



# AGENDA FOR THE REGULAR MEETING OF THE FINANCE / PERSONNEL COMMITTEE



**Date and Time:**

**Tuesday, September 13, 2022 5:45 P.M.**

**Location:**

City Hall, Committee Room #205, 101 South Blvd. Baraboo

**Members Noticed:**

Scott Sloan, Jason Kent, Joel Petty

**Others Noticed:**

Department Heads (*agenda only*), City Admin. C. Bradley, B. Zeman, Post at Library, Media

**MEMBERS** not attending must notify the Chairperson at least 24 hours before the meeting.

1. Call Meeting to Order

- a. Roll Call of Membership.
- b. Note compliance with Open Meeting Law.
- c. Approve minutes of August 23, 2022.
- d. Approve agenda.

2. Action Items

- a. **Accounts Payable** – Review and recommendation to Common Council on paying \$2,542,026.11.
- b. **Acquisition & Demolition Bid** – Review and recommendation to Common Council to accept the donation of 106 Walnut Street and the bid for building demolition and disposal at 106 and 103/105 Walnut Street from Beaver Service, Inc. in the amount of \$68,400. (*Pinion*)
- c. **eScribe Agreement** – Review and recommendation to Common Council to approve the proposal from eScribe for a three-year agreement for Agenda Management and Webcasting. (*Ostrander*)

3. Closed Session – The Chair will announce that the Finance Committee will go into Closed Session pursuant to §19.85(1)(g), Wis. Stat., to confer with legal counsel for the governmental body who is rendering oral or written advise concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. (Claim filed against City)

4. Open Session - The Chair announces that the Finance Committee will return to Open Session as per §19.85(2) to address any business that may be the result of discussions conducted in Closed Session.

5. Discussion Items

- Purchasing Policy

6. Adjournment

Scott Sloan, Chairperson

Agenda prepared by B. Zeman & posted on 09/09/2022

**PLEASE TAKE NOTICE** that any person who has a qualifying disability as defined by the Americans with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format, should contact the Municipal Clerk, 101 South Blvd., Baraboo, WI or phone (608) 355-2700, during regular business hours at least 48 hours before the meeting so that reasonable arrangements can be made to accommodate each request.

**FOR INFORMATION ONLY AND NOT A NOTICE TO PUBLISH**

**Members Present:** Kent, Petty

**Absent:** Sloan

**Others Present:** Mayor Nelson, Adm. Bradley, Clerk Zeman, J. Ostrander, L. Laux, T. Pinion

**Call to Order** –Ald. Petty called the meeting to order at 6:00p.m. noting compliance with the Open Meeting Law. Moved by Kent, seconded by Petty to approve the minutes of August 9, 2022. Motion carried unanimously. Moved by Kent, seconded by Petty to approve the agenda. Motion carried unanimously.

**Action Items**

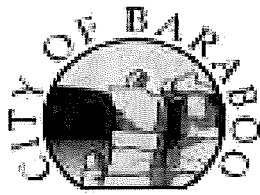
- a) **Accounts Payable** – Moved by Kent, seconded by Petty to recommend to Council holding check #194615 in the amount of \$1,684.67 for further review and approval of the balance of the accounts payable for **\$1,134,561.75**. Motion carried unanimously.

**Discussion Items:**

The Committee continued to review the proposed changes to the Purchasing Policy. This will be brought back to the next Finance/Personnel Committee meeting to continue the review.

**Adjournment** – Moved by Kent, seconded by Petty and carried to adjourn at 6:49pm.

Brenda Zeman, City Clerk



**City of Baraboo, Wisconsin**  
*Finance Department*  
101 South Boulevard  
Baraboo, WI 53913

September 13, 2022

The Council lists attached are check registers described in summary below:

<b>Category</b>	<b>Total</b>	<b>Accounts Payable Run Date</b>
General	\$ 1,875,161.77	September 9, 2022
General (Finger)	\$ 1,684.67	August 19, 2022
Utility	\$ 57,765.41	August 31, 2022
ACH	\$ 188,927.14	August 30, 2022
Payroll Remittance Checks	\$ 418,487.12	August 1, 2022
Department Purchasing Cards	\$ -	
<b>Total expenditures</b>	<b>\$ 2,542,026.11</b>	

Check Issue Date	Check Number	Payee	Invoice Number	Invoice Date	Description	Invoice GL Account	Check Amount
<b>194615</b>							
08/19/2022	194615	FINGER, CATHERINE	07252022	07/25/2022	PD-REIMBURSE POLICE PARTY	100-20-52110-274-000	165.90
08/19/2022	194615	FINGER, CATHERINE	07252022	07/25/2022	PD-REIMBURSE CATERING	100-20-52110-274-000	834.63
08/19/2022	194615	FINGER, CATHERINE	07252022	07/25/2022	PD-REIMBURSE PROTEIN BAR	100-20-52110-274-000	453.44
08/19/2022	194615	FINGER, CATHERINE	07252022	07/25/2022	PD-REIMBURSE COFFEE, CUP	100-20-52110-274-000	230.70
Total 194615:							1,684.67
Grand Totals:							1,684.67

FINANCE COMMITTEE APPROVAL:

\_\_\_\_\_  
(Chairman)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
(Date)

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Check Issue Date	Check Number	Payee	Invoice Number	Invoice Date	Description	Invoice GL Account	Check Amount
<b>194675</b>							
09/09/2022	194675	AMAZON.COM	1FN6-H7Q3-	09/01/2022	PD- SHARPS CONTAINERS	100-20-52120-340-000	27.95
09/09/2022	194675	AMAZON.COM	1FN6-H7Q3-	09/01/2022	PD- LAMINATING SHEETS	100-20-52130-310-000	42.99
09/09/2022	194675	AMAZON.COM	1FN6-H7Q3-	09/01/2022	PD- CROMWELL WORK PANTS	100-20-52130-346-000	74.78
09/09/2022	194675	AMAZON.COM	1FN6-H7Q3-	09/01/2022	PD- LED ARMBANDS FOR CRO	100-20-52110-340-000	58.28
09/09/2022	194675	AMAZON.COM	1FN6-H7Q3-	09/01/2022	PD- LUND HANDCUFFS, CUFF	100-20-52110-346-000	73.82
09/09/2022	194675	AMAZON.COM	1VNT-L44N-	09/01/2022	PW-FLAIL MOWER KNIVES/SCO	100-31-53240-350-000	249.99
09/09/2022	194675	AMAZON.COM	1VNT-L44N-	09/01/2022	PW-HEAVY DUTY TOW STRAP	100-31-53240-350-000	319.99
09/09/2022	194675	AMAZON.COM	1VNT-L44N-	09/01/2022	ENG-POST-ITS	100-30-53100-310-000	20.44
09/09/2022	194675	AMAZON.COM	1VNT-L44N-	09/01/2022	CLK-STAPLER,LICENSE PAPER	100-11-51420-310-000	32.60
09/09/2022	194675	AMAZON.COM	1VNT-L44N-	09/01/2022	FIN-LINED STICKY PADS,STAPL	100-11-51500-310-000	49.28
09/09/2022	194675	AMAZON.COM	1YX6-4MKR-	09/01/2022	ZOO-MEALWORMS	100-52-55410-342-000	59.99
09/09/2022	194675	AMAZON.COM	1YX6-4MKR-	09/01/2022	PK-GATOR MOTOR REPAIR	100-52-55200-250-000	322.33
Total 194675:							1,332.44
<b>194676</b>							
09/09/2022	194676	AT&T MOBILITY	2873029191	08/23/2022	PD- MODEMS	100-20-52110-270-000	526.11
09/09/2022	194676	AT&T MOBILITY	2873029191	08/23/2022	PD- PHONES	100-20-52110-220-000	522.21
09/09/2022	194676	AT&T MOBILITY	2873054688	08/07/2022	ADMIN- CELL PHONE CHARGE	100-14-51400-220-000	40.71
09/09/2022	194676	AT&T MOBILITY	2873054688	08/07/2022	FIN-MUNI BLDG-CELL CHARGE	100-11-51640-220-000	12.89
09/09/2022	194676	AT&T MOBILITY	2873054688	08/07/2022	FD-CELL PHONE CHARGES	100-21-52200-220-000	256.83
09/09/2022	194676	AT&T MOBILITY	2873054688	08/07/2022	ENG-CELL PHONE CHARGES	100-30-53100-220-000	50.48
09/09/2022	194676	AT&T MOBILITY	2873054688	08/07/2022	INSP-CELL PHONE CHARGES	100-22-52400-220-000	41.40
09/09/2022	194676	AT&T MOBILITY	2873054688	08/07/2022	ENG- NEW CELL PHONE PINIO	100-30-53100-220-000	99.99
09/09/2022	194676	AT&T MOBILITY	2873054688	08/07/2022	PK FORESTRY TABLET CELL C	100-52-56110-250-000	22.99
09/09/2022	194676	AT&T MOBILITY	2873054688	08/07/2022	PK-CIVIC CENTER-CELL CHAR	100-52-55130-220-000	12.89
09/09/2022	194676	AT&T MOBILITY	2873054688	08/07/2022	ZOO-CELL PHONE CHARGES	100-52-55410-220-000	12.89
Total 194676:							1,599.39
<b>194677</b>							
09/09/2022	194677	BADGER WELDING SUPP	3726296	08/23/2022	PW-CSC WELDING WIRE	100-31-53270-340-000	655.99
Total 194677:							655.99
<b>194678</b>							
09/09/2022	194678	BARABOO FIRE FIGHTER	082222-FIEL	08/22/2022	FD HELMET PAINTING FOR RE	100-21-52200-390-400	425.00
09/09/2022	194678	BARABOO FIRE FIGHTER	082322-2820	08/23/2022	FD - REIMBURSE BFFA FOR W	100-21-52200-390-400	1,234.00
Total 194678:							1,659.00
<b>194679</b>							
09/09/2022	194679	BARABOO STATE BANK	2012-2013-2	09/01/2022	CITY-2012A BOND PRINCIPAL	380-10-58110-610-121	390,000.00
09/09/2022	194679	BARABOO STATE BANK	2012-2013-2	09/01/2022	CITY-2013A BOND PRINCIPAL	380-10-58110-610-131	585,000.00
09/09/2022	194679	BARABOO STATE BANK	2012-2013-2	09/01/2022	CITY-2014A BOND PRINCIPAL	380-10-58110-610-141	250,000.00
09/09/2022	194679	BARABOO STATE BANK	2012-2013-2	09/01/2022	CITY-2014A BOND INTEREST	380-10-58210-620-141	288.40
09/09/2022	194679	BARABOO STATE BANK	2012-2013-2	09/01/2022	CITY-2013A BOND INTEREST	380-10-58210-620-131	2,017.19
09/09/2022	194679	BARABOO STATE BANK	2012-2013-2	09/01/2022	CITY-2012A BOND INTEREST	380-10-58210-620-121	4,464.16
09/09/2022	194679	BARABOO STATE BANK	2012-2013-2	09/01/2022	CITY-2012A BOND PRINCIPAL	360-10-58110-610-121	75,000.00
09/09/2022	194679	BARABOO STATE BANK	2012-2013-2	09/01/2022	CITY-2014A BOND PRINCIPAL	360-10-58210-620-141	200,000.00
09/09/2022	194679	BARABOO STATE BANK	2012-2013-2	09/01/2022	CITY-2014A BOND INTEREST	360-10-58210-620-141	195.83
09/09/2022	194679	BARABOO STATE BANK	2012-2013-2	09/01/2022	CITY-2012A BOND INTEREST	360-10-58210-620-121	841.12
Total 194679:							1,507,806.70

M = Manual Check, V = Void Check

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<b>194680</b>							
09/09/2022	194680	BARABOO UTILITIES	2021TAXRO	08/22/2022	TRE-2021 TAX ROLL SETTLEME	910-00-24520-000	7,678.63
Total 194680:							7,678.63
<b>194681</b>							
09/09/2022	194681	BATZNER PEST CONTRO	34097565	08/16/2022	FD - BUG TREATMENT	100-21-51610-260-000	250.00
Total 194681:							250.00
<b>194682</b>							
09/09/2022	194682	BAYCOM INC.	EQUIPINV_0	08/22/2022	PD- IN-CAR CAMERA & ACCES	422-20-52110-814-000	6,128.00
Total 194682:							6,128.00
<b>194683</b>							
09/09/2022	194683	BEAVER OF WISCONSIN	109265	08/09/2022	PW-CITRIC; BUCKSHOT; GREA	100-31-53270-340-000	1,703.00
Total 194683:							1,703.00
<b>194684</b>							
09/09/2022	194684	BELCO VEHICLE SOLUTI	7523	08/26/2022	PD- SQUAD 45 TEARDOWN	422-20-52110-810-000	500.00
Total 194684:							500.00
<b>194685</b>							
09/09/2022	194685	BROOKS TRACTOR INC.	C98486	08/30/2022	PW-2022 JOHN DEERE 550K CR	423-31-53240-814-000	130,000.00
09/09/2022	194685	BROOKS TRACTOR INC.	C98486	08/30/2022	PW-TRADE 1998 JOHN DEERE	430-31-48300-000	30,000.00
09/09/2022	194685	BROOKS TRACTOR INC.	S26448	08/23/2022	PW-#32 WINDSHIELD	100-31-53240-350-000	444.69
Total 194685:							100,444.69
<b>194686</b>							
09/09/2022	194686	CANINE SEARCH SOLUTI	2022-22	08/25/2022	PD- D BURCH & RIGGS K9 SCE	100-20-54110-330-000	400.00
Total 194686:							400.00
<b>194687</b>							
09/09/2022	194687	CANNON, PATRICK	2022-8B2	08/31/2022	CDA-AUG 2022 MANAGEMENT	100-15-56710-212-000	3,656.77
Total 194687:							3,656.77
<b>194688</b>							
09/09/2022	194688	CAPITAL ONE	164369944	08/24/2022	REC-YOUTH THEATER SUPPLI	100-53-55300-340-160	135.31
09/09/2022	194688	CAPITAL ONE	164369944	08/24/2022	REC-MINICAMP SUPPLIES	100-53-55300-340-075	127.68
09/09/2022	194688	CAPITAL ONE	164369944	08/24/2022	POOL-SUPPLIES	100-53-55420-340-000	3.47
09/09/2022	194688	CAPITAL ONE	164369944	08/24/2022	REC-TENNIS BALLS	100-53-55300-340-100	38.94
Total 194688:							305.40
<b>194689</b>							
09/09/2022	194689	CENTRALSQUARE TECH	361375	08/17/2022	PD- FIELD OPS SUBSCRIPTION	100-20-52130-250-000	661.50
Total 194689:							661.50

