

**AMENDED-Agenda**  
**Baraboo District Ambulance Service**  
**Commission Meeting**  
**Baraboo Fire & EMS Station**  
**135 4<sup>th</sup> Street, Baraboo, WI**  
**Wednesday, September 28, 2022 at 7:00pm**

- Notice to -

Commissioners: Mike Arndt, Karl Berna, Ed Geick, Heather Kierzek, Dave Kitkowski, Robin Meier, Joel Petty, Randy Puttkamer, Scott Sloan, Tim Stone, Terry Turnquist

Others: Caleb Johnson, Josh Hecht, William Cole, Dr. Aurora Lybeck, Mayor Nelson, Casey Bradley, Local Media

To accommodate virtual attendance, members of the Commission and/or public may access the open session portion of the meeting via phone/computer by calling **(262) 220-7112** Conference ID: 168 686 220# (all numbers and symbol should be entered).

Written Comments: Members of the public must send written public comments on agenda items to Commission President Joel Petty at [joel\\_petty@hotmail.com](mailto:joel_petty@hotmail.com). These comments will be distributed to other Commission Members and may be read during the “Public Comments” section of the agenda, if recognized by the presiding officer.

1. Call Meeting to Order
2. Note compliance with the Open Meeting Law
3. Roll Call
4. Adoption of agenda
5. Approval of previous minutes:
  - August 22<sup>nd</sup>, 2022
  - September 6<sup>th</sup>, 2022

**Public Comments** – Written comments received may be read, if recognized by the presiding officer.

**Reports**

- Legal Counsel Report
- President’s Report
- Treasurer/Financial Report
- Chief’s Report

**Consent Agenda**

Discussion and possible action regarding the following items:

1. Approve check details and online payments for August 16, 2022 – September 15, 2022 in the amount of \$250,372.30.
2. No write off of patient accounts, per AMB recommendation.

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**Closed Session:**

Upon proper motion and vote, The Baraboo District Ambulance Commission may convene into Closed Session pursuant to §19.85(1)(c) Wis. Stats. for considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. (Discussion of Chief / EMS Director performance evaluation and goals, the body may deliberate).

**Open Session:**

The Baraboo District Ambulance Commission will return to Open Session pursuant to 19.85(2) Wis. Stats. and may take actions as a result of closed session discussions.

**New Business**

Discussion and possible action regarding the following items:

1. 2022 Audit and Related Fees.
2. Approve transfer of funds in the amount of \$2,179.65 from LGIP Accounts to Community First Money Market General account, for eligible FAP expenses. (Johnson)
3. Simulation Manikin Purchase Proposal
4. 2022 Rate Analysis prepared by AMB, Proposed Rate Increases.
5. Proposed revision to BDAS Employee Handbook, regarding Paid Time Off Benefits and Recognized Holidays.
6. Proposed 2023 Operating Budget
7. Proposed 2023 Capital Budget
8. Proposed Joint Fire and EMS District Intergovernmental Agreement & Bylaws
9. Proposed Deadline for Responding to IGA.

**Commissioner Comments & Future Agenda Items**

- Next Meeting Date: October 26th, 2022

**Adjournment**

Any person who has a qualifying disability as defined by the Americans with Disabilities Act who requires the meeting or materials at the meeting to be in an accessible location or format, should contact the business office of the Baraboo District Ambulance Service at 135 4th Street or phone 356-3455 during regular business hours at least 48 hours before the meeting so reasonable arrangements can be made to accommodate each request. It is possible that members of, and possibly a quorum of members of, other governmental bodies of municipal members of the District, who are not members of the commission, may attend the above stated meeting to gather information. However, no formal action will be taken by any governmental body at the above stated meeting, other than the commission identified in the caption of this notice.