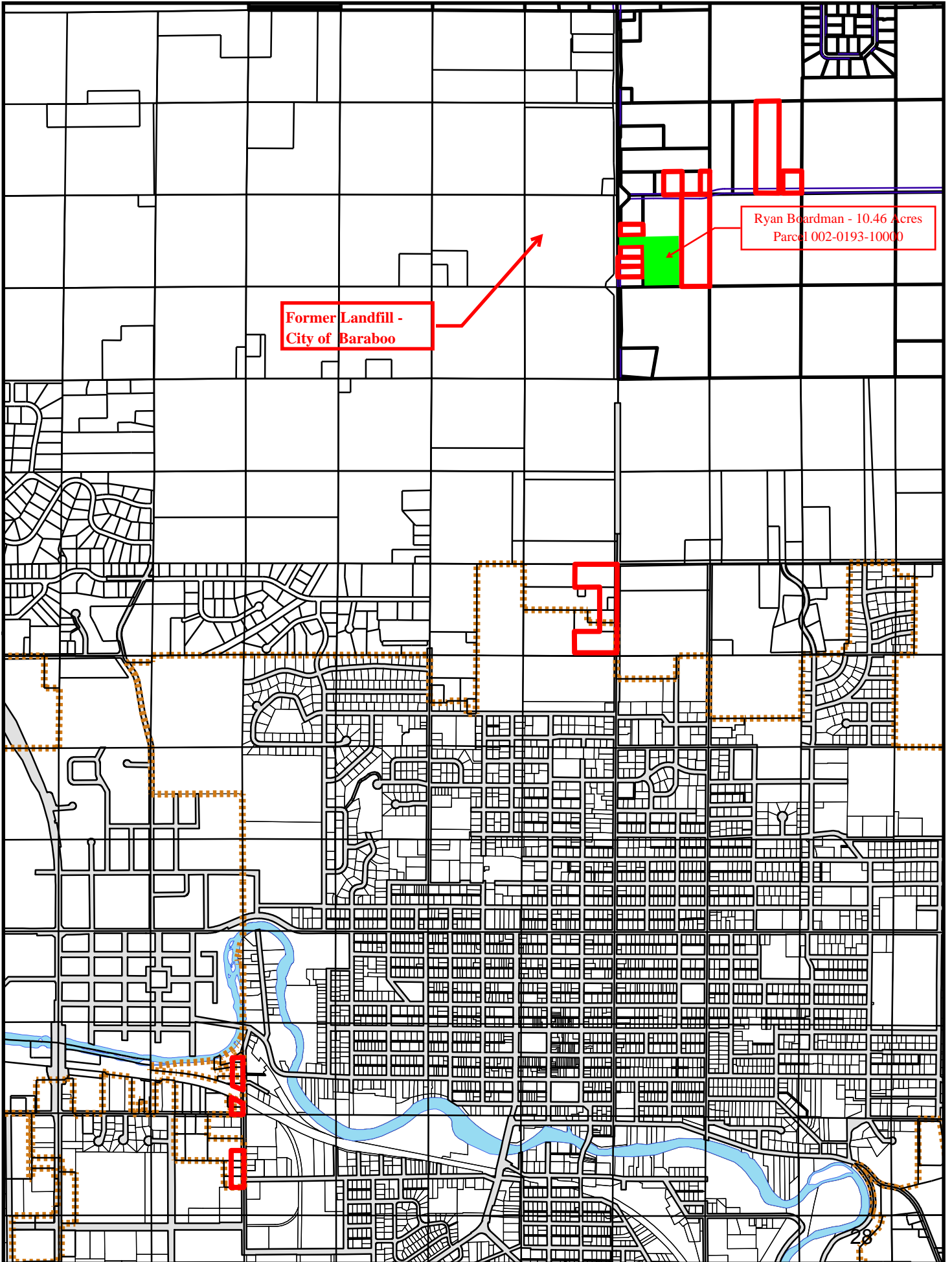
Mayor's Approval: _____

Clerk's Certification: _____

I hereby certify that the foregoing Ordinance was duly passed by the Common Council of the City of Baraboo on the ____ day of September, 2017, and is recorded on page ____ of volume 41.