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<b>194690</b>							
09/09/2022	194690	CENTURY FENCE COMP	224938701	08/31/2022	ZOO-LLAMA BARN INTERIOR F	720-52-55200-861-000	14,890.00
09/09/2022	194690	CENTURY FENCE COMP	224954601	08/30/2022	ZOO-LLAMA BARN ROOF FENC	720-52-55200-861-000	3,760.00
Total 194690:							18,650.00
<b>194691</b>							
09/09/2022	194691	CENTURYLINK	301217856-0	08/17/2022	MAYOR-101 S BLVD PHONE	100-10-51410-220-000	15.74
09/09/2022	194691	CENTURYLINK	301217856-0	08/17/2022	ATTORNEY-101 S BLVD PHONE	100-13-51300-220-000	15.74
09/09/2022	194691	CENTURYLINK	301217856-0	08/17/2022	ADMIN-101 S BLVD PHONE	100-14-51400-220-000	23.62
09/09/2022	194691	CENTURYLINK	301217856-0	08/17/2022	FINANCE-101 S BLVD PHONE	100-11-51500-220-000	31.49
09/09/2022	194691	CENTURYLINK	301217856-0	08/17/2022	PS/ADMIN BLDG-101 S BLVD	100-11-51640-220-000	129.34
09/09/2022	194691	CENTURYLINK	301217856-0	08/17/2022	FIRE -101 S BLVD PHONE	100-21-51610-220-000	11.45
09/09/2022	194691	CENTURYLINK	301217856-0	08/17/2022	WATER-101 S BLVD PHONE	100-00-15640-000	35.42
09/09/2022	194691	CENTURYLINK	301217856-0	08/17/2022	SEWER-101 S BLVD PHONE	100-00-15610-000	51.16
09/09/2022	194691	CENTURYLINK	301217856-0	08/17/2022	AMBULANCE-NETWORK PHON	100-00-15620-000	43.29
09/09/2022	194691	CENTURYLINK	301217856-0	08/17/2022	ASSESSOR-101 S BLVD PHONE	100-11-51530-220-000	11.81
09/09/2022	194691	CENTURYLINK	301217856-0	08/17/2022	TREASURER-101 S BLVD PHON	100-11-51520-220-000	23.61
09/09/2022	194691	CENTURYLINK	301217856-0	08/17/2022	POLICE-101 S BLVD PHONE	100-20-52110-220-000	267.62
09/09/2022	194691	CENTURYLINK	301217856-0	08/17/2022	FIRE-101 SOUTH BLVD PHONE	100-21-52200-220-000	55.10
09/09/2022	194691	CENTURYLINK	301217856-0	08/17/2022	BLDG INSP-101 S BLVD PHONE	100-22-52400-220-000	11.81
09/09/2022	194691	CENTURYLINK	301217856-0	08/17/2022	ENGINEER-101 S BLVD PHONE	100-30-53100-220-000	31.49
09/09/2022	194691	CENTURYLINK	301217856-0	08/17/2022	PUBLIC WORKS-101 S BLVD PH	100-31-53230-220-000	55.10
09/09/2022	194691	CENTURYLINK	301217856-0	08/17/2022	PARKS-101 S BLVD PHONE	100-52-55200-220-000	39.35
09/09/2022	194691	CENTURYLINK	301217856-0	08/17/2022	RECREATION-101 S BLVD PHO	100-53-55300-220-000	19.68
09/09/2022	194691	CENTURYLINK	301217859-0	08/17/2022	CC-ELEVATOR/ALARM	100-52-55130-220-000	97.62
09/09/2022	194691	CENTURYLINK	301217859-0	08/17/2022	ZOO-PHONE	100-52-55410-220-000	14.03
09/09/2022	194691	CENTURYLINK	301217859-0	08/17/2022	POOL PHONE	100-53-55420-220-000	69.58
09/09/2022	194691	CENTURYLINK	301300963-0	08/17/2022	AIR-JULY 2022 PHONE	630-35-53510-220-000	64.90
Total 194691:							1,118.95
<b>194692</b>							
09/09/2022	194692	CHAMBER OF COMMERC	17312	08/25/2022	REC-SAND VOLLEYBALL AWAR	100-53-46751-111	675.00
Total 194692:							675.00
<b>194693</b>							
09/09/2022	194693	CINTAS CORPORATION	1903231063	08/05/2022	PW-GLOVES	100-31-53270-319-000	140.00
09/09/2022	194693	CINTAS CORPORATION	4128393332	08/16/2022	CITY-MATS	100-11-51640-260-000	24.22
09/09/2022	194693	CINTAS CORPORATION	4128393338	08/16/2022	PW-MOP FRAME; TOWELS; SC	100-31-53270-340-000	134.61
09/09/2022	194693	CINTAS CORPORATION	4129076211	08/23/2022	PW-SCAPER MATS; GRAY MAT	100-31-53270-340-000	86.75
09/09/2022	194693	CINTAS CORPORATION	4129076282	08/23/2022	CITY HALL-MATS	100-11-51640-260-000	24.22
09/09/2022	194693	CINTAS CORPORATION	4129076286	08/23/2022	FD - RUGS	100-21-51610-260-000	68.27
09/09/2022	194693	CINTAS CORPORATION	4129761507	08/30/2022	CITY-MATS	100-11-51640-260-000	24.22
09/09/2022	194693	CINTAS CORPORATION	4129761561	08/30/2022	PW-MOP FRAME; SHOP TOWEL	100-31-53270-340-000	134.61
Total 194693:							636.90
<b>194694</b>							
09/09/2022	194694	CIVIC SYSTEMS	2022CVCSY	08/22/2022	FIN-2022 SYMPOSIUM-OSTRAN	100-11-51500-320-000	390.00
09/09/2022	194694	CIVIC SYSTEMS	2022CVCSY	08/22/2022	FIN-2022 SYMPOSIUM-LAUX	100-11-51420-320-000	195.00
09/09/2022	194694	CIVIC SYSTEMS	2022CVCSY	08/22/2022	FIN-2022 SYMPOSIUM-ZEMAN	100-11-51420-320-000	195.00
Total 194694:							780.00

M = Manual Check, V = Void Check

Check Issue Date	Check Number	Payee	Invoice Number	Invoice Date	Description	Invoice GL Account	Check Amount
<b>194695</b>							
09/09/2022	194695	CIVIC SYSTEMS LLC	CVC22433	08/16/2022	FIN-MIBUDGET-AUG 22 TO DEC	100-11-51500-250-000	364.00
Total 194695:							364.00
<b>194696</b>							
09/09/2022	194696	CLANCY SYSTEMS	BW2208	08/31/2022	PD- CLANCY SUPPORT FEES-	100-20-52110-270-000	890.21
Total 194696:							890.21
<b>194697</b>							
09/09/2022	194697	CLARK, THOMAS	082822	08/28/2022	FD-RETIREMENT 35 YRS, 1 MO,	900-21-52200-300-000	17,572.23
Total 194697:							17,572.23
<b>194698</b>							
09/09/2022	194698	CLIFTONLARSONALLEN	3398575	08/31/2022	FIN-2021 CITY AUDIT	100-11-51510-214-000	8,810.00
09/09/2022	194698	CLIFTONLARSONALLEN	3398575	08/31/2022	FIN-2021 TIF COMPLIATION	310-11-51510-214-000	780.00
09/09/2022	194698	CLIFTONLARSONALLEN	3398575	08/31/2022	FIN-2021 TIF COMPLIATION	311-11-51510-214-000	780.00
09/09/2022	194698	CLIFTONLARSONALLEN	3398575	08/31/2022	FIN-2021 TIF COMPLIATION	360-11-51510-214-000	780.00
09/09/2022	194698	CLIFTONLARSONALLEN	3398575	08/31/2022	FIN-2021 TIF COMPLIATION	370-11-51510-214-000	780.00
09/09/2022	194698	CLIFTONLARSONALLEN	3398575	08/31/2022	FIN-2021 TIF COMPLIATION	309-11-51510-214-000	780.00
09/09/2022	194698	CLIFTONLARSONALLEN	3398575	08/31/2022	FIN-2021 TIF COMPLIATION	312-11-51510-214-000	780.00
09/09/2022	194698	CLIFTONLARSONALLEN	3398575	08/31/2022	FIN-2021 TIF COMPLIATION	380-11-51510-214-000	780.00
Total 194698:							14,270.00
<b>194699</b>							
09/09/2022	194699	COMMUNITY FIRST BAN	081922-112	08/19/2022	STH 33 PROJ-PARCEL 112 LAN	430-30-57332-820-000	6,598.20
09/09/2022	194699	COMMUNITY FIRST BAN	081922-112	08/19/2022	STH 33 PROJ-PARCEL 112 TEM	430-30-57330-821-000	916.00
Total 194699:							7,514.20
<b>194700</b>							
09/09/2022	194700	CONCERTS ON THE SQU	2022	08/23/2022	AW-CONCERTS ON THE SQUA	820-82-55190-720-000	3,558.00
Total 194700:							3,558.00
<b>194701</b>							
09/09/2022	194701	CONSOLIDATED ELECTR	5959-104155	08/30/2022	PK-PAVILION LED REPLACEME	100-52-55200-260-000	469.50
Total 194701:							469.50
<b>194702</b>							
09/09/2022	194702	CROELL REDI-MIX INC	652319	07/31/2022	PW-JEFFERSON SW; 6TH & WA	100-30-53430-270-000	491.00
09/09/2022	194702	CROELL REDI-MIX INC	653875	07/31/2022	PW-5TH ST BASIN; LAKE ST BA	950-36-83100-410-000	416.25
09/09/2022	194702	CROELL REDI-MIX INC	657980	08/17/2022	PW-5TH & EAST	100-31-53300-410-000	615.00
09/09/2022	194702	CROELL REDI-MIX INC	658483	08/17/2022	PW-5TH AND EAST	100-31-53300-410-000	823.00
09/09/2022	194702	CROELL REDI-MIX INC	660631	08/23/2022	PK-OCHSNER PARK PLAYGRO	100-52-55200-280-000	275.50
09/09/2022	194702	CROELL REDI-MIX INC	664573	08/30/2022	PW-3.5 YADS DPW 1ST ST SIDE	100-30-53430-270-000	526.56
09/09/2022	194702	CROELL REDI-MIX INC	664828	08/31/2022	PW-OAK/MADISON & 6TH/WHE	100-31-53300-410-000	531.00
Total 194702:							3,678.31
<b>194703</b>							
09/09/2022	194703	D.L. GASSER CONSTRU	5000026275	08/10/2022	PW-HOT MIX	100-31-53300-371-000	568.51

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09/09/2022	194703	D.L. GASSER CONSTRU	5000026281	08/11/2022	PW-10.480 HOT MIX	100-31-53300-371-000	678.58
09/09/2022	194703	D.L. GASSER CONSTRU	5000026289	08/12/2022	PW-S.60 TON COLD MIX	100-31-53300-379-000	200.20
09/09/2022	194703	D.L. GASSER CONSTRU	5000026289	08/12/2022	PW-3.060 TON HOT MIX	100-31-53300-371-000	198.14
09/09/2022	194703	D.L. GASSER CONSTRU	5000026326	08/19/2022	PW-2.010 TON COLD MIX	100-31-53300-379-000	154.77
09/09/2022	194703	D.L. GASSER CONSTRU	5000026380	08/29/2022	PW-9.150 TONS HOT MIX	100-31-53300-371-000	592.46
Total 194703:							2,392.66
<b>194704</b>							
09/09/2022	194704	FARRELL EQUIPMENT &	INV0000000	06/23/2022	PW-SAFEY FLOAT HOOK	100-31-53300-340-000	41.94
09/09/2022	194704	FARRELL EQUIPMENT &	INV0000000	07/27/2022	PW-SOLVENT; DIAMOND BLADE	100-31-53300-340-000	469.95
Total 194704:							511.89
<b>194705</b>							
09/09/2022	194705	FASTENAL COMPANY	WIBAR23597	08/03/2022	PW-OIL DRY	100-31-53270-340-000	521.50
09/09/2022	194705	FASTENAL COMPANY	WIBAR23607	08/15/2022	PW-2AA LED FLASHLIGHT	100-31-53230-340-000	32.20
09/09/2022	194705	FASTENAL COMPANY	WIBAR23607	08/15/2022	PW-MESH VEST; GLOVES	100-31-53230-319-000	147.53
09/09/2022	194705	FASTENAL COMPANY	WIBAR23607	08/15/2022	PW-RUSTOL WHITE	100-31-53300-340-000	16.03
09/09/2022	194705	FASTENAL COMPANY	WIBAR23607	08/15/2022	PW-HCS 1/2-13X2 1/4 YZB	100-31-53240-350-000	15.00
09/09/2022	194705	FASTENAL COMPANY	WIBAR23607	08/15/2022	PW-STRAPPING KIT; POLY TEN	100-31-53270-340-000	203.45
09/09/2022	194705	FASTENAL COMPANY	WIBAR23624	08/19/2022	PW-STD WB FILTER; M8 WBCK	100-31-53270-350-000	132.96
09/09/2022	194705	FASTENAL COMPANY	WIBAR23624	08/19/2022	PW-UTILITY KNIFE	100-31-53230-340-000	10.11
09/09/2022	194705	FASTENAL COMPANY	WIBAR23624	08/19/2022	PW-SAFETY GLASSES	100-31-53230-319-000	47.80
Total 194705:							1,126.58
<b>194706</b>							
09/09/2022	194706	GALLS QUARTERMASTE	021788123	08/02/2022	FD - PANTS STIEVE (3)	100-21-52200-346-000	236.96
Total 194706:							236.96
<b>194707</b>							
09/09/2022	194707	GILLAUME CAPPAERT, M	18736	08/17/2022	PK-SWIM LESSONS REFUND O	100-00-21150-000	20.00
Total 194707:							20.00
<b>194708</b>							
09/09/2022	194708	H J PERTZBORN PLUMBI	73580	07/28/2022	PW-QUARTERLY SPRINKLER IN	100-31-53270-260-000	110.00
Total 194708:							110.00
<b>194709</b>							
09/09/2022	194709	HARTJE TIRE & SERVICE	40-95709	08/08/2022	PD- SQUAD TIRES (8)	100-20-52110-341-000	1,297.28
09/09/2022	194709	HARTJE TIRE & SERVICE	40-95895	08/16/2022	PW-#3 ALIGNMENT	100-31-53240-240-000	97.95
Total 194709:							1,395.23
<b>194710</b>							
09/09/2022	194710	HEALTH EQUITY / WAGE	INV4137560-	08/24/2022	FIN-FSA ADMIN FEES AUG	100-11-51500-136-000	7.70
09/09/2022	194710	HEALTH EQUITY / WAGE	INV4137560-	08/24/2022	CLK-FSA ADMIN FEES AUG	100-11-51420-136-000	3.85
09/09/2022	194710	HEALTH EQUITY / WAGE	INV4137560-	08/24/2022	PW-FSA ADMIN FEES AUG	100-31-53230-136-000	19.25
09/09/2022	194710	HEALTH EQUITY / WAGE	INV4137560-	08/24/2022	ADMIN-FSA ADMIN FEES AUG	100-14-51400-136-000	3.85
09/09/2022	194710	HEALTH EQUITY / WAGE	INV4137560-	08/24/2022	ENG-FSA ADMIN FEES AUG	100-30-53100-136-000	3.85
09/09/2022	194710	HEALTH EQUITY / WAGE	INV4137560-	08/24/2022	PK-FSA ADMIN FEES AUG	100-52-55200-136-000	7.70
09/09/2022	194710	HEALTH EQUITY / WAGE	INV4137560-	08/24/2022	PD-FSA ADMIN FEES AUG	100-20-52130-136-000	11.55

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09/09/2022	194710	HEALTH EQUITY / WAGE	INV4137560-	08/24/2022	SEW-FSA ADMIN FEES AUG	100-00-15610-000	2.25
09/09/2022	194710	HEALTH EQUITY / WAGE	INV4137560-	08/24/2022	WAT-FSA ADMIN FEES AUG	100-00-15640-000	8.02
09/09/2022	194710	HEALTH EQUITY / WAGE	INV4137560-	08/24/2022	SW-FSA ADMIN FEES AUG	950-36-85000-136-000	1.28
Total 194710:							69.30
<b>194711</b>							
09/09/2022	194711	HILLESTAD REFRIGERAT	177049	08/25/2022	ZOO-FREEZER MAINTENANCE	100-52-55410-260-000	135.00
Total 194711:							135.00
<b>194712</b>							
09/09/2022	194712	HILLS GALLERY & GIFTS	072022	08/04/2022	FD - RETIRMENT GIFT FOR CLA	100-21-52200-390-400	225.27
Total 194712:							225.27
<b>194713</b>							
09/09/2022	194713	HOHLS FARM SUPPLY IN	87525	08/16/2022	ZOO-BEDDING	100-52-55410-340-000	90.00
09/09/2022	194713	HOHLS FARM SUPPLY IN	87525	08/16/2022	ZOO-ANIMAL FEED	100-52-55410-342-000	219.73
Total 194713:							309.73
<b>194714</b>							
09/09/2022	194714	JC's Broadway Diner	2022TAX	08/31/2022	TIF#8 - TAX REFUND 2021	380-10-56600-720-000	6,902.19
Total 194714:							6,902.19
<b>194715</b>							
09/09/2022	194715	JFTCO INC	PIMS020354	08/01/2022	PW-OR-4124-NOZZLE AS	100-31-53240-350-000	127.04
Total 194715:							127.04
<b>194716</b>							
09/09/2022	194716	JOHN AND ALICE GRADY	082622-109	08/26/2022	STH 33 PROJ-PARCEL 109 TEM	430-30-57332-821-000	300.00
Total 194716:							300.00
<b>194717</b>							
09/09/2022	194717	JOHN DEERE FINANCIAL	11111-14808-	08/25/2022	AIR-FERRIS DECK REPAIR MCF	630-35-53510-250-000	154.10
09/09/2022	194717	JOHN DEERE FINANCIAL	11111-14808-	08/25/2022	AIR-WEED KILLER,CHAIN, BAR	630-35-53510-340-000	241.92
Total 194717:							396.02
<b>194718</b>							
09/09/2022	194718	KAYSER FORD OF SAUK	14650	08/30/2022	PD- SQUAD 40 NEW VISOR	100-20-52110-240-000	138.64
Total 194718:							138.64
<b>194719</b>							
09/09/2022	194719	KLEENMARK	208470	08/17/2022	CC-DISINFECTANT CLEANER	100-52-55130-340-000	229.68
09/09/2022	194719	KLEENMARK	208488	08/17/2022	CC-GYM FLOOR FINISH	100-52-55130-260-000	795.76
09/09/2022	194719	KLEENMARK	208726	08/25/2022	CC-DISINFECTANT CLEANER	100-52-55130-340-000	56.40
Total 194719:							1,081.84

