

**SAUK COUNTY BOARD OF SUPERVISORS
NOTICE OF COMMITTEE MEETING
AGENDA**

COMMITTEE: UW - Baraboo/Sauk County Campus Commission

DATE: Thursday, September 15, 2022

TIME: 8:00 AM

PLACE: UW - Baraboo/Sauk County Campus, Executive Dining Room, 1006 Connie Road, Baraboo, WI

This meeting is open to the public. No one should attend the meeting if they are experiencing COVID- or flu-like symptoms, have a fever, sore throat or recently experienced a loss of taste or smell. Masks required.

REASON FOR MEETING: REGULAR

ORDER OF BUSINESS:

1. Call to order and certification of compliance with open meeting law.
2. Approval of agenda.
3. Approval of minutes of previous meeting.
4. Public comment.
5. Communications.
6. Facilities planning and maintenance report.
7. Discussion and possible action to advance the A building 80-ton classroom AC unit from 2024 capital improvement need to present replacement.
8. Discussion and possible action of blown out A coil in Library south unit.
9. Discussion and possible action on Lange roof project and a second smaller repair while sheet metal fabricators.
10. Financial report and approval of vouchers.
11. Discussion and possible action on status of the theatre and arts building remodel.
12. Discussion and possible action on 2023 budget.
13. Update from Student Housing Advisory Committee.
14. Assistant Provost Report.
15. Set next date and time (October 20th @ 8:00 a.m.).
16. Adjournment.

To:

Wedekind, Kolb, Lohr, Bradley, Giese, Miller, Hazard, Evert, Ostrander, Nelson, McCumber, Schara, Horjus-Lang, Desmond, Horkan, Pinion, Compton, Crammond, Web Liaison, News Media, Bulletin Boards

Date Notice Mailed: September 12, 2022

Prepared by: Office of the County Clerk

Any person who has a qualifying disability that requires the meeting or materials at the meeting to be in an accessible location or format should contact the U.W. Baraboo/Sauk County Campus at *(608) 355-5200 (same number for TTY) between the hours of 8:00 A.M. and 5:00 P.M., Monday through Friday, exclusive of legal holidays, at least 48 hours in advance of the meeting so that reasonable arrangements can be made to accommodate each request. Website: www.co.sauk.wi.us

UW-BARABOO / SAUK COUNTY CAMPUS COMMISSION MINUTES

UW-Baraboo/Sauk County Campus, Executive Dining Room, 1006 Connie Road, Baraboo, WI

Thursday, August 18, 2022

Members present: Wedekind, Giese, Kolb, Hazard, Miller and Lohr

Members Absent: Bradley

Chair Hazard called the meeting to order at 8:00 a.m. and Compliance with the Open Meeting Law was verified.

MOTION (Kolb/Miller) to adopt the agenda. Motion carried unanimously.

MOTION (Wedekind/Kolb) to approve the minutes of the regular meeting on July 21, 2022. Motion carried unanimously.

Public comment: None.

Communications: None.

Facilities planning and maintenance report:

Schara gave the committee an update (*report and list of invoices on file*).

Discussion and possible action to advance the A building 80-ton classroom AC unit from 2024 capital improvement need to present replacement:

Schara gave the committee a brief update. Discussion took place among the committee.

Discussion and possible action of blow out A coil in library south unit:

Schara gave the committee a brief update. Discussion took place among the committee. Committee consensus was to have Schara get bids and the committee will pick one at the next meeting.

Financial report and approval of vouchers:

MOTION (Kolb/Wedekind) to approve vouchers in the amount of \$6,880.12. Motion carried unanimously.

Discussion and possible action on status of the theatre and arts building remodel:

Discussion took place among the committee.

Discussion and possible action on 2023 budget:

Discussion took place among the committee.

Update from Student Housing Advisory Committee:

Giese gave the committee an update.

Assistant Provost Report:

Compton gave the committee an update.

MOTION (Kolb/Lohr) to adjourn at 9:16 a.m. until Thursday, September 15, 2022 at 8:00 a.m. Motion carried unanimously.