City Clerk: _____

OUTSIDE WATER SERVICE AREA



The City of Baraboo, Wisconsin

Background: At their August 28th 2017 meeting, the Public Safety Committee considered a request to restrict parking on the south side of 2nd Avenue immediately west of Broadway.

Cars are reportedly parked throughout normal business hours in these locations, which limits visibility for vehicles exiting onto 2nd Ave from the adjoining parking lot. Although the initial request was to eliminate parking completely, it was determined that a better solution would be to limit parking on the south side of 2nd Ave to 2 hours.

Based on recommendations from the City Engineer and Chief of Police, the Committee unanimously recommended that the Common Council approve this change.

Fiscal Note: (check one) [x] Not Required [] Budgeted Expenditure [] Not Budgeted Comments:

An Ordinance creating §7.09(3)(d) relating to a parking restriction on 2nd 9th Avenue, west of Broadway.

THE COMMON COUNCIL OF THE CITY OF BARABOO, WISCONSIN, DO ORDAIN AS FOLLOWS:

- 1. Section 7.09(3)(d)19 is created as follows:

7.09 Parking Restrictions

(3) LIMITED TIME PARKING

(d)(19) During the hours of 7:30 AM to 5:00 PM, except Saturdays, Sunday, no person shall park a vehicle for any longer than 2 hours upon the south side of 2nd Avenue from Broadway west approximately 280 feet.

- 2. This Ordinance shall take effect upon passage and publication as provided by law.

Mayor's Approval: _____

Clerk's Certification: _____

I hereby certify that the foregoing Ordinance was duly passed by the Common Council of the City of Baraboo on the _____ day of September, 2017 and is recorded on page _____ of volume 41.

City Clerk: _____

**SALARY, MEETING, AND EXPENSE RATES
FOR ELECTED CITY OFFICIALS AND
APPOINTED CITIZEN COMMITTEE, COMMISSION, OR BOARD MEMBERS**

City	Size	Salary Paid to Council/Board Members	Salary Paid to Mayor	Salary for Citizen Committee Members
BARABOO	12,048	\$300/month Council Members \$15/per meeting	\$10,000/yr	\$35 per meeting
Beaver Dam	16,564	\$3,900/yr Council Members	\$60,000/yr	None - Volunteers
Deforest	9,690	\$5,000/yr Trustee/Board Members	\$8,000/yr Village President	\$50/per meeting
Fort Atkinson	12,368	\$250/mo. Council Members \$300/mo. Council Pres.	No Mayor	None
Marinette	10,695	\$50 per regular scheduled meeting, \$25 for special meetings/Board Members	\$52,094/yr (looking at increasing \$10,000	None
McFarland	8,320	\$50 per meeting attended, approx.. 6 meetings/month for each that is budgeted Board Members	\$ 1,800/yr & \$50 per meeting, also budget about 6 meetings per month.	All members serve as volunteers, no compensation
Monroe	10,827	\$3,000/yr Board Members	\$6,400/yr	None
Portage	10,365	\$3,600/yr Council Members	\$11,400/yr	None
Reedsburg	9,200	\$3,000/yr Council Members	\$7,500/yr	Only Board of Review \$60 per meeting
Sparta	9,522	\$3600/yr/Board Members	\$8,520/yr	None
Stoughton	13,134	\$3,600/yr Council Members	\$29.33/hr	None
Sturgeon Bay	9,144	\$7,200/yr Council Members	\$10,200/yr	\$50=1/2 day \$100=all day for BOR; \$10 per meeting for PFC; Other Committees - None
Verona	10,619	\$4,500/yr Council Members	\$7,200/yr	None
Waunakee	13,607	\$4,250/yr Board Members	\$8,500/yr	\$25 per meeting for all except the Board of Review who received \$30 per meeting and the Library Board who does not get paid
Whitewater	14,517	\$300/month Council Members	No Mayor – City Manager receives \$94,572/yr	None
Wisconsin Dells	2,808	\$2,500/yr, plus \$50 per city meeting Council Members	\$ 5,000/yr plus \$50 per city meeting	None
Wisconsin Rapids	17,887	\$490/month Council Members	\$66,839.78/yr	\$20 per meeting

REPORT OF BUILDING INSPECTION
Construction, Plumbing, Electrical, HVAC, Commercial
AUGUST