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<b>194720</b>							
09/09/2022	194720	KURT SCHLIECKAU HEA	22-3335	08/30/2022	PW-SERVICE CALL A/C CONDE	100-31-53270-260-000	196.76
Total 194720:							196.76
<b>194721</b>							
09/09/2022	194721	KWIK TRIP	465642-0731	07/31/2022	PW-JULY 2022 REFUSE FUEL	100-31-53620-348-000	2,485.44
09/09/2022	194721	KWIK TRIP	465642-0731	07/31/2022	PW-JULY 2022 RECYCLING FUEL	100-31-53635-348-000	1,335.56
09/09/2022	194721	KWIK TRIP	465642-0731	07/31/2022	PW-JULY 2022 MACHINERY & E	100-31-53240-348-000	2,640.31
09/09/2022	194721	KWIK TRIP	465642-0731	07/31/2022	PW-JULY 2022 STORMWATER F	950-36-81000-348-000	1,799.29
09/09/2022	194721	KWIK TRIP	465642-0731	07/31/2022	PW-JULY 2022 TREES & BRUSH	100-31-53370-348-000	1,060.85
09/09/2022	194721	KWIK TRIP	465642-0731	07/31/2022	PW-JULY 2022 STREET MAINT F	100-31-53300-348-000	1,657.15
09/09/2022	194721	KWIK TRIP	465642-0731	07/31/2022	PW-JULY 2022 SNOW & ICE FU	100-31-53350-348-000	269.21
09/09/2022	194721	KWIK TRIP	465642-0831	09/01/2022	PW-AUG 2022 GARBAGE FUEL	100-31-53620-348-000	2,497.83
09/09/2022	194721	KWIK TRIP	465642-0831	09/01/2022	PW-AUG 2022 RECYCLING FUE	100-31-53635-348-000	1,742.78
09/09/2022	194721	KWIK TRIP	465642-0831	09/01/2022	PW-AUG 2022 MACHINERY/EQ	100-31-53240-348-000	1,600.85
09/09/2022	194721	KWIK TRIP	465642-0831	09/01/2022	PW-AUG 2022 STORMWATER F	950-36-81000-348-000	1,307.15
09/09/2022	194721	KWIK TRIP	465642-0831	09/01/2022	PW-AUG 2022 TREES/BRUSHF	100-31-53370-348-000	434.85
09/09/2022	194721	KWIK TRIP	465642-0831	09/01/2022	PW-AUG 2022 STREET MAINT E	100-31-53300-348-000	2,182.82
09/09/2022	194721	KWIK TRIP	468469-0831	09/01/2022	PD- SQUAD GAS	100-20-52110-348-000	4,604.37
09/09/2022	194721	KWIK TRIP	468469-0831	09/01/2022	PD- CSO VAN GAS	100-20-52110-348-000	221.83
09/09/2022	194721	KWIK TRIP	468469-0831	09/01/2022	PD- FD GAS (USE OF ADMIN CA	100-21-52200-348-000	132.79
09/09/2022	194721	KWIK TRIP	468701-0902	08/31/2022	PK-GAS	100-52-55200-348-000	2,182.37
Total 194721:							28,155.45
<b>194722</b>							
09/09/2022	194722	LAROWE GERLACH LLP	14700.000-4	07/31/2022	ATTY-SPECIAL PROSECUTION	100-13-51300-213-000	961.00
09/09/2022	194722	LAROWE GERLACH LLP	14700.000-4	07/31/2022	ATTY-SPECIAL PROSECUTION	100-13-51300-310-000	1.44
Total 194722:							962.44
<b>194723</b>							
09/09/2022	194723	MIDWEST POOL SUPPLY	101834	08/12/2022	POOL-CHLORINE	100-53-55420-345-000	562.50
Total 194723:							562.50
<b>194724</b>							
09/09/2022	194724	MINUTEMAN PRESS-BAR	48115	08/26/2022	PD- SHIMON BUSINESS CARDS	100-20-52130-310-000	205.72
Total 194724:							205.72
<b>194725</b>							
09/09/2022	194725	MSA PROFESSIONAL SE	351420-8	08/25/2022	ENG-6/26/22 - 7/30/22 JACKSON	312-30-57330-821-000	1,861.26
09/09/2022	194725	MSA PROFESSIONAL SE	351420-8	08/25/2022	ENG-6/26/22 - 7/30/22 JACKSON	312-10-59295-920-000	1,861.26
09/09/2022	194725	MSA PROFESSIONAL SE	351420-8	08/25/2022	ENG-6/26/22 - 7/30/22 JACKSON	312-10-59296-920-000	1,861.26
09/09/2022	194725	MSA PROFESSIONAL SE	351420-8	08/25/2022	ENG-6/26/22 - 7/30/22 JACKSON	312-10-59297-920-000	1,861.26
Total 194725:							7,445.04
<b>194726</b>							
09/09/2022	194726	NAPA AUTO PARTS	456692	08/15/2022	PW-FUEL, OIL, AIR FILTER (S20	100-31-53240-350-000	73.06
09/09/2022	194726	NAPA AUTO PARTS	456965	08/17/2022	PW-OIL, FUEL, AIR FILTER (T80	100-31-53240-350-000	73.06
09/09/2022	194726	NAPA AUTO PARTS	457076	08/18/2022	PW-AIR FILTER (W/O T90818202	100-31-53240-350-000	26.25
09/09/2022	194726	NAPA AUTO PARTS	457200	08/19/2022	PW-AIR FILTER	100-31-53240-350-000	18.98
09/09/2022	194726	NAPA AUTO PARTS	457529	08/24/2022	PK-ALTERNATOR BELT	100-52-55200-240-000	70.74

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09/09/2022	194726	NAPA AUTO PARTS	457884	08/29/2022	PW-WIPER BLADE	100-31-53240-350-000	12.02
Total 194726:							274.11
<b>194727</b>							
09/09/2022	194727	NATIONAL FIRE SPRINKL	INV-20310-V	04/29/2022	FD - MEMBRSHIP DUES	100-21-52200-320-000	50.00
Total 194727:							50.00
<b>194728</b>							
09/09/2022	194728	NETMOTION SOFTWARE	I0065161	08/04/2022	PD- 1 YEAR MAINT CONTRACT	100-20-52130-250-000	759.68
09/09/2022	194728	NETMOTION SOFTWARE	I0065161	08/04/2022	PD- 1 YEAR MAINTENANCE CO	100-00-16200-000	1,519.39
Total 194728:							2,279.07
<b>194729</b>							
09/09/2022	194729	OREILLY AUTO PARTS/FI	2366-140337	07/14/2022	PW-1QT - GEAR OIL	100-31-53240-348-000	95.94
09/09/2022	194729	OREILLY AUTO PARTS/FI	2366-144460	08/24/2022	PW-DOZER #34 GREASE GUN	100-31-53240-350-000	24.99
09/09/2022	194729	OREILLY AUTO PARTS/FI	2366-145217	09/01/2022	PW- GREASE GUN	100-31-53240-350-000	24.99
09/09/2022	194729	OREILLY AUTO PARTS/FI	2366-145263	09/01/2022	PW-34EXT BATTERY & CORE C	100-31-53240-350-000	126.81
09/09/2022	194729	OREILLY AUTO PARTS/FI	2366-145307	09/02/2022	PW-RECYCLE BATT CORE CHA	100-31-53240-350-000	10.00
Total 194729:							262.73
<b>194730</b>							
09/09/2022	194730	PETERSON AUTO PARTS	5586-284418	08/31/2022	PW- DEF 1 GALLON BULK	100-31-53240-348-000	536.00
Total 194730:							536.00
<b>194731</b>							
09/09/2022	194731	PIERCES EXPRESS MAR	08060-08312	08/31/2022	ZOO-ANIMAL FOOD	100-52-55410-342-000	107.14
Total 194731:							107.14
<b>194732</b>							
09/09/2022	194732	POINTON, STEVEN R	082922	08/29/2022	FD-RETIREMENT 45 YRS, 6 MO	900-21-52200-300-000	22,761.13
Total 194732:							22,761.13
<b>194733</b>							
09/09/2022	194733	POWER BUROW PRODU	11355	08/30/2022	PW-#33 EXCAVATOR HEAVY BL	100-31-53240-350-000	227.61
Total 194733:							227.61
<b>194734</b>							
09/09/2022	194734	QUILL CORPORATION	26887980	08/08/2022	ZOO-DISPOSABLE GLOVES	100-52-55410-340-000	45.87
09/09/2022	194734	QUILL CORPORATION	26921336	08/09/2022	CC-DISPOSABLE GLOVES	100-52-55130-340-000	297.48
09/09/2022	194734	QUILL CORPORATION	27308441	08/25/2022	REC-CALENDARS, PAPER	100-53-55300-310-000	73.45
09/09/2022	194734	QUILL CORPORATION	27309283	08/25/2022	CC-HAND SANITIZER	290-10-54900-319-000	89.99
Total 194734:							506.79
<b>194735</b>							
09/09/2022	194735	REEDSBURG UTILITY CO	26578-08202	08/22/2022	CITY-SEPT 2022 INTERNET	100-10-51450-250-000	337.55

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Total 194735:							337.55
<b>194736</b>							
09/09/2022	194736	RHYME BUSINESS PROD	AR561629	07/14/2022	CC-2022 2ND QTR COPIER MAI	100-52-55130-250-000	180.85
Total 194736:							180.85
<b>194737</b>							
09/09/2022	194737	RICOH USA INC	5065338352	08/14/2022	CITY-JULY 2022 COPIES	100-11-51500-250-000	28.99
09/09/2022	194737	RICOH USA INC	5065338352	08/14/2022	CITY- JULY 2022 COLOR COPIE	100-11-51500-250-000	470.61
Total 194737:							499.60
<b>194738</b>							
09/09/2022	194738	RIVERSIDE RENTALS	70451	08/17/2022	PW-ARGON; ACETLYNE; OXYG	100-31-53270-348-000	143.00
Total 194738:							143.00
<b>194739</b>							
09/09/2022	194739	ROCKET INDUSTRIAL	IN00367761	07/06/2022	CC-TRASH LINERS & CLEANER	100-52-55130-340-000	305.17
Total 194739:							305.17
<b>194740</b>							
09/09/2022	194740	S&S WORLDWIDE INC.	IN101054810	08/17/2022	REC-TENNIS PICKLEBALL PAD	100-53-55300-340-100	66.14
Total 194740:							66.14
<b>194741</b>							
09/09/2022	194741	SAFELITE AUTOGLASS	05165-17808	08/25/2022	PW-#32 REMOVE & RE-INSTALL	100-31-53240-250-000	249.99
09/09/2022	194741	SAFELITE AUTOGLASS	05165-17822	08/30/2022	PD- SQUAD 55 WINDSHIELD RE	100-20-52110-240-000	137.98
09/09/2022	194741	SAFELITE AUTOGLASS	05165-17823	08/31/2022	PD- SQUAD 43 WINDSHIELD RE	100-20-52110-240-000	167.97
Total 194741:							555.94
<b>194742</b>							
09/09/2022	194742	SECURIAN FINANCIAL G	002832L-10/	09/08/2022	LIFE INSURANCE - OCTOBER 2	100-00-21533-000	2,271.85
Total 194742:							2,271.85
<b>194743</b>							
09/09/2022	194743	SEH INC	430959	08/10/2022	ENG-GIS SUPPORT SERVICE	100-30-53100-215-000	208.03
Total 194743:							208.03
<b>194744</b>							
09/09/2022	194744	SHI INTERNATIONAL CO	B15654146	08/10/2022	IT-SERVER LICENSE - FOR ACT	100-10-51450-392-000	745.00
Total 194744:							745.00
<b>194745</b>							
09/09/2022	194745	SMOKE & SCREEN SECU	2791	08/23/2022	FD - SMOKE FLUID	100-21-52200-340-000	460.86
Total 194745:							460.86

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<b>194746</b>							
09/09/2022	194746	STREICHERS	11584908	08/17/2022	PD- DORNER VEST	100-20-52110-392-610	1,230.00
09/09/2022	194746	STREICHERS	11584908	08/17/2022	PD- DORNER CARRIER & TRAU	100-20-52110-346-000	375.00
09/09/2022	194746	STREICHERS	11586114	08/23/2022	PD- SINDEN POLO DUTY SHIRT,	100-20-52110-346-000	81.98
Total 194746:							1,686.98
<b>194747</b>							
09/09/2022	194747	STYLE N STITCHES	11411	07/28/2022	ZOO-UNIFORM T-SHIRTS	100-52-55410-346-000	228.00
Total 194747:							228.00
<b>194748</b>							
09/09/2022	194748	SULLIVANS TWO UNLIMI	156833	08/18/2022	PD- SQUAD 49 OIL CHANGE, C	100-20-52110-240-000	96.68
Total 194748:							96.68
<b>194749</b>							
09/09/2022	194749	SUNRISE PROPERTY CA	10059	08/18/2022	PD-LAWN MOWING 2 PARCELS	100-31-53640-270-000	193.49
Total 194749:							193.49
<b>194750</b>							
09/09/2022	194750	SUPREME AWARDS	051186	08/19/2022	FD - RETIRMENT PLAQUE FOR	100-21-52200-390-000	38.85
09/09/2022	194750	SUPREME AWARDS	051188	08/22/2022	FD - CERTIFICATE HOLDER FO	100-21-52200-390-000	63.50
09/09/2022	194750	SUPREME AWARDS	051228	08/30/2022	FD - LOCKER PLATES FOR NE	100-21-52200-340-000	51.80
Total 194750:							154.15
<b>194751</b>							
09/09/2022	194751	THE SHOE BOX	82865	08/20/2022	PW-BOOTS - LARRY VERTEIN	100-31-53230-319-000	150.00
09/09/2022	194751	THE SHOE BOX	82880	08/23/2022	PK-ACHESON SAFETY BOOTS	100-52-55200-319-000	150.00
Total 194751:							300.00
<b>194752</b>							
09/09/2022	194752	TMC IMPROVEMENTS	2022074	08/28/2022	TIF#10-ASBESTOS INSP 103/10	310-10-56600-270-000	676.00
Total 194752:							676.00
<b>194753</b>							
09/09/2022	194753	TOP PACK DEFENSE	8874	08/13/2022	PD- D BURCH S/S UNIFORM SH	100-20-52110-346-000	194.97
Total 194753:							194.97
<b>194754</b>							
09/09/2022	194754	UNITED ELECTRIC INC.	76605	08/10/2022	AIR-DIESEL FUEL TANK ELECT	630-35-53510-861-000	3,774.20
Total 194754:							3,774.20
<b>194755</b>							
09/09/2022	194755	VIKING ELECTRIC SUPPL	S005312157.	08/19/2022	PW - HWY 136 LED LIGHTING	240-36-84000-814-000	15,668.53
Total 194755:							15,668.53

