

**1. Call Meeting to Order**

Present: Michael Palm (Baraboo), Tom Diehl (Village of Lake Delton).

Also Present: Casey Bradley (Airport Manager), Bill Murphy (FBO), Dale Hensen

The owner representatives met at the Baraboo Municipal Building, 101 South Blvd, Room 205, Baraboo was open to the public for this meeting.

The meeting was called to order by Palm at 10:00 AM and roll call was noted of those present by Palm. Compliance of the Open Meeting Law was noted by Palm.

**Previous Minutes**

Approval of the meeting minutes of January 26, 2021. A motion was made by Diehl, seconded by Palm and approved unanimously.

**Approve Agenda**

Moved by Diehl to approve the agenda, seconded by Palm and carried unanimously.

**2. APPEARANCES/PRESENTATIONS - None****3. PUBLIC COMMENT - None****4. ACTION ITEMS**

- a. Capital & Operating as one fund- Commission discussed and concurred that they would like to have both funds remain as a best practice to budget and plan for future capital projects. No action was taken.
- b. Discuss petition process and items to be petitioned to the WI Bureau of Aeronautics. Discussion took place, Commission would like to petition the WI Bureau of Aeronautics to add the design of a new terminal building and development of an airport master plan to the project list for the airport, motion by Palm seconded by Diehl, motion carried.
- c. Motion to request the City of Baraboo Council and Village of Lake Delton Board to hold public hearings and recommend the passage of the Petition Resolution as prescribed, motion by Diehl seconded by Palm, motion carried.
- d. Discuss Flight Center Contract. Motion by Diehl seconded by Palm to approved contract and to amend all references to the City of Baraboo to the Airport Commission as owner and operator of the Airport, motion carried.
- e. Approved CRRSAA Stimulus Funds, motion by Diehl seconded by Palm to accept the funds for operational needs, motion carried.
- f. Dale Hensen- Kalahari Resorts. Nelson Family would like to lease lots 49/50 and combine into one lots. Mr. Hensen will make an application to lease the lots and submit a Certified Survey Map with the application. Motion by Diehl seconded by Palm to allow the lots to be combine, motion carried.

**INFORMATION ITEMS**

- A. Report from Airport Manager, Casey Bradley-No additional report.
- B. Report from FBO Bill Murphy No report.
- C. Airport Budget Reports and Balance Sheets  
The Commission acknowledged the reports in the agenda packet.

D. Fuel System Update- card reader has been installed and currently awaiting final plans for bidding. Anticipate project will be complete in spring of 2022.

Next meeting date – April 16, 2021 11:00am

Adjournment: moved by Diehl and seconded by Palm and unanimously approved to adjourn at 10:39 AM.