PERMIT TYPE	2016						2017					
	ISSUED	YTD	EST COST	YTD	FEES	YTD	ISSUED	YTD	EST COST	YTD	FEES	YTD
Commercial, New	2	9	\$305,000.00	\$2,718,700.00	\$2,834.40	\$9,824.34	0	1	\$0.00	\$9,082,700.00	\$0.00	\$0.00
Commercial Addition	0	1	\$0.00	\$200,000.00	\$0.00	\$3,587.38	1	6	\$355,000.00	\$24,741,623.00	\$295.00	\$41,985.85
Commercial, Alterations	0	12	\$139,082.00	\$1,880,375.00	\$0.00	\$15,678.60	10	27	\$1,914,129.00	\$4,146,190.00	\$7,452.26	\$15,350.26
Commercial, Razing	0	0	\$0.00	\$0.00	\$0.00	\$0.00	0	1	\$0.00	\$0.00	\$0.00	\$30.00
Residential , New SF	2	27	\$300,000.00	\$4,265,172.00	\$1,735.83	\$21,172.19	1	9	\$218,500.00	\$2,244,617.00	\$1,161.97	\$8,370.79
Residential, New Duplex	0	0	\$0.00	\$0.00	\$0.00	\$0.00	0	1	\$0.00	\$390,000.00	\$0.00	\$13,400.38
Residential, Additions	1	2	\$5,000.00	\$80,000.00	\$100.00	\$449.00	0	7	\$0.00	\$294,000.00	\$0.00	\$1,189.54
Residential Remodel	4	27	\$39,592.00	\$321,431.00	\$300.00	\$535.12	4	29	\$133,000.00	\$644,500.00	\$885.56	\$6,660.42
Residential, Razing	0	3	\$0.00	\$0.00	\$0.00	\$90.00	1	1	\$0.00	\$0.00	\$30.00	\$30.00
Roofing/Siding/Windows	17	88	\$350,860.00	\$1,037,007.00	\$1,801.00	\$6,052.00	21	83	\$17,000.00	\$676,119.00	\$1,236.00	\$4,480.00
Garage/Sheds/Deck/Fence	3	55	\$11,800.00	\$269,998.00	\$180.00	\$3,431.56	12	57	\$93,250.00	\$211,921.00	\$945.00	\$3,780.00
Multi-Family Units	0	0	\$0.00	\$0.00	\$0.00	\$0.00	0	0	\$0.00	\$0.00	\$0.00	\$0.00
Plumbing Only	0	0	\$0.00	\$0.00	\$0.00	\$0.00	3	4	\$18,432.00	\$21,932.00	\$180.00	\$240.00
Electrical Only	2	17	\$2,000.00	\$12,400.00	\$120.00	\$1,560.83	2	19	\$2,300.00	\$81,500.00	\$120.00	\$1,200.00
HVAC Only	1	5	\$8,338.00	\$28,623.00	\$60.00	\$300.00	3	8	\$9,675.00	\$35,536.00	\$180.00	\$840.00
Sign Permits	1	16	\$1,000.00	\$30,000.00	\$60.00	\$2,700.00	3	12	\$19,000.00	\$35,200.00	\$900.00	\$1,920.00
Misc. Permits	3	7	\$2,000.00	\$3,400.00	\$250.00	\$475.00	1	8	\$150,000.00	\$174,300.00	\$550.00	\$880.00
TOTALS	36	269	\$1,164,672.00	\$10,847,106.00	\$7,441.23	\$65,856.02	62	273	\$2,930,286.00	\$42,780,138.00	\$13,935.79	\$100,357.24

Members Present: Petty, Thurow

Absent: Sloan

Others Present: Mayor Palm, E. Geick, E. Truman

Call to Order –Ald. Petty called the meeting to order at 6:15 p.m. noting compliance with the Open Meeting Law.

Moved by Thurow seconded by Petty to adopt the agenda and carried unanimously. Moved by Thurow, seconded by Petty to approve the minutes of August 8, 2017. Motion carried unanimously.

Accounts Payable – Moved by Petty seconded by Thurow to recommend to Council approval of the accounts payable for **\$341,618.82**. Motion carried unanimously.