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<b>194756</b>							
09/09/2022	194756	VONBRIESEN & ROPER	401912	08/26/2022	ATTY-TID 10-RIVERFRONT DEV	310-10-56600-213-000	7,273.50
09/09/2022	194756	VONBRIESEN & ROPER	401913	08/26/2022	ATTY-WALDO STREET DEVELO	100-13-51300-213-000	73.50
09/09/2022	194756	VONBRIESEN & ROPER	401914	08/26/2022	ATTY-TID 11 FAIRFIELD HOTEL	311-10-56600-213-000	2,075.50
09/09/2022	194756	VONBRIESEN & ROPER	401957	08/29/2022	ATTY-BOR PROPERTY TAX ASS	100-13-51300-213-000	1,048.50
Total 194756:							10,471.00
<b>194757</b>							
09/09/2022	194757	WENDEL ARCHITECTS P	502184	07/20/2022	FIRE-EMS-SERVICES THRU 6/3	430-21-57211-215-000	13,318.17
09/09/2022	194757	WENDEL ARCHITECTS P	502184	07/20/2022	FIRE-EMS-TRAVEL EXPENSES	430-21-57211-390-000	205.57
Total 194757:							13,523.74
<b>194758</b>							
09/09/2022	194758	WIS DEPT OF NATURAL	2022	09/01/2022	PW-LIC FID #157050410 RENEW	100-31-53630-321-000	275.00
Total 194758:							275.00
<b>194759</b>							
09/09/2022	194759	WISCONSIN METAL SALE	441513	08/16/2022	PW-EXCAVATOR BUCKET7/8 X	100-31-53240-350-000	140.00
Total 194759:							140.00
<b>194760</b>							
09/09/2022	194760	WISCONSIN PARKS & R	2022	09/07/2022	REC-WPRA DISCOUNT TICKET	100-53-46753-320	19,406.75
Total 194760:							19,406.75
<b>194761</b>							
09/09/2022	194761	ZARNOTH BRUSH WORK	0190637-IN	08/17/2022	PW-GUTTER BROOM-C	950-36-81000-340-000	1,850.00
Total 194761:							1,850.00
<b>7002732</b>							
09/09/2022	7002732	ALLIANT ENERGY-ONLIN	015803-0830	08/30/2022	PW-TRAFFIC SIGNAL ELECTRI	100-31-53300-222-000	219.92
09/09/2022	7002732	ALLIANT ENERGY-ONLIN	086392-0830	08/30/2022	PW-ST LITES- AUG 2022	240-31-53420-222-000	1,588.12
09/09/2022	7002732	ALLIANT ENERGY-ONLIN	281633-0830	08/30/2022	PW-AUG 2022 AREA STREET LI	240-31-53420-222-000	8,772.84
09/09/2022	7002732	ALLIANT ENERGY-ONLIN	479235289-C	07/12/2022	POOL-HEAT	100-53-55420-223-000	3,629.07-
09/09/2022	7002732	ALLIANT ENERGY-ONLIN	479235289-C	07/12/2022	POOL-ELECTRIC	100-53-55420-222-000	2,187.12-
09/09/2022	7002732	ALLIANT ENERGY-ONLIN	671025-0809	08/09/2022	PW-CITY SERVICES ELECTRIC	100-31-53270-222-000	1,872.35
09/09/2022	7002732	ALLIANT ENERGY-ONLIN	671025-0809	08/09/2022	PW-CITY SERVICES GAS	100-31-53270-223-000	124.85
09/09/2022	7002732	ALLIANT ENERGY-ONLIN	908384-0830	08/30/2022	PW-POTTER ST-AUG 2022 ELE	100-31-51630-222-000	25.00
09/09/2022	7002732	ALLIANT ENERGY-ONLIN	908384-0830	08/30/2022	PW-407 BRIAR ST-AUG 2022 EL	100-31-51630-222-000	82.45
09/09/2022	7002732	ALLIANT ENERGY-ONLIN	908384-0830	08/30/2022	PW-407 BRIAR ST-AUG 2022 GA	100-31-51630-223-000	21.48
Total 7002732:							6,890.82
<b>7002733</b>							
09/09/2022	7002733	BOARDMAN & CLARK LL	256310	08/24/2022	ATTY-JULY ENTERPRISE LEASE	100-13-51300-213-000	1,099.00
09/09/2022	7002733	BOARDMAN & CLARK LL	256312	08/24/2022	ATTY-WALMART LOGIKCULL.C	360-10-56800-213-000	500.00
09/09/2022	7002733	BOARDMAN & CLARK LL	256312	08/24/2022	ATTY-WALMART DARK STORE	360-10-56800-213-000	504.00
09/09/2022	7002733	BOARDMAN & CLARK LL	256313	08/24/2022	ATTY-WALMART DARK STORE J	360-10-56800-213-000	1,306.00
09/09/2022	7002733	BOARDMAN & CLARK LL	256314	08/24/2022	AIR-AIRPORT ASSIGNMENT 77-	630-35-53510-215-000	600.00
09/09/2022	7002733	BOARDMAN & CLARK LL	256348	08/24/2022	ATTY-FD-KNUTH PROPERTY PU	430-21-57211-213-000	3,753.00

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Total 7002733:							7,762.00
<b>7002734</b>							
09/09/2022	7002734	GORDON FLESCH	IN13855125	08/15/2022	FD - COPIER COSTS	100-21-52200-310-000	103.64
Total 7002734:							103.64
<b>7002735</b>							
09/09/2022	7002735	MENARDS - BARABOO	94821-31900	08/01/2022	TID 10 - ACQUISITION OF 103/1	310-10-56600-390-000	98.91
09/09/2022	7002735	MENARDS - BARABOO	95483-31900	08/10/2022	PS/ADMIN-BLDG MAINTENANC	100-11-51640-350-000	9.15
09/09/2022	7002735	MENARDS - BARABOO	95483-31900	08/10/2022	PS/ADMIN-CLEANING SUPPILE	100-11-51640-340-000	37.30
09/09/2022	7002735	MENARDS - BARABOO	95570-31900	08/11/2022	PW - PUSH BROOM	100-31-53270-340-000	59.98
09/09/2022	7002735	MENARDS - BARABOO	95850-31900	08/15/2022	PK-NAILS & STORAGE	100-52-55200-340-000	15.55
09/09/2022	7002735	MENARDS - BARABOO	96043-31900	08/18/2022	PW-CEDAR CHIPS	100-31-53300-340-000	11.37
09/09/2022	7002735	MENARDS - BARABOO	96043-31900	08/18/2022	PW-CAULK GUN; GREAT STUFF	950-36-83100-340-000	50.69
09/09/2022	7002735	MENARDS - BARABOO	96295-31900	08/22/2022	POOL-REPAIR PARTS	100-53-55420-350-000	2.98
09/09/2022	7002735	MENARDS - BARABOO	96377-31900	08/23/2022	PK-LLAMA BARN SIDING & FAS	720-52-55200-861-000	384.18
09/09/2022	7002735	MENARDS - BARABOO	96545-31900	08/25/2022	PK-LLAMA BARN INSULATION &	720-52-55200-861-000	410.57
09/09/2022	7002735	MENARDS - BARABOO	96551-31900	08/25/2022	PK-SIDING RETURN LLAMA BA	720-52-55200-861-000	131.99-
09/09/2022	7002735	MENARDS - BARABOO	96558-31900	08/25/2022	CC-DRILL BIT	100-52-55130-340-000	3.49
Total 7002735:							952.18
<b>7002736</b>							
09/09/2022	7002736	NRPA-NATIONAL REC & P	082322	08/23/2022	PK-NRPA HARDY CERTIFICATIO	100-52-55200-320-000	70.00
Total 7002736:							70.00
Grand Totals:							1,875,161.77

FINANCE COMMITTEE APPROVAL:

\_\_\_\_\_  
(Chairman)

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\_\_\_\_\_

\_\_\_\_\_  
(Date)

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<b>17878</b>						
08/31/2022	ACTION ELECTRIC OF SAUK	S7871	07/27/2022	SE-PHOSPHORUS TANK: 150' WIRE	960-36-83400-250-000	108.00
Total 17878:						108.00
<b>17879</b>						
08/31/2022	ALLEN STEELE CO INC	W2000-200-1	08/17/2022	WA-SAND STOCK-325 CY (CUST 2000)	970-37-67300-236-000	325.00
08/31/2022	ALLEN STEELE CO INC	W2000-200-1	08/17/2022	WA-SAND STOCK-325 CY (CUST 2000)	970-37-67500-238-000	325.00
08/31/2022	ALLEN STEELE CO INC	W2000-200-1	08/17/2022	WA-SAND STOCK-325 CY (CUST 2000)	970-37-67700-241-000	325.00
Total 17879:						975.00
<b>17880</b>						
08/31/2022	ALLIANT ENERGY	U082330AU	08/19/2022	WATER-MINE RD TOWER	970-37-66500-222-000	130.27
08/31/2022	ALLIANT ENERGY	U082330AU	08/19/2022	WATER-COMM AVE BOOSTER STATION	970-37-66500-222-000	223.22
08/31/2022	ALLIANT ENERGY	U082330AU	08/19/2022	SEWER-ST RD 33 LIFTSTATION	960-36-83200-222-000	70.04
08/31/2022	ALLIANT ENERGY	U082330AU	08/19/2022	SEWER-HEADWORKS BLDG	960-36-82200-222-000	14.00
08/31/2022	ALLIANT ENERGY	U082330AU	08/19/2022	WATER-BIRCH ST TOWER-RADIO BLDG	970-37-66500-222-000	25.32
08/31/2022	ALLIANT ENERGY	U082330AU	08/19/2022	WATER-OAK ST HI-LIFT STATION	970-37-66500-223-000	14.00
08/31/2022	ALLIANT ENERGY	U082330AU	08/19/2022	WATER-OAK ST HI-LIFT STATION	970-37-62300-222-000	838.69
08/31/2022	ALLIANT ENERGY	U082330AU	08/19/2022	SEWER-POTTER ST LIFTSTATION	960-36-83200-222-000	28.02
08/31/2022	ALLIANT ENERGY	U082330AU	08/19/2022	WATER-MOORE ST TOWER	970-37-66500-222-000	23.53
08/31/2022	ALLIANT ENERGY	U082330AU	08/19/2022	SEWER-MANCHESTER CONTROL	960-36-82710-222-000	531.78
08/31/2022	ALLIANT ENERGY	U082330AU	08/19/2022	SEWER-MANCHESTER CONTROL	960-36-82100-222-000	8,349.11
08/31/2022	ALLIANT ENERGY	U082330AU	08/19/2022	SEWER-WEST GARAGE	960-36-82100-222-000	14.00
08/31/2022	ALLIANT ENERGY	U082330AU	08/19/2022	WATER-WELL NO. 8-721 2ND AVE	970-37-66500-223-000	13.27
08/31/2022	ALLIANT ENERGY	U082330AU	08/19/2022	WATER-WELL NO. 8-721 2ND AVE	970-37-62300-222-000	2,489.88
08/31/2022	ALLIANT ENERGY	U082330AU	08/19/2022	WATER-WELL NO. 4-7TH ST	970-37-66500-223-000	13.27
08/31/2022	ALLIANT ENERGY	U082330AU	08/19/2022	WATER-WELL NO. 4-7TH ST	970-37-62300-222-000	2,266.57
08/31/2022	ALLIANT ENERGY	U082330AU	08/19/2022	WATER-WELL NO. 7-801 GALL RD	970-37-66500-223-000	13.27
08/31/2022	ALLIANT ENERGY	U082330AU	08/19/2022	WATER-WELL NO. 7-801 GALL RD	970-37-62300-222-000	1,488.60
08/31/2022	ALLIANT ENERGY	U082330AU	08/19/2022	SEWER-8TH ST GRINDER PUMP	960-36-83200-222-000	16.63
08/31/2022	ALLIANT ENERGY	U082330AU	08/19/2022	WATER-BARNHART TOWER@COMM PKWY	970-37-66500-222-000	21.10
08/31/2022	ALLIANT ENERGY	U082330AU	08/19/2022	SEWER-MANCHESTER SLUDGE	960-36-82710-222-000	13.27
08/31/2022	ALLIANT ENERGY	U082330AU	08/19/2022	WATER-EAST ST TOWER	970-37-66500-222-000	31.96
08/31/2022	ALLIANT ENERGY	U082330AU	08/19/2022	WATER-WELL NO. 6-SAUK AVE	970-37-66500-223-000	13.27
08/31/2022	ALLIANT ENERGY	U082330AU	08/19/2022	WATER-WELL NO. 6-SAUK AVE	970-37-62300-222-000	319.15
08/31/2022	ALLIANT ENERGY	U082330AU	08/19/2022	WATER-COMM AVE BOOSTER STATION	970-37-66500-223-000	62.73
08/31/2022	ALLIANT ENERGY	U082330AU	08/19/2022	WATER-WELL NO. 2-722 HILL ST	970-37-62300-222-000	831.15
Total 17880:						17,856.10
<b>17881</b>						
08/31/2022	AT&T MOBILITY	U287305468	08/15/2022	UTIL-SUPT CELL SERVICE	960-36-85100-220-000	22.87
08/31/2022	AT&T MOBILITY	U287305468	08/15/2022	UTIL-SUPT CELL SERVICE	970-37-92100-220-000	22.88
08/31/2022	AT&T MOBILITY	U287305468	08/15/2022	UTIL-SCADA SERVICE@WELLS	970-37-63300-250-000	77.99
08/31/2022	AT&T MOBILITY	U287305468	08/15/2022	UTIL-SCADA SERVICE@TOWERS	970-37-67200-250-000	77.99
08/31/2022	AT&T MOBILITY	U287305468	08/15/2022	UTIL-SCADA SERVICE@BOOSTERS	970-37-67800-250-000	39.00
08/31/2022	AT&T MOBILITY	U287305468	08/15/2022	UTIL-SCADA SERVICE-TABLETS	960-36-83100-250-000	15.00
08/31/2022	AT&T MOBILITY	U287305468	08/15/2022	UTIL-SCADA SERVICE-TABLETS	970-37-67300-270-000	25.00
Total 17881:						280.73
<b>17882</b>						
08/31/2022	BOARDMAN & CLARK LLP	S256315	08/24/2022	SEWER- LINE RELOCATION: CROSSING RR RO	960-36-85200-213-000	697.50