Respectfully Submitted,

Rebecca C. Evert
Sauk County Clerk

**UW-BSC Campus Commission Bills
August Bills For September Meeting**

UW-BSC reimbursement	Description	Amount	Invoice Date	Invoice Number	Account Description	Account Number
Chemsearch	coil cleaner for spring and fall AC Coil cleanout	\$ 283.18	8/22/2022	78888007	In-house Repair & Maint Materials	800-80-55600-350-000
Chemsearch	Urinal pods for urinal cleanouts before school start	\$ 270.95	07/22/22	270.95	In-house Repair & Maint Materials	800-80-55600-350-000
Menards	Quart of metal primer for repairs of peeling roof panels tinted	\$ 25.30	08/18/22	7643102529	In-house Repair & Maint Materials	800-80-55600-350-000
Menards	Relocation of EMS control wiring in North library penthouse access materials	\$ 39.97	08/22/22	9638406900	In-house Repair & Maint Materials	800-80-55600-350-000
Menards	Cleaners and materials to help algae removal on library and music soffit panels	\$ 42.94	08/23/22	9328608332	In-house Repair & Maint Materials	800-80-55600-350-000
Baraboo Power Equipment	Chain and saw sharpening for campus trimming	\$ 93.19	09/01/22	111475	In-house Repair & Maint Materials	800-80-55600-350-000
Menards	New GFCI and outdoor covers for Library and Theater exterior outlet repairs	\$ 45.84	08/24/22	9328608358	In-house Repair & Maint Materials	800-80-55600-350-000
Ebay	New element Gaskets for dishwasher in Kitchen	\$ 15.00	08/24/22	2209017316	In-house Repair & Maint Materials	800-80-55600-350-000
Grainger	Replacement fuses in kitchen water preheat	\$ 37.96	08/23/22	9421082505	In-house Repair & Maint Materials	800-80-55600-350-000
Menards	Materials to repair gas piping, boiler cover panels and floor drain repairs	\$ 33.52	08/29/22	9328608497	In-house Repair & Maint Materials	800-80-55600-350-000
Menards	Condensate and walk in cooler lines reinsulate Showerhead Mens Locker room	\$ 67.91	08/30/22	3894027281	In-house Repair & Maint Materials	800-80-55600-350-000
Grainger	Special midwide remover for soffet roof clean	\$ 30.17	08/23/22	9420834765	In-house Repair & Maint Materials	800-80-55600-350-000
Ebay	Fuses for kuitche dihwasher system and some for back up need.	\$ 24.00	09/02/22	0609055551	In-house Repair & Maint Materials	800-80-55600-350-000
Ebay	Hatco dish washer transformer	\$ 50.00	09/02/22	2209050350	In-house Repair & Maint Materials	800-80-55600-350-000
Amazon	Hatco DW Contactor	\$ 54.06	08/30/22	1126931443	In-house Repair & Maint Materials	800-80-55600-350-000
Amazon	DW fill limit switch and new Thermostat fo DW	\$ 140.78	09/09/22	1117536299	In-house Repair & Maint Materials	800-80-55600-350-000
Amazon	Outdoor silcock stem and backflow preventor for outdoor hose bib Library,Lange	\$ 23.87	09/10/22	1125046078	In-house Repair & Maint Materials	800-80-55600-350-000
Menards	Showrhead HC Womens Lockerroom and vacuum breaker	\$ 44.25	09/02/22	3894027954	In-house Repair & Maint Materials	800-80-55600-350-000
Menards	Replacement DW power toggle switch old one corroded	\$ 11.68	09/07/22	3894028997	In-house Repair & Maint Materials	800-80-55600-350-000
Centurylink	Paid mistakenly by Campus Accounting last month current charges in bills below	\$ 407.78	08/09/22	301298969	Telephone	800-80-55600-220-000
	2 Months paid by campus Julie is working with this situation					
	UW BSC Reimbursement Total	\$ 1,742.35				