Banking Institutions – Treasurer Laux recommends that BMO Harris Bank be added as a new official depository. Moved by Petty, seconded by Thurow and carried unanimously to recommend as a depository.

Park and Rec Fees – M. Hardy reported that the Parks Commission recommends a 1% rate increase for the civic center rents, except for the Boys and Girls Club and Senior Center. For those groups, they recommend subsidizing the rents as in the past. The conservancy group has a contract for 3% increase, and DPI has an increase of 2.5% increase per year. They are also looking at increasing the pool fees by \$5 per pass to help offset the wages for lifeguards. Recreation fee increases are also intended to bring the fees in line with other programs, and that the program costs are offset by the fees. Moved by Thurow, seconded by Petty and carried unanimously to accept the recommendation concerning Park and Rec fees and forward on to Council.

Elected Official Salary Survey – Ald. Petty reported on the idea of adjusting the salary and expenses for the Council members. The Committee requested that it be reviewed by the Council members for their input at the next meeting.

Comments: none

Adjournment – Moved by Thurow, seconded by Sloan and carried to adjourn at 6:31 p.m.

Cheryl Giese, City Clerk-Finance Director

Minutes of the Public Safety Committee Meeting – July 31, 2017

Members Present: Phil Wedekind and Tom Kolb, and Mike Plautz. **Others Present:** Ed Geick, Mike Palm, Tom Pinion, Mark Schauf, Kevin Stieve, Emily Truman, Tony Gilman, Grant Slayton, Greg Slayton, Julie Enloe, Joe Ledger, Rob Hoverman, Tim Luger, and Kris Jackson.

Call to Order - Committee Chairman Phil Wedekind called the meeting to order at 1:00 P.M. at the City Services Center, 450 Roundhouse Court, Baraboo, Wisconsin. Compliance with the Open Meeting Law was noted. Plautz moved, Kolb seconded to approve the agenda as posted. By voice vote, the motion carried. Plautz moved, Kolb seconded to approve the minutes of June 8, 2017. By voice vote, the motion carried.

New Business

- a. Consideration of a request by EnviroForensics to drill eight soil borings on City-owned property – one in the parking lot behind City Hall the Alma Waite Building, four on the north side of 4th Street between Oak and Ash Street, and three in the alley between 3rd and 4th Streets between Oak and Ash as part of the ongoing environmental investigation of the Badger Cleaner site at 616 Oak Street – Pinion said that EnviroForensics is a new consultant working with Badger Cleaners. He said that because that these soil borings will probably lead to some additional piezometer or monitoring wells of some sort it was determined appropriate to bring it back to the Committee, as was done in 2013. Ron Hoverman of EnviroForensics then advised the Committee how the soil borings would be restored. It is anticipated that additional monitoring wells or piezometers will be installed, depending on what the test results of the borings show. It was moved by Plautz, seconded by Kolb to allow the soil borings to be done as requested. Motion carried unanimously.

- b. Review and recommendation to close Oak Street, between 2nd and 3rd Streets, for a Special Event – “Foo Fest”, on September 9th from 1 PM to Midnight, sponsored by Brothers on Oak (as a fundraiser for the Baraboo Fire Fighters’ Association) – Pinion said that this will be the third consecutive year that this even has been held. He said that Grant Slayton has submitted an application and plan, and has talked to staff and it is again being done as a fundraiser for the Baraboo Firefighters Association. He said that both Grant and Greg Slayton were in attendance to address the Committee. He said that last year they also requested to extend the hours past ten, but the Committee ended at 10. Greg Slayton said that last year it was talked about extending the length of the festival until midnight, he said the Committee had some apprehension about that and it was agreed that if there were not any problems, extending the length of the festival this year would be taken under consideration. He said that the music part could still be stopped at 10 PM; however, they would like to extend it until 11 PM. Chief Schauf said that the noise downtown is too great; the way that the buildings are set up it is an echo chamber, and he would not be supportive of anything past 10 PM. Slayton asked if there was something that he could build or put up tarps to the cut the noise. Schauf said that there is no know system that would be able to contain the noise. Slayton said that obviously extending it would make more money for the bar; however, they are doing this as a fundraiser and feels that extending the festival two hours could possibly double the Fire Department’s profit. He feels that 9:30 is about when people start going out. He said that if there was a noise complaint, he would disperse the crowd. Tim Luger of the Fire Department stated that they started selling brats and beer last year at 5 or 6 p.m. and it was dead, but started hitting their stride at about 9 p.m. and then had to shut it down. Slayton doesn’t feel that noise will hurt anyone downtown. Kolb said that this would be starting a precedence, he is willing do 10 PM, but wouldn’t feel comfortable going later. He said that he like would he is trying to do, but should possibly look for another venue to extend it later. Kolb feels that some courtesy should be shown to people living downtown. Slayton then requested to go until 11 PM and said if any complaints were received, it would be shut down. He felt it was a Saturday night and the event only happens one a year. Grant Slayton felt that many of the tenants’ downtown have an expectation that on the weekends they will hear noises. Plautz again suggested the fairgrounds and Slayton felt that having it downtown was unique. It was moved by Kolb to recommend to close Oak Street, between 2nd and 3rd Streets for “Foo Fest” on September 9th from 1 PM to 10 PM. Plautz seconded the motion. Motion carried unanimously. Slayton that one other item he wanted to discuss was beer and alcohol sales. He said that he would also like to request to sell alcohol along with beer in the fenced in area. Schauf said that this was regulated in Chapter 125 of Wisconsin Code and cannot be allowed. He said that because they are getting a picnic license by