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Total 17882:						697.50
<b>17883</b>						
08/31/2022	CAPITAL NEWSPAPERS	W115318	07/31/2022	WA-LSL REPLACEMENT BID NOTICE (7-12-2022_	970-37-92100-210-000	79.64
Total 17883:						79.64
<b>17884</b>						
08/31/2022	CARDMEMBER SERVICE	U08122022	08/12/2022	WATER-DNR SAMPLE MAILING	970-37-64300-343-000	83.55
Total 17884:						83.55
<b>17885</b>						
08/31/2022	CENTURY SPRINGS	S4054277	08/02/2022	SE-LAB DISTILLED WATER #13998	960-36-82700-340-000	38.99
08/31/2022	CENTURY SPRINGS	S4059747	08/30/2022	SE-LAB DISTILLED WATER #13998	960-36-82700-340-000	30.49
Total 17885:						69.48
<b>17886</b>						
08/31/2022	CENTURYLINK	S301299619	08/17/2022	SEWER-PHONE-ACCT 301299619	960-36-85100-220-000	31.06
08/31/2022	CENTURYLINK	W31217861A	08/17/2022	WATER-PHONE-ACCT 301217861	970-37-66500-220-000	7.76
08/31/2022	CENTURYLINK	W31217861A	08/17/2022	WATER-PHONE-ACCT 301217861	970-37-92100-220-000	7.77
Total 17886:						46.59
<b>17887</b>						
08/31/2022	CINTAS CORPORATION	S412703257	08/02/2022	SEWER-TOWELS-SOLD TO # 12710570	960-36-85600-390-000	11.48
08/31/2022	CINTAS CORPORATION	S412839325	08/16/2022	SEWER-TOWELS-SOLD TO # 12710570	960-36-85600-390-000	11.48
08/31/2022	CINTAS CORPORATION	S412976142	08/30/2022	SEWER-TOWELS-SOLD TO # 12710570	960-36-85600-390-000	11.48
08/31/2022	CINTAS CORPORATION	W412703251	08/02/2022	WATER-TOWELS-SOLD TO # 12710608	970-37-66500-340-000	12.57
08/31/2022	CINTAS CORPORATION	W412839328	08/16/2022	WATER-TOWELS-SOLD TO # 12710608	970-37-66500-340-000	12.57
08/31/2022	CINTAS CORPORATION	W412976150	08/30/2022	WATER-TOWELS-SOLD TO #12710608	970-37-66500-340-000	12.57
Total 17887:						72.15
<b>17888</b>						
08/31/2022	CITY OF BARABOO-STORMWAT	ST/SLAUG20	08/31/2022	STORMWATER-AUG 2022 RECEIPTS	999-00-10005-000	9,044.06
08/31/2022	CITY OF BARABOO-STORMWAT	ST/SLAUG20	08/31/2022	STORMWATER-AUG 2022 RECEIPTS	970-37-40419-001	.31
08/31/2022	CITY OF BARABOO-STORMWAT	ST/SLAUG20	08/31/2022	STREET LIGHT-AUG 2022 RECEIPTS	999-00-10005-000	3,179.45
08/31/2022	CITY OF BARABOO-STORMWAT	ST/SLAUG20	08/31/2022	STREET LIGHT-AUG 2022 RECEIPTS	970-37-40419-001	.14
Total 17888:						12,223.96
<b>17889</b>						
08/31/2022	CIVIC SYSTEMS	U2022CVCS	08/31/2022	UTIL-BANCE CIVIC SYMPOSIUM 2022	960-36-85100-330-000	10.00
08/31/2022	CIVIC SYSTEMS	U2022CVCS	08/31/2022	UTIL-BANCE CIVIC SYMPOSIUM 2022	970-37-92100-330-000	10.00
Total 17889:						20.00
<b>17890</b>						
08/31/2022	CORE & MAIN LP	W-356864	08/12/2022	WATER-INVENTORY-ACCT 97801	970-96-10154-001	3,884.00
08/31/2022	CORE & MAIN LP	W-R358033	08/08/2022	WATER-MAIN STEM KIT-ACCT 97801	970-37-67300-236-000	920.50
08/31/2022	CORE & MAIN LP	W-R376937	08/18/2022	WATER-INVENTORY-ACCT 97801	970-96-10154-001	3,486.00
08/31/2022	CORE & MAIN LP	W-R376937	08/18/2022	WATER-MAIN GASKETS-ACCT 97801	970-37-67300-236-000	48.00

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Total 17890:						8,338.50
<b>17891</b>						
08/31/2022	CROELL REDI-MIX INC	W653875	07/31/2022	WA-CONCRETE: CTY A TOWER PROJECT	970-37-67200-239-000	46.25
Total 17891:						46.25
<b>17892</b>						
08/31/2022	CT LABORATORIES LLC	S171584	08/09/2022	SEWER-EFFLUENT TESTS	960-36-82700-217-000	30.00
08/31/2022	CT LABORATORIES LLC	W171926	08/09/2022	WA-COLIFORM TEST: CTY A TOWER	970-37-64200-217-000	18.00
08/31/2022	CT LABORATORIES LLC	W171955	08/09/2022	WA-COLIFORM TEST: CTY A TOWER	970-37-64200-217-000	18.00
08/31/2022	CT LABORATORIES LLC	W172335	08/29/2022	WATER-COLIFORM TEST: WELL NO. 6	970-37-64200-217-000	18.00
Total 17892:						84.00
<b>17893</b>						
08/31/2022	CTW CORPORATION	W40599	08/24/2022	WA-CTY A TWR:STORAGE TANK RENT (6/10/22-8	970-37-67200-239-000	6,000.00
Total 17893:						6,000.00
<b>17894</b>						
08/31/2022	D.L. GASSER CONSTRUCTION I	W500002627	08/10/2022	WA-PATCH: SERVICE@402 5TH ST	970-96-10345-001	356.12
Total 17894:						356.12
<b>17895</b>						
08/31/2022	FIRST SUPPLY LLC MADISON	S13307283	08/02/2022	SE-FERNCO (12X10) CI X PVC-NOT INVENTORIE	960-36-83100-236-000	50.26
Total 17895:						50.26
<b>17896</b>						
08/31/2022	MENARDS - BARABOO	S96474	08/24/2022	SEWER-HAND SOAP-ACCT 31900288	960-36-85600-390-000	9.98
08/31/2022	MENARDS - BARABOO	S96868	08/30/2022	SEWER-SILO PAINT-ACCT 31900288	960-36-83300-260-000	5.98
08/31/2022	MENARDS - BARABOO	S96868	08/30/2022	SEWER-LAB BATTERIES-ACCT 31900288	960-36-82700-340-000	5.47
08/31/2022	MENARDS - BARABOO	S96868	08/30/2022	SE-TOILET PAPER-ACCT 31900288	960-36-85600-390-000	19.96
08/31/2022	MENARDS - BARABOO	W95833	08/15/2022	WA-OUTSIDE LIGHTS@WELLHOUSE NO. 8	970-37-63100-260-000	60.96
08/31/2022	MENARDS - BARABOO	W96574	08/25/2022	WATER-SERVICE FITTINGS-ACCT 31900285	970-37-67500-238-000	177.54
Total 17896:						279.89
<b>17897</b>						
08/31/2022	MILESTONE MATERIALS	U350030125	08/18/2022	UTIL- 3/4' CLEAN BIT AGGREGATE (68.33 TN)	950-36-83100-374-000	401.45
08/31/2022	MILESTONE MATERIALS	U350030125	08/18/2022	UTIL- 3/4' CLEAN BIT AGGREGATE (68.33 TN)	970-37-67300-236-000	200.72
08/31/2022	MILESTONE MATERIALS	U350030125	08/18/2022	UTIL- 3/4' CLEAN BIT AGGREGATE (68.33 TN)	970-37-67500-238-000	200.72
Total 17897:						802.89
<b>17898</b>						
08/31/2022	MSA PROFESSIONAL SERVICE	W35127#10	08/16/2022	WA-ENGINEERING: CTY A TOWER REHABILIATI	970-96-10183-001	1,200.00
08/31/2022	MSA PROFESSIONAL SERVICE	W35127#10	08/16/2022	WA-ENGINEERING: CTY A TOWER REHABILIATI	970-37-95000-860-000	1,200.00
08/31/2022	MSA PROFESSIONAL SERVICE	W35127#10	08/16/2022	WA-ENGINEERING: CTY A TOWER REHABILIATI	970-37-95000-899-000	1,200.00
Total 17898:						1,200.00

M = Manual Check, V = Void Check

CITY OF BARABOO

Check Register - Utility  
Check Issue Dates: 8/31/2022 - 8/31/2022

Page: 4

Aug 31, 2022 11:40AM

Check Issue Date	Payee	Invoice Number	Invoice Date	Description	Invoice GL Account	Check Amount
<b>17899</b>						
08/31/2022	MURPHY, STEVEN & ERIN	W3262	08/15/2022	WA-REIMBURSEMENT-PLUMBING ISSUE	970-37-67500-238-000	207.81
Total 17899:						207.81
<b>17900</b>						
08/31/2022	NAPA AUTO PARTS	W457276	08/22/2022	WA-REPAIR PARTS: OAK ST VALVE-ACCT 1095	970-37-67300-236-000	1.98
08/31/2022	NAPA AUTO PARTS	W458089	08/30/2022	WA-OIL FILTER: VACTRON-ACCT 1095	970-37-93200-250-000	6.44
08/31/2022	NAPA AUTO PARTS	W458089	08/30/2022	WA-OIL FILTER: STANDBY MTRS@WELL 6+7+8	970-37-63300-250-000	19.32
Total 17900:						27.74
<b>17901</b>						
08/31/2022	NCL OF WISCONSIN INC	S474922	08/12/2022	SEWER-LAB SUPPLIES-ACCT 3595	960-36-82700-340-000	206.13
08/31/2022	NCL OF WISCONSIN INC	S475174	08/18/2022	SEWER-LAB SUPPLIES-ACCT 3595	960-36-82700-340-000	625.40
Total 17901:						831.53
<b>17902</b>						
08/31/2022	OMNI MATERIALS INC	S350924	07/31/2022	SEWER-KILNDUST-CUST BAR	960-36-82710-345-000	2,059.83
Total 17902:						2,059.83
<b>17903</b>						
08/31/2022	RIVERSIDE RENTALS	W70451	08/17/2022	WA-20# CYLINDER-CO2 REFILL-RED TOP	970-37-67500-238-000	25.00
08/31/2022	RIVERSIDE RENTALS	W70451	08/17/2022	WATER-TANK-5 YR TEST	970-37-67500-238-000	25.00
Total 17903:						50.00
<b>17904</b>						
08/31/2022	SEH INC	U430959	08/10/2022	UTIL-GIS SUPPORT-JULY 2022	950-36-85200-215-000	208.04
08/31/2022	SEH INC	U430959	08/10/2022	UTIL-GIS SUPPORT-JULY 2022	960-36-85200-215-000	208.04
08/31/2022	SEH INC	U430959	08/10/2022	UTIL-GIS SUPPORT-JULY 2022	970-37-92300-215-000	208.04
Total 17904:						624.12
<b>17905</b>						
08/31/2022	SPRECHER PLUMBING INC	W11807	08/27/2022	WA-REPLACE LEAD SERVICE@518 10TH ST	261-37-53700-238-000	4,000.00
08/31/2022	SPRECHER PLUMBING INC	W11807	08/27/2022	WA-REPLACE LEAD SERVICE@518 10TH ST	970-96-10145-001	4,000.00
08/31/2022	SPRECHER PLUMBING INC	W11807	08/27/2022	WA-REPLACE LEAD SERVICE@518 10TH ST	261-00-25640-000	4,000.00-
Total 17905:						4,000.00
<b>17906</b>						
08/31/2022	SUBSURFACE SOLUTIONS LLC	W19948	08/10/2022	WATER-LINE LOCATOR CONNECT LEADS	970-37-93200-250-000	118.96
Total 17906:						118.96
<b>17907</b>						
08/31/2022	US CELLULAR	S525833315	08/10/2022	SE-SCADA SERVICE@CTY T LIFTSTATION	960-36-83200-250-000	21.22
Total 17907:						21.22
<b>17908</b>						
08/31/2022	USA BLUEBOOK	S62998	08/01/2022	SE-ORP PROBE SOLUTION-CUST 837520	960-36-83400-250-000	78.59

M = Manual Check, V = Void Check

Check Issue Date	Payee	Invoice Number	Invoice Date	Description	Invoice GL Account	Check Amount
Total 17908:						78.59
08/31/2022	WWWP-WESTERN WI WATERW	W090722	08/31/2022	WATER-QTRLY MTG: (3) OPERATORS	970-37-92600-330-000	75.00
Total 17909:						75.00
Grand Totals:						57,765.41

FINANCE COMMITTEE APPROVAL:

\_\_\_\_\_  
(Chairman)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
(Date)

Check Issue Date	Check Number	Payee	Invoice Number	Invoice Date	Description	Invoice GL Account	Check Amount
<b>1374</b>							
08/30/2022	1374	COMMUNITY DEVELOPM	USDA-09/22	08/24/2022	PS/ADMIN- USDA PAYMENT TO	430-11-51640-622-000	160,348.37
08/30/2022	1374	COMMUNITY DEVELOPM	USDA-09/22	08/24/2022	PS/ADMIN- USDA DEBT RESER	252-20-51640-612-000	25,518.00
08/30/2022	1374	COMMUNITY DEVELOPM	USDA-09/22	08/24/2022	PS/ADMIN- USDA PAYMENT TO	100-00-11300-000	160,348.37
08/30/2022	1374	COMMUNITY DEVELOPM	USDA-09/22	08/24/2022	PS/ADMIN- USDA PAYMENT TO	999-00-10001-000	160,348.37
Total 1374:							185,866.37
<b>1375</b>							
08/30/2022	1375	PACE PAYMENT SYSTEM	JULY2022	08/01/2022	REC-ONLINE PAYMENT PROCE	100-53-55300-270-000	117.12
Total 1375:							117.12
<b>1376</b>							
08/30/2022	1376	PAYMENT SERVICE NET	261904	08/02/2022	TRE-JUL ONLINE PAYMENTS	100-11-51520-290-000	683.65
08/30/2022	1376	PAYMENT SERVICE NET	261904	08/02/2022	TRE-JUL PSN NSF FEES	970-37-40474-001	10.00
08/30/2022	1376	PAYMENT SERVICE NET	LIB-EQUIP	08/18/2022	LIB-CREDIT CARD TERMINAL	100-51-55110-340-000	250.00
Total 1376:							943.65
<b>1377</b>							
08/30/2022	1377	WIS DEPT OF REVENUE -	2022-TIFAM	08/24/2022	TIF #8 - BOUNDARY AMENDME	380-11-51510-214-000	1,000.00
08/30/2022	1377	WIS DEPT OF REVENUE -	2022-TIFAM	08/24/2022	TIF #11 - BOUNDARY AMENDM	311-11-51510-214-000	1,000.00
Total 1377:							2,000.00
Grand Totals:							188,927.14

FINANCE COMMITTEE APPROVAL:

\_\_\_\_\_  
(Chairman)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
(Date)

### Check Register - Payroll Remittance Checks

August 2022

Check Date	Payee	Description	Amount	
8/3/2022	45848	EFTPS	SOCIAL SECURITY Pay	16,653.61
8/3/2022	45848	EFTPS	SOCIAL SECURITY Pay	16,653.61
8/3/2022	45848	EFTPS	MEDICARE Pay Period:	3,894.83
8/3/2022	45848	EFTPS	MEDICARE Pay Period:	3,894.83
8/3/2022	45848	EFTPS	FEDERAL WITHHOLDING	23,362.78
		<b>EFTPS Total</b>		<b>64,459.66</b>
8/17/2022	45850	EFTPS	SOCIAL SECURITY Pay	16,503.99
8/17/2022	45850	EFTPS	SOCIAL SECURITY Pay	16,503.99
8/17/2022	45850	EFTPS	MEDICARE Pay Period:	3,859.83
8/17/2022	45850	EFTPS	MEDICARE Pay Period:	3,859.83
8/17/2022	45850	EFTPS	FEDERAL WITHHOLDING	21,943.05
		<b>EFTPS Total</b>		<b>62,670.69</b>
8/31/2022	46041	EFTPS	SOCIAL SECURITY Pay	16,109.81
8/31/2022	46041	EFTPS	SOCIAL SECURITY Pay	16,109.81
8/31/2022	46041	EFTPS	MEDICARE Pay Period:	3,767.62
8/31/2022	46041	EFTPS	MEDICARE Pay Period:	3,767.62
8/31/2022	46041	EFTPS	FEDERAL WITHHOLDING	21,976.83
		<b>EFTPS Total</b>		<b>61,731.69</b>
8/15/2022	45849	WI DEPT OF REVENUE	STATE TAXES WITHHELD	<b>10,343.63</b>
8/31/2022	45851	WI DEPT OF REVENUE	STATE TAXES WITHHELD	<b>10,076.77</b>
8/24/2022	46044	WI DEPT OF EMPLOYEE TRUST	HEALTH INSURANCE	<b>132,052.78</b>
8/31/2022	46045	WISCONSIN RETIREMENT	RETIREMENT	<b>77,151.90</b>
			<b>\$ 418,487.12</b>	

FINANCE COMMITTEE APPROVAL:

\_\_\_\_\_ (Chairman)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_ (Date)

The City of Baraboo, Wisconsin

Background: The City recently issued an RFP for the demolition and disposal of the existing buildings at 106 Walnut Street and 103/105 Walnut Street. Proposals were received from 4 firms with the results as follows:

Table with 2 columns: Firm Name and Amount. Rows include Beaver Services, Inc. (\$68,400), Dean Blum Excavating, Inc (\$69,176), Robinson Bros Environmental, Inc (\$75,000), and LinnCo, Inc (\$153,500).

