

Agenda for the Monthly Meeting of the
BARABOO ECONOMIC DEVELOPMENT COMMISSION (“BEDC”)

Date and Time: **Thursday, September 2, 2021 at 5:45 p.m.**

Location: **City Hall, Council Chambers, 101 South Blvd., Baraboo**

Members Noticed: Nanci Caflisch - Chair, Chantel Steinhorst – Vice-Chair, Carolyn Wastlund – Secretary, Rainey Briggs, Dave Johnson, Jason Kent, Serge Koenig, Karen Kothbauer, Rob Nelson, Beth Persche, Jose Vera, Laura Walczak

Others Noticed: Casey Bradley, Brenda Zeman, Mike Hardy, Tom Pinion, Jim Michaels, Mark Schauf, Kevin Stieve, Jessica Bergin, Jenny Erickson, Baraboo Chamber of Commerce President, Patrick Cannon, and the Media

MEMBERS

not
attending
must notify
the
Chairperson
at least 24
hours before
the meeting.

1. CALL MEETING TO ORDER AND NOTE COMPLIANCE WITH OPEN MEETING LAW

2. ROLLCALL OF MEMBERSHIP

3. APPROVE August 5, 2021 MEETING MINUTES

4. APPROVE AGENDA

5. PRESENTATION

None

6. ACTION ITEMS

7. INFORMATION/DISCUSSION ITEMS

- a. Consideration and discussion of creating future goals and responsibilities for BEDC, including the grant from Economic Development Authority.
 - Work session facilitated by Jenny Erickson
 - Presentation by Matt Kures, Extension Community Development Specialist
 - Update on Strategic Plan Process
 - Update on BEDC Mission Statement
- b. Consideration of recommendation of Consulting Firm for EDA Grant

8. ADJOURNMENT

Agenda prepared by Patrick Cannon on 8/26/2021 and posted by DMG on 08/27/2021

PLEASE TAKE NOTICE that any person who has a qualifying disability as defined by the Americans with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format, should contact the Municipal Clerk, 101 South Blvd., Baraboo, WI or phone (608) 355-2700, during regular business hours at least 48 hours before the meeting so that reasonable arrangements can be made to accommodate each request.

FOR INFORMATION ONLY AND NOT A NOTICE TO PUBLIC

Baraboo Economic Development Commission
Meeting Minutes
August 5, 2021

I. Call Meeting to Order and Note Compliance with Open Meeting Law

Chairperson Caflich called the meeting to order at 5:45 PM at the Baraboo Municipal Building, Council Chambers, 101 South Blvd., Baraboo, WI. The meeting was noticed in conformance with Wisconsin State Statutes regarding open meetings.

II. Roll Call of Membership

Present: Caflich, Steinhorst, Wastlund, Kathbauer, Kent, Koenig, Nelson, White

Absent: Briggs, Johnson, Persche, Walczak, Vera

Other: Jen Erickson

III. Approve Minutes

Motion to approve the minutes for July 8, 2021

Steinhorst (1); Kent (2)

Aye: All via voice vote

Nay: None

IV. Approve Agenda

Motion to approve the agenda as presented

Kent (1); Steinhorst (2)

Aye: All via voice vote

Nay: None

V. Presentation

None scheduled

VI. Action Items

None scheduled

VII. Information/Discussion Items

a. Consideration and discussion of creating future goals and responsibilities for BEDC, including the grant from Economic Development Authority.

i. Work session facilitated by Jenny Erickson

The City Council wants a quarterly BEDC update. Mr. Nelson & Mr. Kent will provide them to the City Council.

Mr. Nelson, MS. Steinhorst & Mr. Koenig will work on the Mission Statement for BEDC

Ms. Erickson will draft a survey instrument for BEDC's review.

Members are requested to submit names of people they feel should be interviewed as part of the project.

Matt Kures will present data on the City's economic standpoint at the September meeting.

VIII. Adjournment

The meeting was adjourned by affirmative action of the Board.

Nanci Caflisch
Chairperson

Carolyn Wastlund
Recorder