



## ADMINISTRATIVE COMMITTEE AGENDA

Date and Time: Tuesday, September 7, 2021 at 8:00AM  
Location: City Hall, 101 South Boulevard, Baraboo, WI 53913  
Room: C205 *Dennis O Thurow* Committee Room

**This meeting is open to the public. However, with the health concerns regarding COVID-19, anyone appearing in person will be required to socially distance themselves.**

**Remote participation at this meeting is allowed and encouraged. Committee Members and the public wanting to participate remotely must dial:**

**Conference Call: 1 (414) 662-3639 Conference Code: 142 970 327#**

### Notices:

Full Paper to Members:  
Citizen or other notices:

Alderspersons: John Ellington, Heather Kierzek & Kathleen Thurow Mayor, Rob Nelson, City Administrator, Casey Bradley; Police Chief, Mark Schauf; Finance Director, Julie Ostrander; City Engineer, Tom Pinion; Clerk, Brenda Zeman, Lacey Howard, Kristina Puntney, Neighbors to 502 Naragansett Ave, Library for subsequent posting, and Media

- 1) Call to Order:
  - a) Roll call of members
  - b) Note Compliance with Open Meeting Law.
  - c) Approve minutes – July 6, 2021.
  - d) Approve agenda.
  
- 2) Action Item(s):
  - a) Consider Request for Excessive Household Animals from Lacey Howard.
  - b) Review and recommendation to the Common Council the Temporary Liquor License (aka Picnic License) for Downtown Baraboo's Brew HaHa, September 24, 2021
  - c) Review and recommendation to the Common Council for the Liquor License Change of Agent for Kwik Trip #657 (8<sup>th</sup> St) to Brittany Kuchta
  - d) Review and recommendation to the Common Council for the Liquor License Change of Agent for Kwik Trip #855 (South Blvd) to Jacob Goeke
  - e) Discussion and recommendation to the Common Council for the change in premise description for the Liquor License for GRS MGT, LLC (Brothers On Oak)
  - f) Discussion and recommendation to the Common Council to amend §1.21 of the Baraboo Municipal Code, Membership of the Library Board
  
- 3) Discussion Item(s):
  - a) §29.13 Chicken Permits, Consider allowing chickens to be raised for educational purposes on school property
  
- 4) Information Item(s):
  - a) Date and time of next meeting: Monday, October 4, 2021 at 8:00AM
  
- 5) Adjournment: Alderperson Ellington

For more information about the City of Baraboo, visit our website at [www.cityofbaraboo.com](http://www.cityofbaraboo.com).

Agenda prepared by Brenda Zeman, (608) 355-2700  
Agenda Posted by Donna Munz on September 3, 2021

Any person, who has a qualifying disability as defined by the Americans with Disabilities Act and requires the meeting or materials at the meeting to be in an accessible location or format, should contact the Baraboo City Clerk at 101 South Boulevard, Baraboo, Wisconsin or by phone (608) 355-2700 during regular business hours at least 48 hours before the meeting to ensure reasonable arrangements are made to accommodate each request.