

Members Present: Petty, Thurow, Sloan

Absent: none

Others Present: Mayor Palm, E. Geick, E. Truman, C. Haggard, T. Pinion, M. Allen, Dan Lewison, B. Zeman

Call to Order –Ald. Petty called the meeting to order at 6:00 p.m. noting compliance with the Open Meeting Law. Moved by Sloan, seconded by Thurow to adopt the agenda and carried unanimously. Moved by Sloan, seconded by Thurow to approve the minutes of October 24, 2017. Motion carried unanimously.

Accounts Payable – Moved by Thurow seconded by Sloan to recommend to Council approval of the accounts payable for **\$801,721.03**. Motion carried unanimously.

3rd Quarter Budget Amendments – The Committee reviewed the budget amendments for the third quarter, 2017. Moved by Sloan seconded by Thurow and carried unanimously to approve the budget amendments.

2018 BID Budget –The Committee reviewed the proposed 2018 BID Budget. Moved by Sloan, seconded by Thurow and carried unanimously to recommend to council for approval.

Property Insurance – Dan Lewison explained that for 2018 the City has the option of a one year or a three year term. He recommends that the City approve the 3 yr agreement covering 2018, 2019, 2020. A 3 yr agreement is beneficial to the City in that we would have the stability of knowing what the rates will be for the next few years. Sloan expressed concern that we are paying \$2,000 to “hold” the rates for the next 3 years. Moved by Thurow, seconded by Sloan and carried unanimously to recommend the 3 yr agreement to Council.

2018 Pay Plan – The Committee reviewed the 2018 Pay Plan and job position changes. Moved by Sloan, seconded by Thurow and carried unanimously to recommend to Council for approval.

Alma Waite Budget – New for 2018, the Fall Art Tour has requested funding of \$1,000. The Committee agrees that this would be beneficial to the City of Baraboo in promoting tourism to the area. Mayor Palm explained that because there is no increase in money available, this would decrease the current donations. The Committee recommends that the Alma Waite budget include the request of \$1,000 to the Fall Art Tour. Moved by Sloan, seconded by Thurow and carried unanimously to forward the Alma Waite Budget to Council for approval.

Proposed Line of Credit – City Finance Director Cynthia Haggard explained that the City if planning to borrow, in December, the lease payment for the new City Hall. The City will then pay off this debt in January of the following year. By creating a debt payment, this will allow the City to make an annual adjustment to the levy limit. Moved by Sloan, seconded by Thurow and carried unanimously to recommend to Council for action.

Status Report – The new City Hall project is on schedule and within budget. No action required.

MSA Contract – T. Pinion explained that the City has received a grant of \$250,000 for lead service line replacement. The City has 3 years to implement and spend this money. T. Pinion recommends that we hire MSA to handle the administration of this grant for a total of \$8,000. The contract with MSA will be a grant eligible expenditure and therefore no direct impact to the City’s budget. The City is currently aware of about 720 lead services. Motion by Sloan, seconded by Thurow and carried unanimously to recommend to Council for action.

Comments: none

Adjournment – Moved by Sloan, seconded by Thurow and carried to adjourn at 6:34 p.m.

Brenda Zeman, Deputy Clerk