Because the City does not currently own the property at 106 Walnut Street, this resolution is also authorizing the City to accept the donation of this property for the purpose of demolition and disposal.

The Public Safety Committee review these Proposals at their August 29th meeting and recommended award of this Proposal to the low bidder.

Fiscal Note: (Check one) [ ] Not Required [ ] Budgeted Expenditure [ ] Not Budgeted Comments

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

WHEREAS the City has received bids for the demolition and disposal of the existing buildings at 106 Walnut Street and 103/105 Walnut Street; and

WHEREAS the City does not currently own the property at 106 Walnut Street.

NOW, THEREFORE, BE IT RESOLVED that the City Administrator is authorized to accept the donation, to the City, of the property located at 106 Walnut Street for the purpose of demolition and disposal. Upon execution of a development agreement, the property at 106 Walnut Street is to be returned.

BE IT FUTHER RESOLVED, that the Proposal for Building Demolition & Disposal at 106 and 103/105 Walnut Street from Beaver Services, Inc. in the amount of \$68,400 is hereby accepted and all other bids are rejected.

Offered by: Public Safety Committee

Approved by Mayor: \_\_\_\_\_

Motion:

Second:

Certified by City Clerk: \_\_\_\_\_

NBR - 5

RESOLUTION NO. 2022 -

Dated: September 13, 2022

The City of Baraboo, Wisconsin

**Background**

The City of Baraboo has been reviewing options for meeting and agenda software. This will allow the City to streamline the creation of agendas, recording minutes, as well as televising Council meetings which can then be posted to the City’s current website. City staff reviewed the following options:

- eScribe
- Granicus
- Civic Plus
- Open Meetings

It is the recommendation of City Staff to accept the three-year proposal from eScribe for the “Webcasting Plus” bundle. This bundle will include Meeting Manager to assist with the building of agenda & minutes, Participant Access for meeting participants, Internet Publishing Plus, Report Manager for staff, and Webcasting Plus for streaming meetings live on our website.

This will be reviewed by the Finance Committee at their September 13, 2022 meeting.

**Fiscal Note: (None) [ ] Not Required X Budgeted Expenditure [ ] Not Budgeted**  
**Comments:**

**Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:**

THAT the City Clerk is authorized to execute the attached three-year agreement with eScribe for their “Webcasting Plus” bundle for the price of \$17,870 (Year 1), \$14,725 (Year 2), and \$15,167 (Year 3).

**Offered by:** Finance/Personnel Comm.  
**Motion:**  
**Second:**

**Approved:** \_\_\_\_\_

**Attest:** \_\_\_\_\_



This Subscription Agreement (the "Agreement") together with any appendices referenced herein and attached hereto, is dated the 30<sup>th</sup> of September, 2022.

**BETWEEN:**

**eScribe Software Ltd. ("eScribe")**

- and -

**City of Baraboo ("Customer")**

**WHEREAS**, eScribe (and/or its affiliates) has developed certain proprietary software applications and platforms for the purpose of meeting and agenda automation which it makes available as services via the internet (the "Services").

**NOW THEREFORE**, the Customer desires to use the Services in accordance with the terms and conditions of this Agreement.

**Definitions**

**"Customer Data"** shall mean electronic data and information uploaded or inputted to the Services or created, generated or produced by the Customer during Use of the Services.

**"Data Storage:** refers to the online electronic secure storage of Customer Data during the Use of the Services.

**"Documentation"** includes any and all printed or electronic guides and manuals, including sales, marketing and training materials provided by eScribe for the proper Use of the Services.

**"Implementation Services"** refers to the configuration and training services, and other services set out in Appendix C.

**"Personal Information"** means information which relates to an identified or identifiable individual, and includes any information defined from time to time as "personal information" under applicable State or Federal privacy legislation.

**"Location"** refers to the location of the Customer entities authorized to Use the Services as set out in Appendix D.

**"Support Services"** shall mean the technical support and product updates for the Services as made available under eScribe's Support Services set out in Appendix B.

**"Taxes"** refers to all present or future sales tax, consumption tax and similar taxes.



“Use” shall mean the ability for the Customer to login with username and password and access the Services via the internet.

1. **Services**

- a. eScribe shall provide the Implementation Services, the Services and the Documentation to the Customer subject to the terms of this Agreement.
- b. eScribe shall provide the Implementation Services in a professional, timely, and competent manner and in accordance with industry standards. eScribe shall make every effort and take all appropriate steps to carry out the Implementation Services to the reasonable satisfaction of the Customer, in such a manner as is in the best interests of the Customer, and in compliance with all federal and state laws, local by-laws, and policies and procedures of the Customer.
- c. eScribe shall make the Services available twenty-four (24) hours a day, seven (7) days a week, and will credit the Customer 10% of the equivalent monthly Subscription Fees listed in Appendix A for each three (3) hour period for which the Services are unavailable for Use by the Customer in a monthly period. "Uptime" and "Downtime" is recorded and calculated on a monthly basis and will be applied as a credit towards the annual Subscription Fees listed in Appendix A, for the next year. Downtime does not include scheduled outages for software updates, server or network maintenance (which will generally be scheduled for weekends or after midnight eastern time), notification of which will be provided to the Customer's designated Support Contacts five (5) days in advance. Unsuitable Customer operating environment, including, but not limited to, inadequate end user computer configuration, installed third party software, internet connection issues or general internet congestion issues are excluded from any downtime calculations. Account credits of eScribe for any twelve (12) month period is hereby limited to a maximum of twenty percent (20%) of the annual Subscription Fees listed in Appendix A paid by the Customer during the prior twelve (12) month period up to the outage. Downtime is measured from the time that a trouble ticket is registered with Support Services by the Customer for the Services being unavailable for Use or the time that eScribe becomes aware that the Services are unavailable for Use (whichever is earlier), to the time the problem is resolved and the Services are restored. In the event that eScribe becomes aware that the Services are unavailable for Use, eScribe shall notify the Customer immediately.



- d. The Customer may not make available the Service for Use by any third parties.
- e. The Customer may not directly or indirectly through any third parties attempt to reverse-engineer or de-compile the operation of the Services in any manner through current or future available technologies, except that Customer may modify the Customer Data to the extent and in the manner described in the Documentation.
- f. Customer Data, which shall be hosted in The United States along with all copies and backups, together with all intellectual property rights therein, will belong to the Customer and the Customer remains the sole and exclusive owner of the Customer Data. During the Term of this Agreement, the Customer may retrieve such data from the Services at any time and, within ten (10) days of the Customer's request, eScribe will make available any Customer Data that is stored in native file format (Word, Excel, PowerPoint, PDF, MP4). eScribe shall not access, use, disclose, sell, rent, transfer or copy the Customer Data for any purpose (or authorize or permit a third party to perform such acts) other than as required to perform eScribe's obligations pursuant to this Agreement.
- g. At the execution of this Agreement and during the Term, eScribe represents and warrants to and in favor of the Customer and acknowledges that the Customer is relying thereon as follows:
  - i. eScribe has the legal capacity and right to execute this Agreement and carry out and observe the provisions thereof to be performed or observed by eScribe hereunder and to take all actions pursuant hereto and all necessary approvals have been given or obtained to authorize eScribe to execute this Agreement and perform thereunder and to take all actions required pursuant hereto;
  - ii. eScribe's execution, delivery, and performance of this Agreement will not constitute a violation of any judgment, order or decree, a default under any agreement by which it or any of its assets are bound or an event that would, with notice or lapse of time, constitute such a default;
  - iii. eScribe has the full and unencumbered right to grant to the Customer access to and use of the Services as provided in this Agreement, either through ownership or license, including upgrades, updates, improvements, modifications or enhancements to the Services including any third party components embedded in the Services, and that the rights



granted herein will not violate the terms of its agreements with any third parties;

- iv. The Implementation Services and the Customer's access to or use of the Services or of the Documentation do not and will not conflict with, infringe upon or violate and are not alleged by any person to conflict with, infringe upon or violate the intellectual property rights of any other person. In addition, there are no existing or threatened legal proceedings brought against eScribe in respect of the Services, the Documentation or the Implementation Services, or eScribe's right to grant others the right to access and use the Services or the Documentation. Should eScribe become aware of any such conflict, infringement or violation or potential conflict, infringement or violation, eScribe will notify the Customer immediately;
  - v. eScribe's proprietary software applications and platforms are free of spyware and malware of any kind;
  - vi. The Services and the Implementation Services provided by eScribe hereunder will comply with the service and functional specifications set out in this Agreement, including the Documentation;
  - vii. eScribe will provide personnel who have the necessary technical skills, qualifications, experience, and training to provide information and expertise to the Customer in accordance with this Agreement; and
  - viii. The Documentation is complete and will allow the Customer to access and use the Services.
- h. eScribe shall retain such records in respect of the provision of the Implementation Services or of the Services and the fulfillment of its obligations hereunder as the Customer may from time to time reasonably require and shall make such records available at any time for inspection by the representatives of the Customer.

## 2. **Support Services**

- a. During the Term of this Agreement, eScribe will provide the Customer the Support Services as described in Appendix B.

## 3. **Fees**

- a. The first year's Subscription Fees and the Implementation Fees as described in Appendix C, are due upon the date of this Agreement.



The Subscription Fees are due annually thereafter, and will increase from the previous year's Subscription Fees by three percent (3%).

- b. Implementation Fees are for remote personnel. Optionally, should the Customer wish to have eScribe provide onsite training, additional travel and living expenses would apply.
- c. All fees and other charges set forth in this Agreement are exclusive of any and all applicable Taxes due to eScribe from Customer. Payment of all applicable Taxes shall be the responsibility of the Customer. If any such Taxes has to be withheld under this Agreement, Customer shall increase payment under this Agreement by such amount as to ensure that eScribe has received an amount equal to the payment otherwise required after such withholding or deduction.
- d. Legacy Data fees if any, will be added to the annual Subscription Fees as set out in Appendix E.
- e. All payments are due thirty (30) days from the date of invoice.
- a. All references to currency are in US Dollars.

#### 4. **Term**

- a. The term of this Agreement commences on the date of this Agreement for a period of three (3) years (the "Term"), and will automatically renew for an additional Term unless notice of cancellation is received 60 days prior to the expiry of the Term.

#### 5. **Termination**

- a. If either party is adjudged bankrupt, becomes insolvent, makes an assignment for the benefit of creditors, makes any arrangement for the liquidation of its debts or a receiver or a receiver and manager is appointed with respect to all or any part of its assets, or commences winding up proceedings, or bankruptcy or insolvency proceedings are instituted by or against such party, and such proceedings are not removed within sixty (60) days (an "Event of Bankruptcy"), then the party affected by such an Event of Bankruptcy must immediately give notice thereof to the other party, and the other party at its option may terminate this Agreement upon written notice to such affected party.
- b. If this Agreement is terminated by the Customer before the end of the Term other than for a breach of this Agreement on the part of eScribe, the Customer will be liable for a termination penalty amounting to 35% of the remaining Subscription Fees due to the end of the Agreement



if terminated in the first year, 25% of the remaining Subscription Fees due to the end of the Agreement if terminated in the second year and 15% of the remaining Subscription Fees due to the end of the Term if terminated in the third year or subsequent year of the Agreement.

- c. Either party may terminate this Agreement upon written notice to the other party in the event that one party breaches any term or condition of this Agreement, provided that the non-breaching party gives the other party notice of the breach, and such breach is not remedied to the non-breaching party's satisfaction within ten (10) days after delivery of such notice.
- d. Within thirty (30) days after the termination of this Agreement by Customer pursuant to section 5 (a) or section 5 (c), eScribe shall refund to the Customer any Subscription Fees paid by the Customer for the period from the date of termination to the end of the Term on a pro-rated monthly basis commencing with the month following the date of termination.
- e. Within thirty (30) days after the termination or expiration of this Agreement, eScribe will make available any Customer Data that is stored in native file format (Word, Excel, PowerPoint, PDF, MP4). After the thirty (30) day period, eScribe will delete or destroy all copies of Customer Data in its possession or control, unless legally prohibited and upon request, provide the Customer with a certificate of destruction.

## 6. Limitation of Liability

- a. Liability of eScribe under this Agreement will be limited to the maximum amount of the annual Subscription Fees listed in Appendix A or the value of insurance listed in section 10, whichever is greater. eScribe will not be liable for any general, special, incidental or consequential damages including, but not limited to, loss of production, loss of profits, loss of revenue, loss of data, or any other business or economic disadvantage suffered by the Customer arising out of the use or failure to use the Service.

## 7. Indemnity

- a. eScribe shall indemnify and hold harmless the Customer (including its elected officials, officers, representatives, agents, employees, volunteers, and affiliates) against any and all claims, demands, losses, suits, damages (including indirect, special, consequential, remote,



and economic damages), fees, fines, royalties, liability, and expenses (including reasonable lawyer's fees) arising out of any suit, claim or action relating to eScribe's performance or non-performance of its obligations pursuant to this Agreement, including any breach of any representation or warranty, or for actual or alleged direct or contributory infringement of, or inducement to infringe, any intellectual property right relating to the Implementation Services, the Services or the Documentation or for actual or alleged misuse or misappropriation of a trade secret resulting directly or indirectly from eScribe's action. These obligations of indemnity will survive the termination or expiration of this Agreement however caused.

- b. eScribe shall have no liability hereunder for any claim of intellectual property infringement based on the combination, operation or use of the Service with software, hardware or other materials not furnished or approved in writing by eScribe if such infringement would have been avoided without such software, hardware or other materials.
- c. In the event the Service or a component part thereof is held by a court of competent jurisdiction, or is believed by eScribe, to infringe or potentially infringe a third party's rights, eScribe shall, with prior notice to the Customer, (i) modify, at its expense, the Service to be non-infringing; provided that such modification does not adversely affect the Service as set out in this Agreement, or (ii) obtain for Customer the right to continue using the Service in its current state at no additional expense to the Customer, or (iii) if eScribe determines that neither of the foregoing options are reasonably available, eScribe may terminate this Agreement and refund any prepaid Fees to the Customer for which it has not received Services.

## 8. Confidentiality

- a. "**Confidential Information**" means all information disclosed by one party (**the "Disclosing Party"**) to the other party (**the "Receiving Party"**), whether verbal or in writing, that is marked as confidential or that reasonably should be understood to be confidential given the nature of the information. The Customer's confidential information includes Customer Data, and eScribe's confidential information includes the Services and Documentation. Confidential information of each party includes, the terms of this Agreement, as well as current and future technical specifications, product plans, features and roadmaps, business and marketing plans, customer lists and relationships, costs and pricing strategies, financial and employee



information and records, as they may be disclosed by either party during the Term of this Agreement.