Direct Bill Commission

Amount	Invoice Date	Invoice Number	Account Description	Account Number
\$ 1.76	09/08/22	301298969	Telephone dialer expense	301298969-000
\$ 18.75	8/29/2022	193887	Professional Services	800-80-55600-215-000
\$ 61.00	8/22/22	MB20819-3	Professional Services	800-80-55600-215-000
\$ 1,135.00	8/22/22	75530	Outsourced Repair & Maint Serv-Equipment	800-80-55600-250-000
20,937.00	08/29/22	442218	Insurance	800-80-55600-510-000

Direct Bill Total \$22,153.51

Total All \$23,895.86

Century link

Pointon

Fire and Safety

HJ Pertzborn

Tricor Insurance

City of Baraboo
 UW_Baraboo/Sauk County Campus Commission
 Balance Sheets
 August 31, 2022 and December 31, 2021

Assets	Year to Date	December 31, 2021
Cash	\$ 239,084.07	\$ 224,048.53
Accounts Receivable	-	-
Prepaid Expenses	2,602.50	21,818.53
Land	42,287.00	42,287.00
Buildings	15,617,946.53	15,617,946.53
Land Improvements	694,451.33	694,451.33
Machinery & Equipment	148,628.96	148,628.96
Total Assets	\$ 16,745,000.39	\$ 16,749,180.88
Liabilities and Fund Equity		
Liabilities;		
Accounts Payable	-	31,751.58
Deferred Revenue	-	-
Due to City	30,903.96	30,903.96
	\$ 30,903.96	\$ 62,655.54
Fund Equity:		
Fed/State Investments Assets	500,000.00	500,000.00
County Investment in Assets	5,745,667.41	5,745,667.41
City Investment in Assets	5,745,667.41	5,745,667.41
Contrib in Aid of Construction	4,511,979.00	4,511,979.00
Fund Balance	161,392.99	200,339.65
Non-Spendable Prepaid Expenses	21,818.53	21,818.53
Fund Balance Surplus Applied	-	-
Assigned_Capital Improvements	-	-
Net Revenue (Expenditures)	27,571.09	(38,946.66)
Total Fund Equity	16,714,096.43	16,686,525.34
Total Liabilities and Fund Equity	\$ 16,745,000.39	\$ 16,749,180.88

City of Baraboo
UW_Baraboo/Sauk County Campus Commission
Income Statement with Comparison to Budget
For The Eight Months Ending August 31, 2022

Revenues:	Current Month	Year to Date	Budget	Percentage of Budget
Appropriations-County	\$ -	\$ 55,000.00	455,000.00	12.09
Appropriations- City	-	55,000.00	455,000.00	12.09
Interest on Investments	-	259.61	650.00	39.94
Rents and Leases	-	1.00	1.00	100.00
Sale of Assets	-	-	-	-
Insurance Recoveries	-	-	-	-
Donations and Contributions	-	-	-	-
Fund Balance Applied	-	-	-	-
Total Revenues	<u>-</u>	<u>110,260.61</u>	<u>910,651.00</u>	<u>12.11</u>
 Expenditures:				
Social Security	-	43.23	120.00	36.03
Commission Fees	-	565.00	1,560.00	36.22
Prof Services - Engineering	-	-	-	-
Telephone	0.16	625.20	1,510.00	41.40
Repair & Maint Serv-Equipment	-	-	-	-
Repair & Maint Serv-Buildings	1,823.69	26,944.20	61,000.00	44.17
Repair & Maint Serv-Facilities	-	1,960.13	7,200.00	27.22
	-	-	-	-
Travel - Mileage	-	28.08	170.00	16.52
Repair & Maint Materials	1,578.78	8,254.69	15,000.00	55.03
Other Supplies & Expense	-	306.00	91.00	336.26
Insurance	867.50	19,562.99	24,000.00	81.51
Building Improvements	-	24,400.00	800,000.00	3.05
Total Expenditures	<u>4,270.13</u>	<u>82,689.52</u>	<u>910,651.00</u>	<u>9.08</u>
Net Revenues (Expenditures)	<u>\$ (4,270.13)</u>	<u>\$ 27,571.09</u>	<u>\$ -</u>	