the Fire Department, which is defined under Chapter 125, only beer and wine could be served, and the premise may not be extended sidewalk or right-of-way.

- c. Review and recommendation to close the west side of Oak Street, between 3rd and 4th Streets, for a Special Event – “Stay Local Showcase”, on August 8th from 1 PM to 7 PM, sponsored by the Sauk County Job Center – Pinion said that this is a brand new event. Staff feels that this is a wonderful event for the community, along with employers and prospective employees. Kolb moved to close the west side of Oak Street between 3rd and 4th Streets, for a Special Event – “Stay Local Showcase” on August 8th from 1 PM to 7 PM. Plautz seconded the motion. Motion carried unanimously.
- d. Consideration of Alliant Energy’s request for an easement for underground electric facilities on City-owned land on the east side of Vine Street north of Lynn Street – Pinion said that as part of the current project for the new public safety/city administration building, there were some overhead power lines that were integral to the transmission and distribution of electric power to the community, so they had to be removed to make room for the new development, and went underground and around the site. He said rather than work in the right-of-way of Vine, which is very busy, they requested to locate on City property, immediately east of the east right-of-way of Vine Street. He said that it does not create any obstacles. It was moved by Kolb, seconded by Plautz to recommend approval of request for an easement for underground electric facilities on City-owned land as requested. Motion carried unanimously.
- e. Discussion of a local vehicle registration fee as an alternative revenue source to fund future street improvements – The Mayor said that this subject was put out to the public via the Newsletter receiving very few responses, with pros and cons being about 50/50. Kolb asked if any consideration was given to doing this in steps, such as starting with \$10.00 instead of \$20.00 Pinion said that the potential for Legislation interference exists; therefore, something such as this should be done before negative levy impacts may occur. Pinion said that 99 cents on the dollar would go to the City and the remainder comes to the State. A lengthy discussion took place. Gilman questioned the possibility of pursuing a tourism grant. Geick said that the City would have to hire Ehlers or another firm do an in-depth study to show solid proof to show the amount of tourism here, and what is being generated for numbers from tourists. Palm said that if a study were to be done, it would have to be budgeted for. It was the consensus of the Committee to move discussion to the City Council for a broader discussion of the topic.
- f. Review and approval of monthly Billing Adjustments/Credits for Sewer and Water Customers for the months of June and July, 2017 – It was moved by Kolb, seconded by Plautz to approve the monthly billing adjustments/credits as presented. Motion carried unanimously.