- b. Confidential information does not include any information that (i) is or becomes publicly available without a breach of the terms of this Agreement, (ii) is received from a third-party without breach of any obligation owed to the Disclosing Party, or (iii) the Receiving Party is entitled to disclose in response to a court order or as otherwise required by law; provided that the Receiving Party notified the Disclosing Party prior to such disclosure forthwith after receipt of such order to give the Disclosing Party time to contest such order.
- c. All Confidential Information shall remain the sole property of the Disclosing Party.
- d. The Receiving Party shall not divulge or disclose any Confidential Information communicated to or acquired by it, or disclosed by the Disclosing Party in the course of carrying out this Agreement. No Confidential Information will be used by the Receiving Party on any other project or for any other purpose without the prior written consent of the Disclosing Party, which consent may be not unreasonably withheld. The Receiving Party shall receive and store the Confidential Information with the same degree of care that it uses to protect the confidentiality of its own confidential information from unauthorized use, duplication or disclosure to third parties; provided such standard is no less than a reasonable standard considering the nature of the Confidential Information.
- e. Upon termination or expiration of this Agreement, the Receiving Party shall immediately cease to use Confidential Information in any manner whatsoever, shall return to the Disclosing Party or securely destroy all Confidential Information, and shall not retain any copies of the Confidential Information.
- f. eScribe agrees and acknowledges that the Customer may be subject to State or Federal privacy legislation that may be in effect during the Term of this Agreement. The provisions of this section 8(f) supplement the terms of section 8 as it pertains to Confidential Information that is "Personal Information". eScribe acknowledges that in the course of its provision of the Software Services, it will be provided with and have access to Customer Data which includes "Personal Information", and that such information is confidential. eScribe agrees that such Personal Information will be used solely for the purposes of performing the Software Services and that it will safeguard such Personal Information by appropriate physical and technological means, including those specified in section 13. eScribe will not, other than as required to provide the Software Services, disclose, transfer, sell,



assign, publish or otherwise make available the Personal Information for its own use or the use of any other person or entity, except (and provided the Customer is promptly notified so as to permit it an opportunity to object to disclosure before it takes place, if feasible) where disclosure: (i) may be required to comply with a subpoena, warrant, or court order; (ii) is requested by a government institution that has the lawful authority to obtain the Personal Information; or (iii) is otherwise required by law. In addition, the Customer will be solely responsible for responding to any request by any Customer employee or other individual for access to, or correction of, any Personal Information. eScribe will notify the Customer immediately of any breach of this section 8(f).

- g. These obligations of confidentiality will survive the termination or expiration of this Agreement however caused.

#### 9. **Non-Solicitation**

The Customer agrees that during the term of this Agreement, and for a period of one year following the date of termination of this Agreement, Customer will not to attempt to obtain withdrawal from eScribe of any employee or person retained or engaged by eScribe in any capacity whatsoever.

#### 10. **Insurance**

- a. eScribe shall obtain and maintain in force during the Term of this Agreement the following policies of insurance (all amounts in USD):
  - i. General liability insurance insuring eScribe's obligations and responsibilities with respect to the performance of Services as set out in this Agreement. The policy will be extended to include bodily injury and property damage, products and completed operations, personal and advertising injury, Implementation Services, contingent employer's liability, and contractual liability to a limit of no less than two million dollars (\$2,000,000) per occurrence. The policy will include a cross liability and severability of interest clause and be endorsed to name the Client as an additional insured;
  - ii. Non-owned automobile insurance to a limit of no less than one million dollars (\$1,000,000);
  - iii. If applicable, automobile insurance (OAP1) for both owned and leased vehicles with inclusive limits of no less than one million dollars (\$1,000,000); and



- iv. Errors and omissions liability insurance insuring eScribe to a limit of no less than two million dollars (\$2,000,000) per claim and five million dollars (\$5,000,000) in the aggregate. The coverage under the policy will be maintained continuously during the Term of this Agreement and for an additional two (2) years after the termination or expiration of this Agreement and will cover insurable losses arising out of or in association with an error or omission in the rendering of or failure to complete and provide the services as set out in this Agreement. Coverage under the policy will respond to, but not be limited to the following occurrences:
- A. Privacy breach and violations as a result of but not limited to unauthorized access to or wrongful disclosure or dissemination of private information, failure to properly handle, manage, store, destroy or control personal information and include the failure to comply with privacy laws and their respective regulations regarding the collection, access, transmission, use, and accuracy. Coverage will extend to include the costs associated with notification of affected parties, regardless if required by statute as well as any fines or penalties or costs imposed as a result of the breach including defense of any regulatory action involving a breach of privacy;
  - B. Network security incidents arising from system security failures such as, but not limited to, unauthorized access, theft or destruction of data, electronic security breaches, denial of service, spread of virus within eScribe's computer network or other third party computer information systems and will further include expenses related to third party computer forensics;
  - C. Privacy breach expenses including crisis management related to electronic and non-electronic breaches;
  - D. Content or media liability including personal and advertising liability, intellectual property infringement coverage (copyright, trademark, trade name, service mark, trade dress or trade secret) arising out of media content created, produced or disseminated by eScribe;
  - E. Coverage for delay in performance of a contract or agreement resulting from an error or omission; and
  - F. Coverage for damages resulting from dishonest and criminal acts committed by an employee of eScribe.



If coverage is to be cancelled or non-renewed for any reason, eScribe shall provide the Customer with ninety (90) day notice of said cancellation or non-renewal. The Customer may request an Extended Reporting Endorsement be purchased by eScribe at eScribe's expense. The term of the Extended Reporting Endorsement will be decided by the Customer and eScribe.

- b. eScribe shall ensure that all policies of insurance will:
  - i. be written with an insurer properly licensed to do business;
  - ii. contain an undertaking by the insurers to notify the Customer in writing no less than thirty (30) days prior to any termination or cancellation of coverage unless otherwise required by law; and
  - iii. be non-contributing with and will apply only as primary and not excess to any other insurance or self-insurance available to the Customer.
- c. Any deductible amounts will be borne by eScribe.
- d. eScribe shall deliver to the Customer certificates of insurance evidencing renewal or replacement of policies required under this Agreement at least fifteen (15) days prior to the expiration or replacement of the current policies without demand by the Customer.
- e. If eScribe fails to maintain in force any insurance required to be maintained by it hereunder, then the Customer, without prejudice to any of its other remedies, may obtain such insurance on behalf of and at the cost of eScribe.
- f. eScribe and its agents, volunteers, contractors, subcontractors, employees, and insurer(s) hereby release the Customer from any and all liability or responsibility, including anyone claiming through or under them, by way of subrogation or otherwise for any loss or damage which eScribe may sustain incidental to or in any way related to eScribe's obligations under this Agreement.

## 11. **Advertising**

- a. Customer agrees that eScribe may use and disclose Customer's name in its marketing material with prior written approval of the Customer, which will not be unreasonably withheld.

## 12. **Trademarks**

- a. Any trademarks and service marks ("Trademarks") adopted by eScribe to identify the Services, Documentation and other products



and services, belong to eScribe. Nothing herein grants, or shall be construed to grant, to Customer any rights to such Trademarks.

### 13. Development Input

- a. Customer shall be entitled to provide eScribe with information and feedback concerning the Service's functional requirements and product definition which eScribe shall consider when formulating the product development roadmap and plans. This co-operative process between eScribe and the Customer does not create any obligation upon eScribe to adhere to Customer's feedback, nor does it create any ownership interest in the Services on the part of Customer should eScribe incorporate any of Customer's suggestions into the development plan or ultimately into the Services.

### 14. General Provisions

- a. **Relationship of Parties.** In all matters relating to this Agreement Customer and eScribe are independent contractors, and nothing in this Agreement shall be deemed to place the parties in the relationship of employer-employee, principal-agent, partners, or joint ventures.
- b. **Entire Agreement.** This Agreement, including all Appendices, is the entire Agreement between the parties and supersedes all prior negotiations, understandings and agreements between the parties concerning the subject matter hereof. No amendment or modification of this Agreement shall be made except by written agreement of both parties.
- c. **Ride Along:** The terms of this Agreement may be extended for use by other parties, including: associated local governments, school boards and government agencies upon execution of an addendum outlining the associated Services and Fees applicable. This term is not intended to circumvent any procurement rules and regulations of the additional party.
- d. **No Waiver.** The failure of either party to exercise any right or the waiver by either party of any breach shall not prevent a subsequent exercise of such right or be deemed a waiver of any subsequent breach of the same or any other term of the Agreement.
- e. **Partial Invalidity.** Should any provision of this Agreement be held to be void, invalid, or inoperative, the remaining provisions of this



Agreement shall not be affected and shall continue in effect as though such provisions were deleted.

- f. **Force Majeure.** Neither party shall be deemed in default of this Agreement to the extent that performance of its obligations or attempts to cure any breach are delayed or prevented by reason of any act of God, fire, natural disaster, act of government, or any other similar cause beyond the reasonable control of such party ("Force Majeure"), provided that such party gives the other party written notice thereof promptly and, in any event, within ten (10) days of discovery thereof and uses its reasonable efforts to cure the delay. Upon receipt of such notice, all obligations under this Agreement shall be immediately suspended. If the period of non-performance exceeds ten (10) days from the receipt of notice of the Force Majeure event, the party whose performance has not been affected may, by giving written notice, immediately terminate this Agreement.
- g. **Assignment; Enurement.** Neither Party may assign, delegate, or otherwise transfer this Agreement or any of its rights or obligations hereunder, without the prior written consent of the other Party (such consent not to be unreasonably withheld); provided, however, that either Party may assign this Agreement without the other Party's consent in the event of any successor or assign that has acquired all, or substantially all, of the assigning Party's business by means of merger, stock purchase, asset purchase, or otherwise. Any assignment or attempted assignment in violation of this Agreement shall be null and void.
- h. **Injunctive Relief.** The parties recognize that a remedy at law for a breach of the provisions of this Agreement relating to either party's Confidential Information will not be adequate for the non-breaching party's protection, and accordingly the non-breaching party shall have the right to seek, in addition to other relief and remedies available to it, injunctive relief to enforce the provisions of this Agreement in any court of competent jurisdiction.
- i. **Governing Law.** This Agreement shall be governed and interpreted in accordance with the laws of the State of New York, and the federal laws of The United States applicable therein.
- j. **Calendar Days.** All references to a day or days in this Agreement mean a calendar day or calendar days.



- k. **Time of the Essence.** Time is of the essence of this Agreement and of every part hereof and no extension or variation of this Agreement will operate as a waiver of this provision.
- l. **Survival.** All obligations of the parties which expressly or by their nature survive termination or expiration of this Agreement will continue in full force and effect subsequent to and notwithstanding such termination or expiration and until they are satisfied or by their nature expire.
- m. **Headings.** Headings are inserted for the convenience of the parties only and are not to be considered when interpreting this Agreement. Words in the singular mean and include the plural and vice versa. Words in the masculine gender include the feminine gender and vice versa. Words in the neuter gender include the masculine gender and the feminine gender and vice versa.
- n. **Notice.** Any notice required or permitted to be sent hereunder shall be in writing and shall be sent in a manner requiring a signed receipt, such as courier delivery, or if mailed, registered or certified mail, return receipt requested. Notice is effective upon receipt. Notice to both parties shall be to the address and contact set forth below and updated from time to time.

eScribe Software Ltd.  
204-60 Centurian Drive  
Markham, ON L3R 9R2

Attention: Office of the President

**Customer Contact Info for Notices:**

Attention: Office of the City Clerk  
City of Baraboo  
101 South Blvd.  
City of Baraboo Wisconsin 53913  
United States



The undersigned parties hereby enter into this Agreement,

eScribe Software Ltd.

City of Baraboo

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Authorizing Officer, Title

\_\_\_\_\_  
Authorizing Officer, Title

I have the authority to bind the organization

## Subscription Agreement



### Appendix A – Annual Subscription Fees

eScribe Annual Service and Support Fees				
Module	License Type	License Fee	Quantity	Cost
eScribe Transparency Bundle	Annual	\$ 16,440	1	\$ 16,440
eScribe Meeting Manager		INCL		
eScribe Participant Access		INCL		
eScribe Internet Publishing		INCL		
eScribe Report Manager		INCL		
eScribe Webcasting Plus (includes encoder)		INCL		
Forms Authentication		INCL		
15% Discount applied to Transparency Bundle	Annual	INCL		
<b>Total – Annual Software and Support Fees</b>				<b>\$ 14,296</b>

## Subscription Agreement



### Appendix B – Support Services

Subject to the terms and conditions of this Agreement, eScribe shall perform the Support Services as defined.

#### Definitions:

The definitions used in the Agreement are incorporated herein. In addition, the following terms shall have the following ascribed to them:

**“Business Hours”** means the hours during which eScribe’s helpdesk is available to take live incoming calls, emails and be available to respond to the Customer’s Support Contacts, namely 8:00 a.m. to 8:00 p.m., Monday through Friday eastern time (excluding statutory holidays).

**“Extended Hours”** means the hours during which eScribe’s helpdesk is available to take urgent calls during 8:00 p.m. to 11:00 p.m. EST, Monday through Friday eastern time (excluding statutory holidays).

**“Support Contacts”** means the Customer designated individuals (to be identified in the attached Problem Reporting Schedule) and any replacements designated in writing to eScribe who will serve as technical liaison between eScribe and Customer and who are to have technical knowledge and experience with the Services used by the Customer.

**“Updates”** shall mean fixes, patches, modifications, improvements to functionality or revisions to the Services and Documentation.

All other capitalized terms shall have the meanings set out in the Agreement.

#### Support Services:

eScribe will provide the following services to Customer:

- a. Technical assistance by telephone or electronic mail.
- b. Receipt and monitoring of calls during Business Hours at eScribe’s support desk.
- c. Direct access for Customer Support Contacts to eScribe’s team of support technicians.
- d. Provision of any available problem solutions related to the Services
- e. Make reasonable commercial efforts to provide a response to all reported problems in the manner described in the Problem Reporting Process below.
- f. Make available any Updates to the Services and Documentation at no additional charge, subject to Customer’s responsibility for any Implementation Services fees for any new Services.

## Subscription Agreement



### Exclusions:

- a. Customer's third-party hardware and software not part of this Agreement.

### Problem Reporting Process:

#### **Step 1: Contact eScribe using one of the following methods:**

Toll free number 1-855-299-0023

Email: [support@eScribemeetings.com](mailto:support@eScribemeetings.com)

Portal: <https://customerportal.eScribemeetings.com>

#### **Step 2: Provide the following information:**

Provide Support Contact's name, location the Services are in Use, telephone number and E-mail address.

#### **Step 3: Provide a description of the problem.**

Provide as much detail, including system error messages and screen printouts, as possible. eScribe assign a Priority Level based on the response matrix below.

Priority Level	Initial Response	Status Updates
<b>1- Complete Services or business critical functions unavailable or impaired</b>	Within 2 hours	Every 4 hours
<b>2- Specific Services functions unavailable or impaired</b>	Within 4 hours	Every 8 hours
<b>3- Services operational, isolated or individual user issues</b>	Next Business Day	As required on each reported incident

eScribe shall assign a ticket number to reference the case in all future communications with Customer regarding the reported incident. Customer understands that failure to provide accurate and detailed call information as described above may increase the amount of time needed by eScribe to diagnose the problem and develop a possible solution.

Regardless of the priority assignment, Customer's problem must relate to the Services in order for Support Services to be applied hereunder. Where eScribe is required to perform Support Services outside of the scope of the Agreement, including but not limited to investigations, efforts and

## Subscription Agreement



resolutions pertaining to third party software, hardware, networks or facilities, eScribe shall charge Customer at its daily Implementation Services rate for the services rendered.

Using the Customer Community Portal, customers are able to check the status of their support tickets at any time.

The case will not be closed by eScribe until receipt of written confirmation from the Support Contact that the problem has been resolved. If written confirmation or feedback is not received within ten (10) business days, it will be assumed the problem has been resolved and the case will be closed.

### **General Support Terms:**

- a. The Support Contacts will be the only persons authorized to receive the Support Services hereunder and to instruct eScribe in respect of Support Services.
- b. The delivery of Support Services hereunder does not extend to:
  - i) Inadequate Customer computer configurations, installed third party software, internet connection issues or general internet congestion issues;
  - ii) Services which have been altered, modified or improperly configured by the Customer, its customers, or any third party without eScribe's prior written consent;
  - iii) failures related to an accident, disaster or other Force Majeure event;
  - iv) any unauthorized use of the Services;
- c. eScribe warrants that its Support Services personnel shall deliver services in a professional manner and in accordance with industry standards.
- d. Response and resolution times provided in the Problem Reporting Process or otherwise whether orally or in writing, are intended as good faith estimates, guidelines or objectives only and are not to be taken as warranties or representations.

## Subscription Agreement



### Appendix C – Implementation Services

Subject to the terms and conditions of this Agreement, eScribe shall perform the Implementation Services as listed below.

