

BARABOO COMMUNITY DEVELOPMENT AUTHORITY

227 First Ave., Baraboo WI 53913
TEL. 608-356-4822 FAX 608-356-3415

Carolyn Wastlund, Chair
Joan Fordham, Vice Chair
Cliff Bobholz, Treasurer

Stuart Koehler
Joel Petty
Dean Skare
Michael Zolper

Mission Statement: To ensure affordable, attractive housing and to foster business and community development consistent with the general plan of the City

Agenda for the Monthly Meeting of the Board of Commissioners of the Baraboo CDA
Monday April 2, 2018 7:00 PM
Donahue Terrace Apartments 227 First Ave., Baraboo WI 53913

- I. **Call to Order** Wastlund
- II. **Roll Call** Cannon
- III. **Note Compliance with the Open Meeting Law** Wastlund
- IV. **Approval of Agenda** Action
- V. **Approval of Minutes**
1. Meeting of March 6, 2018
 2. Meeting of March 20, 2018 Action
- VI. **Announcement of Public Events**
- VII. **Public Comment**
No formal CDA action will be taken during this meeting on any topic brought up in public comment that is not on this agenda. Issues raised by the public may become a part of a future agenda. Items brought up in public comment that are already included on the meeting's agenda will not be discussed by the Board at this time.
- VIII. **Receipt of Financial Statements and Approve Vouchers and Journal Entries**
1. March 2, 2018 through March 28, 2018 Vouchers
 2. Financial Statements Not Provided
 3. Vacancy Report
 4. Outstanding Loan Report
- IX. **Executive Director's Report**
1. Update on resident meetings Cannon
- X. **Committee Reports** – Action by the CDA Board may be taken on any and all of the Committee Report items:

- | | |
|---|----------|
| A. BEDC | Wastlund |
| B. Executive Committee | Wastlund |
| <ol style="list-style-type: none"> 1. Consideration and discussion of Pay Request #13 in the amount of \$881,254.43 2. Consideration and discussion of project Change Order #12 | |
| C. Finance Committee | Wastlund |
| None | |
| D. Loan Review Committee | Fordham |

XI. Old Business

1. Update on CDA Projects
 1. Update on City Hall – Public Safety Construction project status
 2. Web site RFP
 3. Use of solar energy at CDA owned facilities
 4. Update on vacancy fulfillment implementation process.

XII. New Business

1. Adjourn into closed session per Wisconsin State Statute 19.85 (1) (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.
 - Consideration and discussion of a CDBG RLF – Economic Development Job Creation Loan request
 1. Countryside Refind
2. Reconvene into open session to take action on closed session items as needed
3. Conflicts of Interest

XIII. Board Member Comments

No formal CDA action will be taken during this meeting on any topic brought up in board member comment that is not on this agenda. Issues raised by the board may become a part of a future agenda. Items brought up in board member comment that are already included on the meeting’s agenda will not be discussed by the Board at this time.

XIV. Public Comment

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XV. Adjournment

PLEASE TAKE NOTICE than any person who has a qualifying disability as defined by the Americans with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format, should contact the Municipal Clerk (135 4th Street or phone ((608) 355-2700) during regular business hours at least 48 hours before the meeting so that reasonable arrangements can be made to accommodate each request.