Reports

- a. Utility Superintendent’s Report – Pinion said that it was planned to replace the entire 700 feet of water main on Island Court; however, when it was exposed, it was found to be in such good shape, a minor alteration was done. Annual fire hydrant flushing is being done, along with valve box maintenance. He said that an eye is being kept on College Avenue, and a leak detention specialist will be coming next week just to verify that the water main is not leaking. The bio-solids project is moving along as planned. He said approximately 140 hydrants will be painted this year.
- b. Street Superintendent’s Report – Pinion introduced new Street Superintendent, Tony Gilman to the Committee. Gilman presented the Committee with a July Activity Report showing, daily and/or bi-weekly tasks done by the Public Works Department. He said that street and crosswalk painting was done for the Circus Parade. Pinion added that the Department has been taking advantage of using individuals in the Law Enforcement Center on Huber to work at City Shops doing various tasks.
- c. Police Chief’s Report – Schauf said that the parade went as well as could be expected, with a huge crowd and beautiful weather. He said that the Department is getting ready for school. Wedekind asked for an update on the ongoing drug problem. Schauf indicated that there were two overdoses the day of the parade. He said that one of

the changes is that through the grant received by the County, they are able to provide training to police officers who then can carry the nasal Narcan, which is the drug that can save an overdose victim. He said that he has training his supervisors, and investigators on this. He said that he that part of the reason for doing this is Carfentanil, which has surfaced in Neenah. This drug is so dangerous, and is used to tranquilize large animals by vets. This drug is up to 50 times, and up to 100 times more potent then heroin. He said just being in the air, this drug can cause a person to go unresponsive.

- d. Fire Chief's Report – Chief Stieve gave an update on the “Foo Fest” saying that last year's intake at the fair wasn't great because of programming issues. He said that Foo Fest does help the Department out quite a bit. He said last year; in conjunction with soliciting some donations from local businesses, the Department was able to purchase the E-draulic (battery-operated) rescue tools for just shy of \$16,000. He said that the Department is doing a hiring process. He said that at this time there are seven applicants. He said that the call volume is up from last year. He said that both the Fire Department and Police Department were fortunate enough to receive seven new defibrillators from South Central Health Care Coalition.

Tom Kolb mentioned that there is going to be a presentation at the Courthouse on the Narcan inhalant, which is open to everyone with registration. Schauf said that the thing that he is not excited about for his officers is in order to get the drug; the officer would have to have a prescription written in their name.

ADJOURNMENT – Kolb moved, Plautz seconded to adjourn at 2:12 p.m. Motion carried.

Respectfully submitted,

Phil Wedekind, Chairman

Members Present: Geick, Pinion, Schauf Others Present: Truman, Giese
Citizens Present: Jennifer Loveless

Geick called the meeting to order at 3:00 p.m. and noted compliance with the Open Meeting Law. Moved by Schauf, seconded by Pinion and carried to adopt the agenda and carried unanimously. Moved by Pinion, seconded by Schauf to approve the minutes of January 16, 2017 and carried unanimously. The Committee met in open session.

Jennifer Loveless, personal injury, 5-5-17

Claimant was present. The claimant states that she fell on the sidewalk, fracturing her elbow and has submitted her medical bills totaling \$5,334.54. She stated that she fell just past the Fairway Mortgage property near a light pole on 4th Street. Following the injury and trip to the hospital, she reported the injury to the police. When questioned what she was carrying at the time of the fall, she stated that she was walking to her car, digging in her purse for her keys, around noon. It was a bright sunny day and she walks that area numerous times. Her foot stepped onto the seam in the sidewalk between two stones and the pavement heights were uneven. She rolled her ankle and fell on her elbow and knee. She has no insurance. Claimant left the meeting.

The Committee discussed the claim, noting that the sidewalk had been marked for 2017 maintenance just several weeks before the fall. Chief Schauf stated that the incident was on the City's video but that it had been mistakenly erased. Prior to it being erased, Officer Haas had viewed the video. Chief Schauf called him to attend the meeting. Officer Haas stated he recalled her walking on the sidewalk and thinks she had something in her hands but could not specifically recall what it had been. He does recall that she fell hard. Officer Haas left the meeting.

The Committee agreed that the City had notice of sidewalk deficiency given that it had been marked for maintenance. Moved by Schauf, seconded by Geick and carried unanimously to pay the claimant \$5,334.54 as submitted.

Mathew Milison, auto damage, 1-3-17, \$1271.85

Claimant was not present. The Committee reviewed the claim and accident report and noted that the car was parked illegally per the alternate side parking restrictions. The Committee acknowledged that the garbage truck slid on ice into the parked vehicle. Due to the alternate side parking restriction violation, the committee felt the owner had some negligence. Moved by Schauf, seconded by Pinion to pay the claimant 60% of the lowest cost claim, less sales tax, and carried unanimously.