Implementation Fees		Service Fee	Quantity	Cost
eScribe Transparency Setup/Training	One time	\$ 3,290	1	\$ 3,290
2 Meeting Types, 1 Report Template, 5 Workflows		INCL		
eScribe Academy Licenses		INCL	2	
Discount on Services			100%	-\$ 3,290
<b>Total - One-time Implementation Fees</b>				<b>\$ -</b>

### Payment Schedule

Item	Amount
January 1, 2023 to December 31, 2023 Year 1 - Subscription Fees	\$ 17,870
January 2024: Year 2 - Subscription Fees	\$ 14,725
January 2025: Year 3 - Subscription Fees	\$ 15,167

## Subscription Agreement



### Appendix D – Authorized Customer Locations

#### Authorized Meeting Types

Meeting	Name
<b>Main Meeting Body</b> (Council/Board of Trustees)	
<b>Standing Committees</b> (Standing Committees as established by the Main Meeting Body, and that report directly to Council the Main Meeting Body)	
<b>Reporting Subcommittees</b> (Sub-Committees as established by the Main Meeting Body or Standing Committee, and that report directly to an established Standing Committee)	

## Subscription Agreement



### Appendix E – Legacy Data Storage Fees

Upon the completion of the initial, or any subsequent Term or Third Party Data Migration, (Appendix F) eScribe will measure the total Customer Data Storage in gigabytes (GB) to calculate any Legacy Data storage fees based on the following schedule:

<b>GB</b>	<b>Price / GB / Year</b>
<b>0-50</b>	\$ 10.00
<b>51-100</b>	\$ 9.50
<b>101-150</b>	\$ 9.00
<b>151-200</b>	\$ 8.50
<b>201-300</b>	\$ 8.00
<b>301+</b>	\$ 7.50

## Subscription Agreement



### Appendix F – Third Party Data Migration – Project Scope

Subject to the terms and conditions of this Agreement, eScribe shall perform the Third Party Data Migration Services listed below.

#### In Scope

N/A

#### Out of Scope

N/A

#### Assumptions

N/A

#### Additional Notes

It is important to note that this migration does not replace the need for customer to obtain a backup of all data upon termination of contract with incumbent vendor. Migrated data is strictly for presentation through eScribe's Internet Publishing module, and should not be used as an archive or backup of incumbent system's data.

It is also important to note that once the web interface for the incumbent system has been taken down, the data can no longer be accessed by eScribe for any future migration work. Incumbent system should not be terminated until all migrated data has been *fully* validated and verified complete.

#### Additional Fees

At the completion of the migration, an additional legacy data storage fee will be charged based on the amount of migrated data in gigabytes (GB) as per the table in Appendix E.

## Subscription Agreement



### Modification to Services

The Customer wishes to modify the Services as defined below, effective the \_\_\_\_ day of \_\_\_\_\_ 2022, in accordance with the terms and conditions of the Client Subscription Agreement (the "Agreement"), dated \_\_\_\_\_

#### Services Fees:

Module	Addition/Deletion	Annual Fee	Quantity	Cost
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
<b>Total - Annual Subscription Fees</b>				<b>\$ -</b>

#### Implementation Fees:

Training Fees	Service Fee	Quantity	Cost
			\$ -
			\$ -
<b>Total Training Fees</b>			<b>\$ -</b>
Implementation Fees	Service Fee	Quantity	Cost
			\$ -
			\$ -
			\$ -
			\$ -
<b>Total - One-time Implementation Fees</b>			<b>\$ -</b>

The first year's Subscription Fees and the Implementation Fees are due upon the date of this Appendix, and the Subscription Fees are due annually thereafter.

The undersigned parties hereby enter into this Agreement,

eScribe Software Ltd.

City of Baraboo

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Authorizing Officer, Title  
I have the authority to bind the organization

\_\_\_\_\_  
Authorizing Officer, Title

## Appendix A – Module Details

### Module Description



#### Meeting Manager

*Agendas, minutes, and more*

Meeting Manager facilitates the building of agendas, minutes, action lists, and provides a platform for adding additional eSCRIBE functionality.

Streamline and automate meeting preparation and post meeting activities. Conduct meetings; take roll call and manage member conflicts, record motions and actions. And with the addition of eSCRIBE Meetings for the iPad or Windows 10, your board can go totally paperless.

#### Key Features

- Create & manage unlimited meeting templates and user groups
- Robust end-to-end pre- and post-meeting management, and user-configurable workflow support
- Live meeting support, including roll call, quorum and conflict management, electronic recording of votes and request-to-speak, and minute capture
- Integrated action log for post-meeting follow-up and staff direction
- Comprehensive Report Center for meeting and attendee statistics



#### Participant Access

*Secure access for board and elected officials*

Security-trimmed access for meeting participants to browse upcoming meeting agendas, access all related reports and supporting information, record personal comments, follow-up notes and tasks, access online resources, and search previous meetings.

Supports web browsers and eSCRIBE mobile apps for iOS, Windows 10, and Android.

#### Key Features

- Join any meeting, from anywhere, with any device
- View upcoming agendas and support materials in advance
- Download meeting materials and work offline
- Secure access to confidential meetings



#### Internet Publishing Plus

*Engage with your stakeholders and drive greater transparency*

Internet Publishing Plus has a fully responsive WCAG 2.0 design that allows organizations to easily engage stakeholders through their existing website, without programming and fully supports evolving accessibility requirements.

Easily search through historical and upcoming meetings, access agenda details, open and download attachments with a click.

#### Key Features

- Supports HTML and/or PDF publishing to website with links to individual supporting attachments
- Supports one-click publishing of meeting agendas and minute packages
- Flexible layout options including list and calendar views
- Can be added on top of Webcasting Plus or YouTube Integration module for automatic indexing and publishing of video/audio linked files for increased transparency

**\*PLEASE NOTE: The 3 Modules above are included in ALL bundles\***



## Report Manager

**Manage templates, automated approvals and submission of reports and items**

Providing administrators and staff comprehensive management of all pre-meeting and post-meeting workflow activities, Report Manager revolves around the preparation and approval of reports and items for submission to meetings. Easily manage submission deadlines and notifications to staff, reducing last minute changes to the agenda.

Leveraging the power of Microsoft Word, administrators can easily standardize and maintain unlimited templates for bills, resolutions, and reports, ensuring compliance across the organization.

### Key Features

- Collaboration support, including version control, simultaneous multi-user document editing
- Manage permissions for public & private/in-camera items
- Flexible, user-configurable approval workflows, such as late item and exception management, ad-hoc and delegate approvers
- Automatic extraction of content to populate agenda items details, motions, and minutes
- Comprehensive audit reports and workflow approval histories, including electronic signature options



## Webcasting Plus

**Unlimited live and archival web streaming and content distribution**

Webcasting Plus provides an end-to-end solution for capturing multi-camera real-time and archival video from your council or boardrooms and streaming it live online through your website with no programming required.

\*Cameras and installation sold separately.

### Key Features

- Automatically detects and loads a suitable video player for viewers
- Video is automatically bookmarked as administrator takes minutes during the meeting
- Allows users to view entire meeting or jump to specific agenda item sections with a single tap
- Pixel Sensing – automatically switches the webcast feed between in-room presentations and speakers for custom look
- Customizable splash screens
- Access to reporting and metrics of performance and viewership
- Video feed can be provided by any video capture source (camera), even from the local cable company's feed
- Fully automated Closed Captioning service available (additional charges apply)



## Webcasting Lite

**Unlimited live and archival web streaming and content distribution, with IP camera provided**

Webcasting Lite provides a simple and cost-effective web streaming experience to capture real-time and archival video from your council or boardrooms and streaming it live online through your website. Includes preconfigured IP camera to get you up and running quickly.

### Key Features:

- Full featured IP camera included (plug & play)
- No on-site encoder hardware required
- Minimal technical footprint
- Affordable turnkey solution for smaller organizations looking to get started or moving up from YouTube to a dedicated webcasting solution
- Fully automated Closed Captioning service available (additional charges apply)



### Video Manager & YouTube Streaming

*Tagged video services  
with minimal  
configuration and cost*

An entry-level alternative to eSCRIBE's full-featured Webcasting Plus, the Video Manager & YouTube Streaming module allows organizations to leverage YouTube's no-cost video storage and global content distribution with minimal configuration. Video can be automatically indexed with the meeting's agenda and minutes, allowing viewers to jump to specific sections with a single tap.

#### **Key Features**

- Allows for smart (hyper) tags of video to the meeting's agenda items and minutes
- Supports any device; Automatically detects the device being used to view the video stream, and loads a compatible video player
- Supports unlimited viewers for both live stream and archival access
- Allows users to view entire meeting or jump to specific agenda item sections with a single tap
- Access to reporting and metrics of viewership (number of viewers, etc.)

Video feed can be provided by any video capture source, even from a local cable company



### Vote Manager & Request to Speak

*Rules-based  
electronic voting*

Vote Manager & Request to Speak allows meeting participants to electronically vote on resolutions in real-time through their Participant Portal, iPad or Windows 10 tablet. Leveraging the enhanced Request to Speak add-on helps manage member debates in real-time during meetings. The module supports a wide range of vote types and is fully integrated with roll call, check-in/out, and pecuniary interest management. Vote results can be graphically displayed in-chamber and, when used with the [Internet Publishing Plus](#) module, published to the web.

#### **Key Features**

- Supports multiple vote types: simple majority, weighted, two-thirds (present/members), unanimous, tie breaker, multiple choice, and secret ballot
- Fully-integrated with roll call, check in/out, pecuniary interest, voting areas
- Easily manage member debates with RTS
- Graphical public display screens with configurable voting results details



### Delegation Request Management

**Manage citizen requests to speak during public meetings**

An add-on to the Internet Publishing Plus module, Delegation Request Management (DRM) allows organizations to efficiently manage citizen requests to speak during public meetings through an online form on their existing website.

#### Key Features

- Manage delegations' deadlines by individual meeting type
- Automated delegation request and approval
- Customizable web form fields



### Public Comments

**Allow the public to submit comments on agenda items**

An add-on to the Internet Publishing Plus module, Public Comments allows organizations to receive and publish comments from citizens before, during and/or after meetings. Add another level of engaging your stakeholders.

#### Key Features

- Meeting administrators can track and post citizen comments by agenda item
- Configurable rules by meeting type
- Optional review and approval
- Comments can be retained as part of the public record or alternatively deleted after the meeting
- Fully integrated with the meetings agenda, minutes and video through your existing website

#### Add-On or Standalone Module Description



### Board Manager - available in *Lite* or *Plus*

**Easily manage boards, members, vacancies and appointments online**

Available as a stand-alone solution or integrated with eSCRIBE's comprehensive meeting management suite, Board Manager lets municipalities, school districts and all public sector entities easily manage and publish their boards' and members' details – in addition to managing vacancies, applications and appointments – through an intuitive, responsive interface.

#### Key Features

- Easily track, manage and publish board and member data
- Review, search and action items through a fully-responsive interface
- Configurable email alerts and notifications sent automatically
- Fully-responsive publishing screens integrate seamlessly with your existing website
- Associates boards with eSCRIBE to fully manage meeting agendas, minutes and attendees

#### Upgrade to Board Manager Plus

In addition to all the features of Board Manager Lite, upgrading to Board Manager Plus takes it a step further and allows administrators to manage the vacancy process. Create, post, receive and manage applications for vacancies all through your existing website.

#### Key Features

- Post vacancies online with just a few mouse clicks, and present them through pages on your existing website
- Review, search and action submitted applications for vacancies
- Customize applicant statuses to match your organization's process
- Easily export selected applicant information to include in meetings as part of the decision-making process

## Appendix B – Mobile Applications



### Meetings for Tablets

**Secure Access to  
Meetings On-the-Go  
(for meeting  
participants)**

With digital content exploding, tablets and smartphones have evolved the way we live and work. eSCRIBE Meetings is a real-time application for elected officials and meeting participants who actively participate in meetings. Users can securely access and sync with any authorized eSCRIBE meeting portals to:

- Browse upcoming meeting agendas, download content for viewing offline
- Access related reports and supporting information easily
- Annotate comprehensively, with private and group comments support
- Use integrated e-voting and request-to-speak management for members
- Search online resources library for non-meeting specific information; and more
- eSCRIBE Meetings is available globally for Apple iPad's running iOS 9 or higher, through the Apple App Store, as well as for Windows 10 through the Microsoft Store
- Available in standard or pro



### eSCRIBE Approval Manager for Smartphones

Never miss a deadline again, with Approval Manager for iOS and Android Smartphones. Now managers and report authors can easily access their Report Manager approval requests anywhere, anytime. With a few simple taps, users can review and prioritize awaiting approvals, open reports and supporting documents, and approve or reject with comments.

Available for all iOS and Android mobile devices through the Apple Appstore and Google Play Store.

#### App Features

- Approval Management — Secure access to your workflow approval tasks from Report Manager
- Secure Access — No separate usernames and passwords are required
- Document Viewer — Built-in online viewer supports all major file formats, including Microsoft Office and PDF

Pricing is for your entire organization, regardless of number of users.

## Appendix C - eSCRIBE Meetings for Tablets

### Secure Access to Meetings On-the-Go (for meeting participants)

Users can securely access and sync with any authorized eSCRIBE meeting portals to:

- Browse upcoming meeting agendas, download content for viewing offline;
- Access all related reports and supporting information easily;
- Annotate comprehensively, with private and group comments support;
- Use integrated e-voting and request-to-speak management for members;
- Search online resources library for non-meeting specific information; and more.

eSCRIBE Meetings is available globally for Apple iPad's running iOS 9 or higher, through the Apple App Store, as well as for Windows 10 through the Microsoft Store.

	Std	Pro
<b>Personalized Touch</b> Add comments and follow up notes during the meeting	Yes	Yes
<b>Real-time Access</b> To agenda packages, resolutions and attachments live during a meeting	Yes	Yes
<b>Navigate Freely</b> Through the portal home page to review, search for, and access the information you are looking for easily	Yes	Yes
<b>Downloadable Documents</b> Download agendas, addendums, reports and minute documents as they are published	Yes	Yes
<b>Secure Communications</b> With bank level security and role-based access to information, all communications and meeting content are protected	Yes	Yes
<b>Search and Chat</b> Search a document. Integrated group chat feature and private chairperson instructions.	Yes	Yes
<b>Single Sign-in</b> Supports single sign on with Active Directory Federated Services (ADFS)	—	Yes
<b>Online Resources</b> Online resource library, group announcements and attendee contact information	—	Yes
<b>Real-time Actions</b> Voting and request to speak management	—	Yes
<b>Online &amp; Offline Meeting Management</b> Full featured offline support for primary functions, including access to agenda packages, resolutions and attachments. Data synchronization options.	—	Yes
<b>Enhance Participant Annotation Capabilities</b> Create enhanced personal annotations, underline, strike-through, highlight. Freehand text and stick notes. Enriched search and bookmark capabilities.	—	Yes

## Appendix D – Webcasting Feature Matrix

FEATURES	LITE	PLUS	YouTube
Unlimited Viewership	✓	✓	✓
Unlimited Meetings (Storage)	✓	✓	✓
US Hosted and Distributed	✓	✓	
Intellectual Property Retention	✓	✓	
Optional Live Closed Captioning	✓	✓	
Post Meeting Closed Captioning	✓	✓	✓
Trainable/editable Closed Captioning	✓	✓	
Supported on all devices and OS	✓	✓	✓
99.9% Server Uptime	✓	✓	✓
Integration with Meeting Management	✓	✓	✓
Ability to add indexing	✓	✓	✓
Supports Migrated Archival Content	✓	✓	
Advanced Reporting/Statistics of Viewership	✓	✓	
Integrates with any Existing AV		✓	
Local Recording Back-up		✓	
In-Camera Mode		✓	
Audio Correction		✓	
Variable Bitrate		✓	
Remote Troubleshooting/Support		✓	
Offline notification		✓	
Presentation Integration		✓	
New Feature updates included in Service		✓	
Encoder Included in Service		✓	
Encoder Replacements included in Service		✓	