Adjournment - Moved by Schauf, seconded by Pinion and unanimously carried to adjourn at 3:45 p.m.

Cheryl Giese,
City Clerk-Finance Director

2017 Annual Conference Agenda

October 18-20, 2017

Radisson Paper Valley Hotel, Appleton

Early Bird Registration is now open!

[Online Credit Card Registration Form](#)

(Use this link to register and pay with a credit card online.)

[Online Invoice Registration Form](#)

(Use this link if you wish to register and be sent an invoice.)

Click on underlined titles to see speaker bios and workshop descriptions.

**These workshops are part of the Engineering & Public Works Institute. Anyone registered for the Annual Conference can attend them. EPW Workshops will provide course abstracts to assist in the PDF documentation.*

Wednesday, October 18, 2017

8:00 a.m.

Registration opens

10:00 a.m. - 12:00 p.m.

Concurrent Deep Dive Sessions

1. [TACTICS FOR FUNDING DEVELOPMENT](#) Bus/Walking Tour
2. [PLACEMAKING TIPS & TACTICS](#) Walking Tour
3. **ALCOHOL CULTURE & LICENSING TRENDS**
4. **CYBERSECURITY TACTICS**

10:00 a.m. - 1:30 p.m.

Exhibition Hall Open

Light lunch items served in the Exhibition Hall at noon.

1:00 p.m.

General Session

- Welcoming Remarks
- Local Spark Awards
- League Thank You's
- 119th Annual Conference Business Meeting
 - Outgoing President
 - Incoming President
 - Resolutions

1:30 p.m.

MUNICIPAL ROUNDTABLE

3:00 p.m.

Exhibition Hall reopens

3:30 p.m.

ENGINEERING & PUBLIC WORKS ROUNDTABLE*

5:30 p.m.

Prize Drawing for Exhibit Hall League Crossword Raffle

4:00 - 6:00 p.m.

President's Reception in Exhibition Hall (tentative time)

6:30 p.m.

Table for 10 Networking Dinner

Thursday, October 19, 2017

7:00 a.m.

5th Annual Walk/Run

Sponsored by WEA Trust

8:00 a.m.

Registration & Continental Breakfast

9:00 - 10:15 a.m.

Concurrent Workshops

1. Active Transportation & Municipal Economy
2. Open Meetings Compliance, a 21st Century Perspective
3. Working with Railroads
4. Complying with Levy Limits & Qualifying for Expenditure Restraint Program
5. Construction Contracting 101*

10:30 - 11:45 a.m.

Concurrent Workshops

1. Municipal Liability Issues
2. Get the Lead Out!
3. Housing development from multiple angles
4. Distinctive P-5 Partnerships: Civic Responsibility & Community Improvement
5. The Importance of Urban Trees as Infrastructure*

12:00 - 1:30 p.m.

Business Luncheon

- Arts in the Community Award Winners
- Keynote speech: The Making of a Healthy City by Tony Buettner, Blue Zones

1:30 - 2:20 p.m.

Concurrent Workshops

1. Opioid Crisis/Municipal Response
2. Arts in the Community
3. Creative Uses for Downtown Buildings
4. Cooperation and Civility in Governing
5. Tackling Barriers to Green Infrastructure*

2:45 - 4:15 p.m.

Concurrent Workshops

1. Tax Incremental Financing
2. Landlord Connections
3. Project Development: Idea through Construction
4. Ask the Attorneys
5. Ethics for Engineers*

4:30 - 6:00 p.m.

Women In Government Reception

Friday, October 20

7:30 - 8:30 a.m.

Scrambled Eggs & Bacon & Politics

ANATOMY OF A PERMIT (TIME TBD)

8:45 - 9:45 a.m.

Concurrent Workshops

1. The Hidden Costs of Health Care
2. Effective Pavement Ratings & Forecasting*

10:00 - 11:00 a.m.

Concurrent Workshops

1. **Legislative Update**
2. **Managing in Chaos***

11:15 a.m.

Closing Address

Wisconsin Secretary of Tourism Stephanie Klett